



## **CITY OF PRINCE ALBERT**

### **EXECUTIVE COMMITTEE REGULAR MEETING**

# **AGENDA**

**MONDAY, JANUARY 31, 2022, 4:00 PM  
COUNCIL CHAMBER, CITY HALL**

#### **1. CALL TO ORDER**

#### **2. APPROVAL OF AGENDA**

#### **3. DECLARATION OF CONFLICT OF INTEREST**

#### **4. ADOPTION OF MINUTES**

4.1 January 10, 2022 Executive Committee Meeting Minutes for Approval (MIN 22-1)

#### **5. DELEGATIONS**

5.1 Concerns regarding Covid-19 Management Protocols (CORR 22-13)

Verbal Presentation: Melanie Markling

#### **6. CONSENT AGENDA**

6.1 Request for Snow Lift on 22nd Street East from Central Avenue to 6th Avenue East (CORR 22-11)

6.2 Request for Support - Feasibility Study to Support Future Capital Campaign for the Redevelopment of Victoria Hospital (CORR 22-12)

6.3 Concerns regarding Bus Service Communications (CORR 22-14)

- 6.4 Request for Support - Application for Boundary Alteration (CORR 22-17)
- 6.5 Request for Service Extension and Inter-Municipal Servicing Agreement (CORR 22-18)
- 6.6 Updated Procurement Thresholds for Internal and International Trade Agreements (CORR 22-19)
- 6.7 November 2021 Account Payable Payments (RPT 22-16)

## **7. REPORTS OF ADMINISTRATION & COMMITTEES**

- 7.1 Waste to Energy (RPT 22-15)
  - 7.1.1 Response from VDQ-NRG regarding Waste to Energy Report (CORR 22-20)  
PowerPoint Presentation: Jeff Da Silva, Operations Manager
- 7.2 Amendments to Bylaw No. 1 of 2018, The Building Bylaw (RPT 21-583)  
Verbal Presentation: Kim Johnson, Chief Building Official

## **8. UNFINISHED BUSINESS**

## **9. ADJOURNMENT**



***MIN 22-1***

**MOTION:**

That the Minutes for the Executive Committee Regular and Incamera Meetings held January 10, 2022, be taken as read and adopted.

**ATTACHMENTS:**

1. Regular Minutes
2. Incamera Minutes



## **CITY OF PRINCE ALBERT**

### **EXECUTIVE COMMITTEE REGULAR MEETING**

# **MINUTES**

**MONDAY, JANUARY 10, 2022, 4:00 P.M.  
COUNCIL CHAMBER, CITY HALL**

**PRESENT:**

- Mayor Greg Dionne
- Councillor Charlene Miller
- Councillor Terra Lennox-Zepp (Attended via video conferencing)
- Councillor Tony Head
- Councillor Don Cody
- Councillor Dennis Ogradnick
- Councillor Blake Edwards
- Councillor Dawn Kilmer
- Councillor Ted Zurakowski

- Sherry Person, City Clerk
- Jim Toye, City Manager
- Kris Olsen, Fire Chief
- Wes Hicks, Director of Public Works
- Mitchell J. Holash, Q.C., City Solicitor
- Jody Boulet, Director of Community Services
- Terri Mercier, Corporate Legislative Manager
- Cheryl Tkachuk, Director of Financial Services
- Kiley Bear, Acting Director of Corporate Services
- Craig Guidinger, Director of Planning and Development Services

## **1. CALL TO ORDER**

Councillor D. Ogradnick, Chairperson, called the meeting to order.

## **2. APPROVAL OF AGENDA**

0001. **Moved by:** Councillor C. Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

**CARRIED**

## **3. DECLARATION OF CONFLICT OF INTEREST**

## **4. ADOPTION OF MINUTES**

0002. **Moved by:** Mayor G. Dionne

That the Minutes for the Executive Committee Incamera Meetings held November 8, 2021 and December 13, 2021 and Executive Committee Public and Incamera Meetings held November 15, 2021, be taken as read and adopted.

**CARRIED**

## **5. DELEGATIONS**

5.1 Implications of Changes to the Liquor Legislation (CORR 22-4)

Verbal Presentation was provided by Brian Howell, on behalf of the Prince Albert and Area Community Alcohol Strategy Steering Committee.

0003. **Moved by:** Mayor G. Dionne

That CORR 22-4 be received and referred to the Mayor's Office for further comment.

**CARRIED UNANIMOUSLY**

## **6. CONSENT AGENDA**

6.2 Request for Snow Fence Installation or Prompt Snow Removal along Pederson Drive (CORR 22-2)

That CORR 22-2 be received and referred to the Public Works Department.

- 6.3 Thank You Letter for Supporting the 2021 Census (CORR 22-3)  
That CORR 22-3 be received as information and filed.
- 6.4 Request to Reconsider Opening Marion Aquatics (CORR 22-5)  
That CORR 22-5 be received as information and filed.
- 6.5 2022 Saskatchewan Urban Municipalities Association Membership (CORR 22-6)  
That CORR 22-6 be received and referred to the Financial Services Department.
- 6.8 September 2021 Account Payable Payments (RPT 21-585)  
That RPT 21-585 be received as information and filed.
- 6.9 October 2021 Account Payable Payments (RPT 21-586)  
That RPT 21-586 be received as information and filed.
- 6.10 November 25, 2021 Airport Advisory Committee Meeting Minutes (MIN 21-117)  
That MIN 21-117 be received as information and filed.
- 6.11 December 15, 2021 Destination Marketing Levy Advisory Committee Meeting Minutes (MIN 21-123)  
That MIN 21-123 be received as information and filed.

0004. **Moved by:** Councillor D. Kilmer

That the Consent Agenda Item Nos. 6.2 to 6.5 and 6.8 to 6.11 be received as information and referred, as indicated.

**CARRIED**

6.1 Request to Lift the Vaccine Mandate at the Prince Albert Public Library (CORR 22-1)

0005. **Moved by:** Councillor T. Zurakowski

That CORR 22-1 be received as information and filed and forwarded to the Prince Albert Public Library Board.

**CARRIED UNANIMOUSLY**

6.6 Request to Reconsider Appointment of Tracey Smith to Prince Albert Public Library Board (CORR 22-8)

0006. **Moved by:** Councillor T. Zurakowski

1. That the City request that the Prince Albert Public Library Board increase the composition of the Board from seven (7) members to nine (9) members; and,
2. That Tracey Smith be appointed to the Prince Albert Public Library Board once the Board composition is increased.

