



**PRINCE ALBERT BOARD OF POLICE COMMISSIONERS**  
**PUBLIC MINUTES OF MEETING**

TUESDAY, MAY 16, 2023

8:00 A.M.

MAIN BOARDROOM, 2<sup>ND</sup> FLOOR, CITY HALL

**Present in Boardroom:**

**Janet Carriere, Chairperson**  
**Mayor G. Dionne, Vice Chairperson**  
**Councillor C. Miller**  
**Councillor B. Edwards**  
**Blaine Broker**  
**Marlo Pritchard**

**J. Bergen, Chief of Police**  
**F. Prince, Deputy Chief of Police**  
**A. Dumont, Finance and Human Resources Manager**  
**S. Hayes, Inspector**  
**C. Mushka, Inspector**  
**L. Simonson, Inspector**  
**K. Edwardsen, Sergeant**  
**C. Tebbutt, Public Relations and Media Coordinator**  
**K. Toews, Executive Assistant**

**R. Noble, Board Secretary**

**Family Members of Happy Charles (4)**  
**Media Personnel**

Meeting convened at 8:02 a.m.

**APPROVAL OF AGENDA:**

019. Moved by Councillor C. Miller, AND RESOLVED:

That the May 16, 2023 Board of Police Commissioners Public Meeting Agenda be approved as presented with the following additions:

- 2022 Police Service Yearend Report to be added to Financial Reports Section
- Updated Police Building Historical Sign Restoration

**READING MINUTES:**

1. Minutes of the Board of Police Commissioners Meeting held April 27, 2023

020. Moved by Mayor G. Dionne, AND RESOLVED:

That the Minutes of the Board of Police Commissioners Meeting held April 27, 2023, be taken as read and adopted; and, that the Board Chairperson and Board Secretary be authorized to execute the minutes on behalf of the Board of Police Commissioners.

**PRESENTATION:**

2. Historical Missing Persons & Unsolved Homicide Section Update Report and Presentation by Prince Albert Police Service and Family Members of a Missing Person

021. Moved by Mayor G. Dionne, AND RESOLVED:

That the Historical Missing Persons & Unsolved Homicide Section Update Report from Inspector Hayes dated April 17, 2023 and Presentation by the family of Happy Charles be received as information and filed.

*Family of Happy Charles, Sgt. Edwardsen, C. Tebbutt and media excused from meeting*

**FINANCIAL REPORTS: N/A**

3. First Quarter Financial Report

022. Moved by B. Broker, AND RESOLVED:

That the Report from Finance and Human Resources Manager dated May 10, 2023 regarding First Quarter Financial Report be received as information and filed.

4. 2022 Police Service Yearend Report

023. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Finance and Human Resources Manager dated April 13, 2023, regarding 2022 Police Service Yearend be received as information and filed.

**STATISTICS:**

5. First Quarter of 2023 Crime Statistics Report

024. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Deputy Chief of Police dated April 26, 2023 regarding First Quarter of 2023 Crime Statistics Report be received as information and filed.

6. Community Safety Officer (CSO) Report for January, February, March 2023

025. Moved by B. Broker, AND RESOLVED:

That the Report from Sergeant Simonson dated April 7, 2023, be received; and that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.

**REPORTS:**

7. PAPS Annual Report 2022

026. Moved by M. Pritchard, AND RESOLVED:

That the Report from Public Relations & Media Coordinator dated April 19, 2023, regarding Annual Report 2022 be received as information and filed.

8. Proactive Policing Unit – Year End Report (2022)

027. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Inspector Mushka dated May 10, 2023, regarding Proactive Policing Unit – Year End Report (2022) be received as information and filed.

9. Police and Crisis Team (PACT) – 2022 Year End Report

028. Moved by Councillor B. Edwards, AND RESOLVED:

That the Report from Inspector Hayes dated April 12, 2023, regarding Police and Crisis Team (PACT) – 2022 Year End Report be received as information and filed.