**CARRIED UNANIMOUSLY**

6.7 Request for Snow Removal – 6th Avenue East and River Street (CORR 22-9)

0007. **Moved by:** Councillor T. Lennox-Zepp

That CORR 22-9 be received and referred to the Community Services Department.

**CARRIED UNANIMOUSLY**

## **7. REPORTS OF ADMINISTRATION & COMMITTEES**

7.1 Action Items from City Council, Executive Committee and Budget Committee (RPT 21-549)

Verbal Presentation was provided by Sherry Person, City Clerk.

0008. **Moved by:** Councillor B. Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Action Items be updated as indicated in the Open Items document, as attached to RPT 21-549.

**CARRIED**

## **8. UNFINISHED BUSINESS**

**9. ADJOURNMENT – 5:12 P.M.**

0009. **Moved by:** Councillor D. Kilmer

That this Committee do now adjourn.

**CARRIED**

COUNCILLOR DENNIS OGRODNICK  
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS 31<sup>ST</sup> DAY OF JANUARY, A.D. 2022.





**CORR 22-13**

**TITLE:** Concerns regarding Covid-19 Management Protocols

**DATE:** January 24, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

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**SUGGESTED DISPOSITION:**

That the Correspondence be received as information and filed.

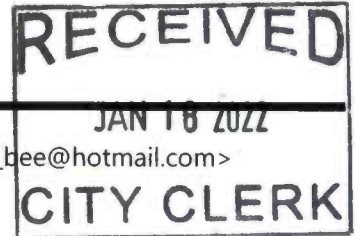
**PRESENTATION:** Verbal by Melanie Markling

**ATTACHMENTS:**

1. Email dated January 14, 2022

Written by: Melanie Markling

**Sherry Person**



**From:** noreply@citypa.com on behalf of Melanie Markling <mela\_bee@hotmail.com>  
**Sent:** Friday, January 14, 2022 2:06 PM  
**To:** City Clerk  
**Subject:** Request to Attend City Council

Dear Sir/Madam,

I was directed by Jody Boulet and the Prince Albert City Police to speak directly to Prince Albert City Council with respect to the Covid 19 management protocols. Many people in Prince Albert have reached out to me to register their concerns regarding this policy and a few have provided suggestions on positive improvements concerning the vaccine mandate and related mitigating strategies that I would like to share with City Council on their behalf.

Talking points to include: Community perceptions of the current health situation; Community driven petition currently at 1500 signatures.

Sincerely,

Melanie Markling  
15 Hadley Road  
Prince Albert, SK S6X 0A5

**Recommended  
Disposition:**

Receive as  
Info + File

Origin: <https://www.citypa.ca/en/city-hall/speaking-to-council.aspx>

This email was sent to you by Melanie Markling<mela\_bee@hotmail.com> through <https://www.citypa.ca/>.

\*\*\*Caution: This email originated from outside the City of Prince Albert email system.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

If in doubt contact IT Support (support@citypa.com<mailto:support@citypa.com>). \*\*\*



City of  
**Prince Albert**

***CORR 22-11***

**TITLE:** Request for Snow Lift on 22nd Street East from Central Avenue to 6th Avenue East

**DATE:** January 24, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

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**SUGGESTED DISPOSITION:**

That the Correspondence be received and referred to the Public Works Department.

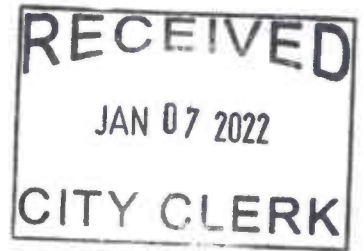
**PRESENTATION: NONE**

**ATTACHMENTS:**

1. Letter dated January 5, 2022

Written by: Dennis Nowoselsky

January 5, 2022



Executive  
Committee

Mayor and City Councillors  
Prince Albert, SK

Re: Snow Lift

Could the City Public Works Division facilitate a snow lift on 22<sup>nd</sup> Street East from Central Avenue to 6<sup>th</sup> Avenue East? The excessive snow this winter has narrowed the road surface for vehicle traffic and reduced safety.

As well, the meridian on 6<sup>th</sup> Avenue East should have snow lifts near intersections where traffic from the streets like 20<sup>th</sup> Street East meet the Avenue so drivers can see oncoming vehicles.

Thank you for addressing this important safety issue.

Sincerely,

Dennis Nowoselsky

c.c.: File

Merry Xmas and a Happy New Year to you and your families.

P.S.: Councillor Zurakowski may want a lift on 22<sup>nd</sup> Street West for the same reasons.

36-21<sup>st</sup> Street East  
Prince Albert, SK  
S6V-1L8

**Recommended  
Disposition:**

Refer to  
Public Works



City of  
**Prince Albert**

**CORR 22-12**

**TITLE:** Request for Support - Feasibility Study to Support Future Capital Campaign for the  
Redevelopment of Victoria Hospital

**DATE:** January 24, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

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**SUGGESTED DISPOSITION:**

That the Correspondence be received and referred to the Mayor's Office.

**PRESENTATION: NONE**

**ATTACHMENTS:**

1. Letter dated January 6, 2022

Written by: Sherry Buckler, Chief Executive Officer, Victoria Hospital Foundation



# Victoria Hospital Foundation

Enriching the Heart of Northern Health Care

January 6, 2022

City of Prince Albert

**Attention: Mayor Greg Dionne and City Council**

RECEIVED  
JAN 07 2022  
CITY CLERK

*Executive  
Committee*

Good afternoon Mayor Dionne and Council. As you already know, the government's plans for the redevelopment of the new Victoria Hospital are in full swing. The SHA and Ministry of Health have partnered with the Victoria Hospital Foundation to launch and conduct a feasibility study to support a future capital campaign for the new facility. The work is already underway and we are over the moon with excitement! This new build will not only advance local healthcare for generations, but will also create incredibly good paying jobs in our community for many decades. If the pandemic has taught us anything, it is that excellent healthcare as close to home as possible, is critical. This study will involve talking to all community stakeholders of such a transformational project.

I am reaching out to you on behalf of the SHA and our Foundation to ask you if you would commit to speaking with the consulting firm who has been contracted by our Foundation. Global Philanthropic would appreciate 30 minutes of your time as they prepare the case for support for the study. As you know yourself, an endorsement from local government can go a long way to encouraging other community builders to participate. The case would feature the mayor's quote and photo prominently.

The case writer, Sue McMaster, would appreciate a Zoom interview with the mayor between Jan. 10 and 14. Time is of the essence as the project is moving quickly. If you are agreeable, I will connect you and Sue to work out a mutually agreeable time.

Thank you for your support!

Sincerely,

**Sherry Buckler, CFRE**  
CEO | Victoria Hospital Foundation  
(306)765-6105 phone  
[Sherry.buckler@helpthevic.ca](mailto:Sherry.buckler@helpthevic.ca)

**Recommended  
Disposition:**

Refer to  
Mayor's  
Office

**Cc: Kim McKechney, VP Community Engagement and Communications**  
Saskatchewan Health Authority

**Lyle Karasiuk, Board Chair**  
Victoria Hospital Foundation



City of  
**Prince Albert**

***CORR 22-14***

**TITLE:** Concerns regarding Bus Service Communications

**DATE:** January 24, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

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**SUGGESTED DISPOSITION:**

That the Correspondence be received and referred to the Public Works Department.

**PRESENTATION: NONE**

**ATTACHMENTS:**

1. Email dated January 17, 2022

Written by: Jamie Henry

**Terri Mercier**

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**From:** Henry, Jamie <jamie.henry@usask.ca>  
**Sent:** Monday, January 17, 2022 10:17 AM  
**To:** City Clerk  
**Subject:** Fw: Rush Hour route in Crescent Acres

RECEIVED  
JAN 17 2022  
CITY CLERK

*Executive Committee*

Attention Mayor Greg Dionne and City Council,

Below is an email that I just sent regarding city busing and lack of timely communication. I am hoping this can be addressed at the next council meeting.

Thank you,  
Jamie Henry

**Recommended  
Disposition:**

Refer to  
Public  
Works

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**From:** Henry, Jamie  
**Sent:** January 17, 2022 10:08 AM  
**To:** communications@citypa.com <communications@citypa.com>  
**Cc:** mark.phaneuf@pacsd.ca <mark.phaneuf@pacsd.ca>; ward5@citypa.com <ward5@citypa.com>  
**Subject:** Rush Hour route in Crescent Acres

Good morning,

The residents in Crescent Acres FINALLY received additional bus services (Rush Hour route) in early December, and now the Rush Hour bus is down AGAIN. It has been down since January 4, 2022.

The updates on the Transit page are terrible. The website isn't updated, and emails don't get sent out until almost 9:00am about the bus routes being down. That is unacceptable. The kids are outside waiting for the bus around 7:50am, standing in the freezing cold, waiting for a bus that isn't coming. Everyone in town knows by 7:00am when the school buses aren't running, why do we have to wait until 9:00am to find out if the city buses aren't running?

I received a text from my son this morning at 8:15 wondering if the bus was coming. I said it was because the website didn't have any updates on it since Thursday, January 13th. I would assume it is running since there are no more updates. I called the office and she said if there is no new updated information then assume it isn't running. That isn't a great policy for the public to follow. Updates have to be timely and concise. I would assume if it doesn't say anything specific about the route, that it is all good.

It's one thing that the communications on the PA Transit website are terrible, it's another issue that this bus route is down again. We waited how many months for this route to get in service, and now it is down again indefinitely. How are our kids going to get to school? We pay taxes like everyone else, why don't we have access to the same services like everyone else?

Thank you,  
Jamie Henry

*9 Borrowman Place  
Prince Albert, SK S6X 0B1*

**\*\*\*Caution:** This email originated from outside the City of Prince Albert email system.





City of  
**Prince Albert**

***CORR 22-17***

**TITLE:** Request for Support - Application for Boundary Alteration

**DATE:** **January 27, 2022**

**TO:** Executive Committee

**PUBLIC:** **X**

**INCAMERA:**

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**SUGGESTED DISPOSITION:**

That the Correspondence be received as information and filed.

**PRESENTATION: NONE**

**ATTACHMENTS:**

1. Letter dated January 19, 2022

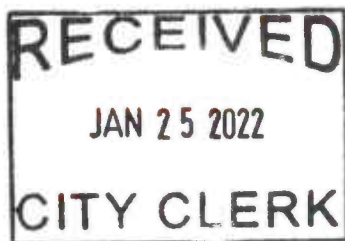
Written by: Mayor Brian Fergusson, Deputy Mayor Rebecca Otitoju, Councillor Kris Moen, Councillor Bill Krzysik, Councillor Scott Moskal, Councillor Hal Zorn, White City Town Council



Box 220 Station Main  
White City, SK. S4L 5B1

306 781 2355 †  
306 781 2194 †

townoffice@whitecity.ca  
whitecity.ca



*Executive Committee*

January 19, 2022  
SENT VIA CANADA POST

**Recommended  
Disposition:**

Receive as  
Info to File

City of Prince Albert  
1084 Central Avenue  
Prince Albert, SK S6V 7P3

Your Worship Mayor Greg Dionne and the City of Prince Albert Council,

In following to SUMA's January 10, 2022 Municipal Update, the Town of White City is seeking support of our application for Boundary Alteration currently before the Saskatchewan Municipal Board.

In 2018 the Town of White City initiated a boundary alteration process to incorporate, into a single urban municipality, White City, Emerald Park, surrounding subdivisions and Great Plains Industrial Park in addition to sufficient undeveloped land for future growth. Today, we are still working toward that vision of a single urban municipality, with sufficient land to accommodate a 25-year growth plan and the tax base to improve, maintain and build the infrastructure and facilities to accommodate an urban community projected to reach over 20,000 people by 2045. It will create one urban municipality with one system of governance and set the appropriate path for future municipal co-operation with a joint management planning area of the lands surrounding White City.

White City and the surrounding area in the Rural Municipality of Edenwold No. 158 have, and will continue to, experience significant growth. In 2018, White City commissioned a future growth study with a 25-year range and determined that population growth in White City will continue at a high rate.

During the past 25 years, the RM of Edenwold has developed several urban, country residential and rural commercial development on the borders of White City. The amount of development and other barriers to growth **now encompasses 55% of the Town's borders**. Based on the RM of Edenwold's 2019 Official Community Plan, further urban and commercial development on the borders of White City is planned to the extent that **85% of the Town's borders will be encumbered by development in the future**.