10. PAPS CTSS Motorcycle Project

029. Moved by Mayor G. Dionne, AND RESOLVED:

That the Report from Inspector Mushka dated April 18, 2023, regarding PAPS CTSS Motorcycle Project be received as information and filed.

11. Flag Protocol Policy

030. Moved by Mayor G. Dionne, AND RESOLVED:

That the Report from Administrative Executive Assistant dated May 8, 2023, regarding Flag Protocol Policy be received as information and filed.

12. Updated Police Building Historical Sign Restoration

031. Moved by M. Pritchard, AND RESOLVED:

That the Report from Public Relations & Media Coordinator dated May 10, 2023, regarding Police Building Historical Sign Restoration be received as information and filed.

13. PAPS Indoor Firearms Range Policy

032. Moved by B. Borker, AND RESOLVED:

That the Report from Inspector Mushka dated May 10, 2023, regarding PAPS Indoor Firearms Range Policy be received as information and filed.

14. Executive Board Secretary Secondment to Board of Police Commissioners

033. Moved by Mayor G. Dionne, AND RESOLVED:

That the Report from City Manager dated May 10, 2023, regarding Executive Board Secretary Secondment to Board of Police Commissioners be received; and that the Board approves the following:

1. That Renee Horn be appointed as Executive Board Secretary to the Prince Albert Board of Police Commissioners for a Secondment term effective June 1, 2023;
2. That the term of the Secondment be for a minimum of six (6) months up to a maximum of one (1) year;
3. That Ms. Horn maintain her current salary and benefits pay, with increases equivalent to those approved by the City for Out of Scope positions;
4. That the City be credited in full by the Prince Albert Board of Police Commissioners for all costs associated with the Executive Board Secretary during the term of the Secondment; and
5. That Rena Noble be appointed as the Acting (Alternate) Board Secretary during the term of the Secondment.

15. Canadian Association of Police Governance Annual Conference

034. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Board Secretary dated May 10, 2023, regarding Canadian Association of Police Governance Annual Conference be received, and that the Board approve up to two (2) Board members to attend the 2023 Canadian Association of Police Governance Annual Conference taking place August 15-18, 2023 in St. John's, Newfoundland; and, that any associated costs be paid by the Prince Albert Board of Police Commissioners 2023 budget.

**CORRESPONDENCE:**

16. Email correspondence dated April 4, 2023 regarding the name change from Public Complaints Commission to the Public Complaints Investigation Branch

035. Moved by Mayor G. Dionne, AND RESOLVED:

That the Email correspondence dated April 4, 2023 regarding the name change from Public Complaints Commission to the Public Complaints Investigation Branch be received as information and filed.

17. Email correspondence dated May 8, 2023 regarding Social Enterprise Training

036. Moved by Councillor C. Miller, AND RESOLVED:

That the Email correspondence dated May 8, 2023 regarding Social Enterprise Training be received as information and filed.

18. Correspondence from Acting City Clerk dated March 24, 2023 regarding School Zone Safety Update

037. Moved by Councillor B. Edwards, AND RESOLVED:

That the Correspondence from Acting City Clerk dated March 24, 2023 regarding School Zone Safety Update be received as information and filed.

19. Correspondence from City Manager dated May 8, 2023 regarding Follow-up to Art Hauser Centre Parking Lot Concerns

038. Moved by B. Broker, AND RESOLVED:

That the Correspondence from City Manager dated May 8, 2023 regarding Follow-up to Art Hauser Centre Parking Lot Concerns be received as information and filed.

**DISCUSSION TOPICS:**

20. Deputy Chief Prince – Verbal Update on Strategic Plan for Prince Albert Police Service

**NEXT MEETING:**

Tuesday, September 19, 2023

8:00 a.m.

Main Boardroom, City Hall

**MOTION TO ADJOURN:**

21. Adjournment – 10:55 a.m.

039. Moved by Councillor B. Edwards, AND RESOLVED:

That this Board do now adjourn.

*Janet Carrivie*

*Rhonn*

CHAIRPERSON

BOARD SECRETARY