In comparison to other communities in Saskatchewan with a population of 1,000 or more, where the average amount of development on urban borders is approximately 10%, the situation with White City is significantly above this average and is unprecedented with respect to the comparison group. However, we expect that the trend of rural development encumbering urban borders in other communities has, and will, continue to grow as growth occurs in the province.

**Received**  
JAN 24 2022  
FINANCE DEPARTMENT  
CITY OF PRINCE ALBERT



As the Provincial Government's Growth Plan progresses through the 2020s and 2030s more towns and Urban Municipalities will begin to, or are already seeing, increased development on their urban borders by Rural Municipalities. White City's situation is precedent setting for other Urban Municipalities in Saskatchewan to protect the ability to grow in the way towns need and want to grow and not how Rural Municipalities decide Urban Municipalities may grow.

During this long process White City has repeatedly invited the RM of Edenwold to discuss our proposal and come to a mutual solution. However, following mediation with the RM in 2019, it became clear that White City and the RM of Edenwold have two different visions for the future of this community. As seen by the RM of Edenwold's 2019 OCP, their vision is that of contention and domination which leaves no room for White City to grow and does not fall in-line with the growth plan laid out by the Government of Saskatchewan.

White City proceeded with an application to the SMB in November 2019 and submitted additional information per the SMB's request in May 2020. In November 2021 a jurisdictional hearing was held, and in December 2021 the SMB issued a decision in favour of White City in which it was decided that the SMB did have the authority to hear our case. We now await a date for a hearing on the merits of our application.

White City Council or Administration would be happy to share more information with you. Please reach out to us if you would like a presentation or to have a White City representative provide a presentation and answer any questions from your Council. We also encourage you to visit [www.one-community.ca](http://www.one-community.ca) to access our proposal, growth study, financial analysis and more information.

SUMA has provided a draft letter template that Saskatchewan's hometowns may reference. We would ask you to consider sending an individualized letter from your municipality, and copying SUMA and the SMB, sharing your support on this important matter to show that White City does not stand alone in this issue.

Sincerely,  
White City Town Council



Mayor Brian Fergusson



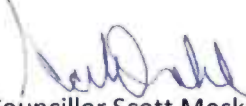
Deputy Mayor Rebecca Otitoju



Councillor Kris Moen



Councillor Bill Krzysik



Councillor Scott Moskat



Councillor Hal Zorn



Councillor Andrew Boschman



City of  
**Prince Albert**

**CORR 22-18**

**TITLE:** Request for Service Extension and Inter-Municipal Servicing Agreement

**DATE:** January 27, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

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**SUGGEST DISPOSITION:**

That the Correspondence be received and referred to the Planning and Development Services Department.

**PRESENTATION: NONE**

**ATTACHMENTS:**

1. Letter dated January 20, 2022

Written by: F. Craig Robertson, President, Prairie North Group Ltd.



RECEIVED  
JAN 24 2022  
CITY CLERK

*Executive Committee*

F. Craig Robertson  
President  
Prairie North Group Ltd.  
9725 – 266 Street  
Acheson, Alberta  
T7X 6H6

LTR-PNGL-PARMB-0001

January 20<sup>th</sup>, 2022

ATTN: City Council  
City of Prince Albert  
1084 Central Avenue  
Prince Albert, Saskatchewan  
S6V 7P3

ATTN: Council  
RM of Buckland No. 491  
99 River Street East  
Prince Albert, Saskatchewan  
S6V 0A1

**Recommended  
Disposition:**

Refer to  
Planning &  
Dev Services

**RE: Service Extension to SW16 49-26-W2**

To whom it may concern,

The Prairie North Group Ltd. (PNGL) has recently acquired a parcel of land in SW16 49-26-W2 at 2109 Central Avenue North ("the Property") which is within the Rural Municipality of Buckland bordering the City of Prince Albert municipal limits. PNGL is interested in pursuing extension of City of Prince Albert Services to the Property and understand that, due to the Property's location, this would require an inter-municipal servicing agreement between the City of Prince Albert and the RM of Buckland No. 491. The purpose of this letter serves to outline our need for services in the area to support the aforementioned servicing agreement and future development of the Property and it's adjoining parcels.

East of Highway 2 on the northern limits of the City of Prince Albert, the Property is ideally situated along an arterial corridor with access to Highway 2, 3 and 55 – acting as a gateway to Northern Saskatchewan. Growth is forecasted within this region of the province and the time is now to capitalize on relevant economic interests which offer the potential to provide prosperity to the City of Prince Albert and RM of Buckland No. 491.

PNGL is adamant on supporting and bolstering the development of Northern Saskatchewan, with intentions of developing a corporate office on a portion of the Property before 2025. This office will serve as PNGL's Saskatchewan headquarters and be the first major extension of the business across Western Canada. We are an earthmoving contracting company committed to providing Safe, Efficient and High-Quality services for all applications of land clearing, earthmoving, grading, excavation, road building, undergrounds, hydrological management, environmental remediation, reclamation and contract mining. Our services remain highly sought after as we have earned the pedigree of being an industry leader in our over 25 years in business.

Our vision is to further transform the Property by subdividing and re-zoning portions thereof to create an industrial park which will be home to several local businesses which will help cultivate the future of the City of Prince Albert, the RM of Buckland No. 491 and the whole of Northern Saskatchewan. We foresee

the ability to attract companies whose desires are similar to our own, wanting to build their legacy in the promise of Northern Saskatchewan. Our goal is to attain our vision prior to 2025 and we are committed to achieving this target. In addition, we continue to explore the possibility of acquiring additional adjoining properties to further support our development interests.

Extending services to the Property will provide the necessary mainline infrastructure to support construction of our corporate office and further development of our proposed industrial park. Several neighbouring businesses, which are already established, will also relish in the opportunity to become connected to City services. The opportunity also exists for PNGL to become engaged in the performance of service extensions and subdivision development which minimizes the fiscal burden to our application and increases its feasibility.

Our proposal provides fully-serviced land opportunities for new businesses which will benefit from exposure to thousands of customers due to the Property's high visibility and ease of access from multiple arterial Highways. It promises to ameliorate the GDP of the region while balancing a need for companies who can support the economic growth interests of Northern Saskatchewan. The prospect of several new corporate taxpayers, whom will drive economic stimuli within the region, coupled with their need for fully services lots provides an ideal, and mutually beneficial, opportunity for PNGL, the City of Prince Albert and the RM of Buckland No. 491.

Regards,

A handwritten signature in black ink, appearing to read 'F. Robertson', written in a cursive style.

F. Craig Robertson



City of  
**Prince Albert**

**CORR 22-19**

**TITLE:** Updated Procurement Thresholds for Internal and International Trade Agreements

**DATE:** January 27, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

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**SUGGESTED DISPOSITION:**

That the Correspondence be received and referred to the Financial Services Department.

**PRESENTATION: NONE**

**ATTACHMENTS:**

1. Letter dated January 24, 2022

Written by: J. Greg Miller, Deputy Minister of Government Relations and Deputy Minister of First Nations, Metis and Northern Affairs



Government  
of  
Saskatchewan

Ministry of Government Relations  
Deputy Minister  
1020-1855 Victoria Avenue  
Regina, Canada S4P 3T2

January 24, 2022

To all municipalities:

RECEIVED  
JAN 24 2022  
CITY CLERK  
*Executive  
Committee*

I am writing to notify you of the updated procurement thresholds for obligations associated with our internal and international trade agreements.

As you are aware, Saskatchewan is a party to a number of trade agreements, including the New West Partnership Trade Agreement (NWPTA), the Canadian Free Trade Agreement (CFTA), and the Canada-European Union Comprehensive Economic and Trade Agreement (CETA). Each of these agreements contain procurement provisions to which municipalities are subject. Unlike the fixed thresholds of the NWPTA, the CFTA and CETA procurement thresholds are adjusted for inflation every two years. For your records, attached is a table with the updated thresholds for 2022-2023, which came into effect on January 1, 2022. This table can also [be found online](#) through Publications Saskatchewan.

If you have any questions, please contact Lyndi Blakley with Saskatchewan's Ministry of Trade and Export Development at 306-787-8910 or [lyndi.blakley@gov.sk.ca](mailto:lyndi.blakley@gov.sk.ca).

Sincerely,

J. Greg Miller  
Deputy Minister of Government Relations  
Deputy Minister of First Nations, Métis and Northern Affairs

**Recommended  
Disposition:**  
Refer to  
Financial  
Services

Encl. 1 – Procurement Thresholds – 2022-2023

cc: Lyndi Blakley



## SASKATCHEWAN PROCUREMENT THRESHOLDS (IN CANADIAN DOLLARS)

<b>MINISTRIES</b>	<b>New West Partnership Trade Agreement</b> <i>Part II, Article 14.1(a)</i>	<b>Canadian Free Trade Agreement†</b> <i>Article 504.3(a)</i>	<b>WTO Agreement on Government Procurement‡</b> <i>Appendix I, Annex 2</i>	<b>Trans-Pacific Partnership‡</b> <i>Appendix I, Annex 2</i>	<b>Canada-EU CETA‡</b> (includes Treasury Board Crown Corporations) <i>Annex 19-2</i>
<b>Goods</b>	\$ 10,000	\$ 30,300	\$ 651,000	\$ 651,000	\$ 366,800
<b>Services</b>	\$ 75,000	\$ 121,200	\$ 651,000	\$ 651,000	\$ 366,800
<b>Construction</b>	\$ 100,000	\$ 121,200	\$ 9,100,000	\$ 9,100,000	\$ 9,100,000

<b>CROWNS</b>	<b>New West Partnership Trade Agreement</b> <i>Part II, Article 14.1(b)</i>	<b>Canadian Free Trade Agreement†</b> <i>Article 504.3(c)</i>	<b>WTO Agreement on Government Procurement‡</b>	<b>Trans-Pacific Partnership‡</b>	<b>Canada-EU CETA‡</b> (plus SLGA) <i>Annex 19-3</i>	
					<b>Section A</b>	<b>Section B*</b>
<b>Goods</b>	\$ 25,000	\$ 605,600	No coverage		\$ 651,000	\$ 733,600
<b>Services</b>	\$ 100,000	\$ 605,600			\$ 651,000	\$ 733,600
<b>Construction</b>	\$ 100,000	\$ 6,056,100			\$ 9,100,000	

<b>MASH</b>	<b>New West Partnership Trade Agreement</b> <i>Part II, Article 14.1(c)</i>	<b>Canadian Free Trade Agreement†</b> <i>Article 504.3(b)</i>	<b>WTO Agreement on Government Procurement‡</b>	<b>Trans-Pacific Partnership‡</b>	<b>Canada-EU CETA‡</b> <i>Annex 19-2</i>
<b>Goods</b>	\$ 75,000	\$ 121,200	No coverage		\$ 366,800
<b>Services</b>	\$ 75,000	\$ 121,200			\$ 366,800
<b>Construction</b>	\$ 200,000	\$ 302,900			\$ 9,100,000

† The procurement thresholds for the Canadian Free Trade Agreement are adjusted with inflation by the Internal Trade Secretariat in accordance with Annex 504.4 of that Agreement. The values above are for calendar years 2022-2023.

‡ The procurement thresholds for the World Trade Organization (WTO) Agreement on Government Procurement, the Canada-European Union (EU) Comprehensive Economic and Trade Agreement (CETA), and Comprehensive and Progressive Agreement for Trans-Pacific Partnership are periodically adjusted to account for changes in currency strength. The values above are for calendar years 2022-2023.

\* Section B entities are those involved in energy transmission, transit networks, distribution and treatment of water, or the distribution of electricity or gas (see Canada-EU CETA, Annex 19-3, Section B).

**Valid until:** December 31, 2023

This document has no legal force and is intended for information only. The text of each of these five trade agreements is public and available online.



**RPT 22-16**

**TITLE:** November 2021 Account Payable Payments

**DATE:** January 11, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

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**RECOMMENDATION:**

That the November 2021 accounts payable payments report be received as information and filed.

**TOPIC & PURPOSE:**

To provide a year to date list of all payments made by the City to vendors and contractors.

**PROPOSED APPROACH AND RATIONALE:**

Administration committed to provide Council with a list of accounts payable payments on a monthly basis (RPT# 19-42), therefore the following information is being reported to Council:

1. A list of payments made to vendors and contractors from November 1 – 30, 2021.
2. A list of payments made to vendors and contractors from January 1 – November 30, 2021.

**PUBLIC NOTICE:**

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

**ATTACHMENTS:**

1. November 2021 Account Payable Payments

Written by: Sahil Syal, Finance Manager

Approved by: Director of Financial Services & City Manager

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1	PCL Construction Management Inc.	\$3,543,432.89	\$12,062,014.09
2	Municipal Employees Pension Plan	\$613,574.08	\$7,168,715.45
3	Playgrounds-R-Us	\$558,344.16	\$713,627.61
4	AECOM Canada Ltd.	\$510,426.21	\$1,205,229.07
5	WestVac Industrial Ltd	\$404,250.00	\$495,555.79
6	SaskPower	\$247,768.95	\$2,584,106.85
7	Bank of Montreal - Mastercard	\$231,173.94	\$2,185,362.00
8	Group2 Architecture Engineering Inc	\$219,054.11	\$1,458,835.58
9	JM Cuelenaere Library	\$177,728.50	\$2,124,930.00
10	BBB Architects Toronto Inc	\$132,592.46	\$563,517.96
11	B & B Construction Group Inc.	\$123,468.81	\$5,016,112.30
12	FirstCanada ULC	\$109,827.19	\$1,291,630.68
13	PA Separate School Board	\$104,457.35	\$3,554,429.30
14	Federated Co-Operatives Ltd.	\$99,958.20	\$995,329.56
15	Wheatland Builders & Concrete Ltd.	\$96,097.10	\$1,975,108.89
16	CentralSquare Canada Software Inc.	\$82,578.64	\$116,707.60
17	Receiver General of Canada	\$73,716.40	\$104,128.24
18	Sask Energy Inc.	\$64,894.75	\$519,900.12
19	Community Service Centre	\$50,600.76	\$607,210.00
20	Mequipco Ltd.	\$47,052.90	\$50,932.08
21	Ruszkowski Enterprises Ltd	\$43,645.20	\$105,574.61
22	Novus Law Group	\$37,210.32	\$502,478.66
23	Regina Police Service	\$37,072.89	\$42,472.89
24	Line West Ltd.	\$36,390.80	\$84,770.42
25	ISL Engineering and Land Services Ltd.	\$32,308.28	\$54,358.28
26	Canadian Corps of Commissionaires (North Saskatchewan) Inc.	\$31,629.85	\$195,332.27
27	Cornerstone Insurance	\$31,520.24	\$1,038,275.96
28	Rempel Engineering & Management Ltd.	\$23,629.50	\$23,629.50
29	ULS Maintenance & Landscaping Inc.	\$23,248.15	\$26,097.83
30	SPCA	\$22,443.37	\$376,724.47
31	DMM Energy	\$21,371.09	\$161,308.18
32	Clip & Trim Tree Service & Yard Maintenance	\$19,792.50	\$29,767.50
33	Nicola Sherwin- Roller M.A.,C.C.C.	\$16,929.23	\$85,005.13
34	Maxim Transportation Services Inc.	\$16,351.09	\$110,134.93
35	Nagy Holdings Ltd.	\$16,035.49	\$145,515.45
36	Shercom Industries Inc	\$15,709.77	\$15,709.77
37	Prince Albert Policemen's Association	\$14,681.98	\$160,266.53
38	ASL Paving Ltd.	\$13,882.14	\$13,882.14
39	ECL Fiberglass Mfg. Inc	\$13,098.00	\$24,614.25
40	Can Union of Public Employees Assoc Local 160	\$12,817.94	\$166,423.96
41	Stantec Consulting Ltd.	\$12,767.11	\$71,356.68
42	Avia NG Inc.	\$12,529.65	\$89,258.31
43	SaskTel	\$12,195.69	\$177,951.65

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
44	AXS Wellness LLC	\$11,981.67	\$11,981.67
45	Softchoice Corporation	\$10,804.33	\$72,500.67
46	Technical Safety Authority of Saskatchewan	\$9,858.00	\$19,061.00
47	Asiil Enterprises Ltd.	\$9,650.12	\$72,314.46
48	OK Tire & Auto Service	\$9,413.76	\$58,215.90
49	HBI Brennan Office Plus Inc.	\$9,295.18	\$84,586.58
50	Sysco Food Services	\$9,284.80	\$48,166.48
51	Hach Sales & Service Canada Ltd	\$9,160.95	\$25,326.36
52	Prairie Oasis Landscaping Inc	\$8,902.20	\$159,563.61
53	Eecol Electric (Sask) Ltd.	\$8,507.18	\$86,421.18
54	Kleen-Bee (P.A.)	\$8,279.74	\$112,459.23
55	M D Charlton Co. Ltd.	\$8,254.67	\$13,559.23
56	Prince Albert Firefighter's Association Local 510	\$7,826.28	\$85,155.40
57	Christopherson's Industrial Supplies	\$7,519.96	\$90,242.08
58	Knotty Pine Bistro	\$7,499.99	\$107,062.65
59	Emco Corporation	\$7,298.47	\$529,832.50
60	Rampart International Corp	\$7,286.74	\$9,646.97
61	Canada Life Assurance Co.	\$7,213.22	\$7,213.22
62	DMA Building Services Ltd.	\$7,043.61	\$9,329.27
63	Prince Albert Branch of Inclusion Saskatchewan	\$7,000.00	\$7,000.00
64	Prince Albert Multicultural Council	\$6,925.99	\$8,425.99
65	Darcy's Golf Shop Ltd.	\$6,784.85	\$221,803.79
66	Arctic Refrigeration Inc.	\$6,636.81	\$76,164.39
67	101290873 Saskatchewan Ltd. (Nathan Stregger-ski hill contractor)	\$6,620.00	\$24,200.00
68	Nemco Resources Ltd.	\$6,544.35	\$29,711.18
69	United Rentals of Canada Inc	\$6,445.60	\$31,519.17
70	SaskTel CMR	\$6,442.90	\$101,871.02
71	Can Union of Public Employees Assoc Local 882	\$6,209.67	\$76,402.44
72	Econo Lumber	\$6,206.67	\$21,414.28
73	Richard Pytlak	\$6,060.60	\$62,359.80
74	Suite Solutions Inc.	\$6,041.73	\$6,041.73
75	TRI4KIDS4CAMP	\$6,000.00	\$6,000.00
76	CDW Canada Inc	\$5,981.21	\$110,974.39
77	Anderson Pump House Ltd.	\$5,959.81	\$115,467.53
78	Receiver General	\$5,894.30	\$5,894.30
79	VendorPanel Pty Ltd	\$5,822.96	\$11,322.96
80	PR Septic Services 1997 Ltd.	\$5,792.28	\$26,047.47
81	Finning International Inc.	\$5,587.30	\$58,827.87
82	Guillevin International Inc.	\$5,513.97	\$10,805.62
83	Ratrace Productions Inc.	\$5,500.00	\$5,500.00
84	Prince Albert Golf & Curling Club	\$5,416.63	\$65,000.00
85	Kal Tire Ltd.	\$5,299.52	\$19,960.23
86	101004487 Sask Ltd HVAC Service	\$5,293.21	\$5,293.21

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
87	Vipond Inc.	\$5,280.97	\$16,307.41
88	The Prince Albert Country Music Association	\$5,128.09	\$5,128.09
89	Auto Rescue Towing	\$5,050.50	\$89,815.53
90	St. Johns Ambulance	\$4,950.00	\$16,650.00
91	Amazon.ca	\$4,692.14	\$30,972.75
92	GL Mobile Communications	\$4,662.20	\$182,294.01
93	Greenland Waste Disposal Ltd.	\$4,660.18	\$33,106.32
94	K-9 Dynamics	\$4,629.45	\$4,629.45
95	Oak Creek Golf & Turf Inc.	\$4,443.37	\$97,581.56
96	Acklands Ltd.	\$4,255.82	\$53,140.59
97	Tradewind Scientific Ltd	\$4,147.50	\$8,599.50
98	Klearwater Equip & Technologies	\$4,145.85	\$419,520.72
99	Frontline Outfitters Ltd	\$4,142.47	\$61,102.76
100	E.T. Flooring Canada	\$4,122.80	\$32,867.93
101	I Run Guns	\$3,871.05	\$16,398.95
102	Fountain Tire Prince Albert Ltd	\$3,815.46	\$28,438.56
103	Superior Propane Ltd	\$3,783.85	\$14,131.75
104	Nicole A Sawchuk Barrister and Solicitor	\$3,693.95	\$30,145.09
105	Sutherland Automotive	\$3,680.70	\$45,350.20
106	Prince Albert Lacrosse Club	\$3,600.00	\$6,000.00
107	MSC Industrial Supply ULC	\$3,596.49	\$20,850.89
108	Holiday Inn Hotel	\$3,591.49	\$6,224.19
109	ALS Environmental	\$3,547.10	\$28,353.25
110	Entandem Inc	\$3,540.30	\$9,077.38
111	SOS Electrical Ltd.	\$3,504.56	\$8,106.36
112	Halcro Metals Inc.	\$3,486.03	\$24,619.04
113	Borysiuk Contracting Inc.	\$3,458.25	\$184,555.44
114	Gregg Distributors	\$3,365.23	\$37,524.47
115	Prince Albert U12 A Aces	\$3,300.00	\$4,500.00
116	Pineland Metal Products Inc.	\$3,263.40	\$14,388.55
117	Tyrone Enterprises Inc	\$3,228.75	\$28,717.58
118	Korth Group Ltd.	\$3,149.80	\$3,149.80
119	Canadian Tire	\$3,133.64	\$34,826.54
120	Impact Mechanical Service Ltd.	\$3,038.66	\$32,573.03
121	Prince Albert Grand Council	\$3,000.00	\$4,350.00
122	Applied Industrial Technologies	\$2,962.69	\$21,774.99
123	Madsen Fence Ltd.	\$2,920.42	\$40,707.80
124	Ashly Cabinets & Windows	\$2,913.87	\$36,301.56
125	Mark's Work Wearhouse	\$2,911.40	\$5,181.65
126	The Bolt Supply House Ltd	\$2,860.99	\$28,597.77
127	101100203 Saskatchewan Ltd.o/a TLS Lawn	\$2,756.27	\$108,141.79
128	Certified Laboratories	\$2,753.58	\$18,881.79
129	Dresswell Dry Cleaners (2013) Ltd	\$2,733.38	\$35,920.04

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
130	Action Printing Company Ltd.	\$2,706.18	\$24,694.18
131	The Northern, Prince Albert Men's Golf Club	\$2,700.00	\$4,500.00
132	Rocky Mountain Phoenix	\$2,676.77	\$60,363.59
133	BGE Service & Supply	\$2,653.06	\$8,647.25
134	Canadian Imperial Bank of Commerce	\$2,603.04	\$32,180.22
135	Levitt Safety Limited	\$2,578.76	\$8,783.07
136	Fastenal	\$2,577.51	\$20,981.21
137	Lake Country Co-operative Ltd.	\$2,564.95	\$102,285.77
138	DMC Cleaning Inc.	\$2,515.25	\$61,647.69
139	P A Fast Print Inc.	\$2,504.16	\$19,821.53
140	Goldsmith Saw	\$2,425.50	\$2,425.50
141	ADB Safegate Canada Inc	\$2,408.70	\$2,408.70
142	Napa Auto Parts	\$2,371.63	\$31,962.31
143	Rona Inc. - Prince Albert	\$2,365.93	\$40,884.07
144	Fort Garry Industries Ltd.	\$2,262.18	\$45,598.47
145	Zachary Lucky	\$2,260.00	\$2,260.00
146	B A Robinson Co. Ltd.	\$2,174.44	\$74,372.21
147	Purolator Courier Ltd.	\$2,152.06	\$20,636.29
148	Charles Repair & Service Co. Ltd.	\$2,143.21	\$12,827.79
149	Johnson Controls Ltd.	\$2,075.70	\$49,147.93
150	Vermette Wood Preservers Ltd.	\$2,057.94	\$6,535.70
151	My Place Catering	\$2,057.72	\$8,902.25
152	Clark's Supply & Service Ltd.	\$2,020.68	\$154,784.97
153	Thor Security Ltd.	\$2,012.43	\$8,686.86
154	Prince Albert Beverages	\$1,990.63	\$13,577.91
155	B&H Canvas Ltd	\$1,946.12	\$3,472.04
156	Waldheim Specialty Sand Products	\$1,926.96	\$3,853.92
157	Share	\$1,850.00	\$16,603.00
158	Apex Software	\$1,814.83	\$1,814.83
159	CGI Information Systems & Mgt Consultants Inc	\$1,803.75	\$7,215.00
160	Bandet Holdings Ltd.	\$1,798.13	\$24,902.17
161	Full Line Electric and General Contracting	\$1,720.50	\$105,860.92
162	Van Houtte Coffee Services Inc	\$1,705.90	\$4,964.07
163	Prairie Meats	\$1,702.68	\$7,177.78
164	CTV Television Inc.	\$1,695.75	\$10,122.00
165	TK Elevator (Canada) Ltd.	\$1,691.41	\$11,505.49
166	Triple R Contracting Ltd	\$1,664.27	\$4,903.54
167	Complete Distribution Services	\$1,660.62	\$16,059.70
168	Vallen Canada Inc.	\$1,647.36	\$11,430.05
169	Arts Management Systems	\$1,643.06	\$3,947.81
170	Fitness Warehouse	\$1,553.99	\$1,553.99
171	Saunders Electric Ltd.	\$1,548.38	\$7,236.53
172	California State University	\$1,539.84	\$4,628.23

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
173	Select Entertainment	\$1,535.62	\$7,835.62
174	Zoho Corp	\$1,513.93	\$22,285.05
175	PA Markit Signs Ltd.	\$1,476.03	\$77,637.98
176	Thorpe Bros. Ltd.	\$1,449.77	\$59,448.51
177	K & D Equipment Services	\$1,449.00	\$34,618.50
178	Cervus Equipment	\$1,416.92	\$17,247.20
179	Air Canada	\$1,410.54	\$6,734.20
180	Mr Plumber	\$1,407.90	\$43,697.42
181	RCMP	\$1,400.00	\$9,383.38
182	Randy M Hurd	\$1,387.50	\$3,163.50
183	Toshiba Business Solutions	\$1,345.16	\$14,512.36
184	Chartered Professional Accountants of Alberta	\$1,323.00	\$6,205.50
185	Danger Sandblasting & Painting 2009 Ltd.	\$1,320.56	\$39,615.56
186	Aallcann Wood Suppliers Inc.	\$1,320.00	\$19,032.00
187	Best Buy	\$1,289.95	\$14,192.16
188	Coronet Hotel	\$1,286.25	\$2,469.28
189	Mikkelsen-Coward & Co Ltd.	\$1,244.87	\$7,359.12
190	Prince Albert Photocopier Ltd.	\$1,242.03	\$7,527.84
191	Harlan Fairbanks	\$1,207.21	\$5,640.48
192	Overhead Door of Prince Albert Ltd.	\$1,202.69	\$20,861.94
193	R & W Custom Collision	\$1,193.25	\$1,292.25
194	Princess Auto	\$1,164.85	\$14,694.70
195	GardaWorld Cash Services Canada Corp	\$1,161.80	\$12,269.31
196	IFIDS	\$1,150.68	\$3,408.81
197	Administrados Services Inc.	\$1,102.50	\$2,835.00
198	Doug Allen	\$1,086.72	\$1,086.72
199	Joe Johnson Equipment Inc	\$1,075.04	\$2,180.50
200	Anderson Motors Ltd.	\$1,071.32	\$241,375.43
201	Farm World Equipment Ltd.	\$1,058.50	\$1,991.80
202	Dove Holdings Inc	\$1,050.00	\$10,500.00
203	Shoppers Drug Mart - JASH RX Enterprises Ltd.	\$1,034.24	\$3,768.86
204	C & C Accounting Services	\$1,000.00	\$3,000.00
205	Donna Strauss	\$1,000.00	\$2,376.89
206	R.S. Management Services Inc.	\$999.00	\$20,431.25
207	Mac Tools	\$999.00	\$4,190.01
208	P.A. Community Clinic	\$995.00	\$995.00
209	Days Inn	\$992.34	\$1,241.58
210	P A Battery & Truck Accessories	\$978.60	\$17,055.12
211	Waterplay Solutions	\$959.26	\$959.26
212	WaterTrax o/a Aquatic Informatics Inc.	\$955.00	\$21,009.74
213	East Hill Esso	\$954.08	\$3,655.42
214	Thorpe Industries Ltd	\$943.50	\$24,360.06
215	A1 Locksmithing	\$933.51	\$15,995.79

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
216	Konica Minolta Business Solutions Canada Ltd.	\$924.67	\$9,603.74
217	River Valley Resilience Retreat Inc.	\$899.89	\$899.89
218	Williams Scotsman Canada	\$894.66	\$9,841.26
219	Peavey Mart	\$878.27	\$6,115.26
220	Flying Colours International	\$864.26	\$1,790.73
221	Canadian Linen and Uniform Service	\$863.26	\$6,284.79
222	Neighborhood Caterers	\$850.13	\$6,111.83
223	Mann Art Gallery	\$844.00	\$107,170.34
224	Latent Forensic Services Inc.	\$831.41	\$2,240.20
225	OTIS Canada Inc	\$829.31	\$4,368.48
226	Global Industrial Canada	\$822.28	\$1,784.90
227	Jay's Transportation Group Ltd.	\$814.64	\$4,980.03
228	Fire & Police Selection Inc.	\$787.75	\$787.75
229	Mega Tech	\$764.62	\$816.28
230	Folio Jumpline Publishing Inc.	\$761.25	\$9,437.02
231	One Stop Auto Care and Carpet Cleaning	\$735.00	\$1,884.75
232	Honda Canada Finance Inc	\$725.98	\$1,451.96
233	Lannie Muggleston	\$720.00	\$7,920.00
234	Fire Fighters Entertainment Fund	\$705.00	\$7,920.00
235	Suzanne Stubbs	\$700.00	\$5,290.00
236	Redhead Equipment Ltd.	\$699.51	\$26,692.16
237	Dafco Filtration Group	\$696.63	\$5,823.01
238	2768062 Ontario Inc (Canadacopy.com)	\$691.69	\$691.69
239	WJF Instrumentation (1990) Ltd.	\$682.50	\$1,407.00
240	Sir Lines a Lot - Painting Services	\$666.00	\$6,604.50
241	Information Services Corporation	\$657.85	\$15,313.58
242	First General Services (PA) Ltd.	\$652.50	\$40,128.45
243	The Saskatoon Club	\$651.84	\$651.84
244	Jump.ca	\$632.14	\$8,974.78
245	Windsor Plywood	\$618.49	\$9,173.71
246	Jen's Book-Keeping Services	\$610.50	\$6,327.00
247	Pinnacle Distribution Saskatoon	\$607.15	\$1,355.15
248	Aquam Inc	\$607.01	\$1,261.26
249	Prince Albert Historical Society	\$600.00	\$71,680.00
250	Prince Albert U14 Astros	\$600.00	\$2,000.00
251	Staples	\$594.84	\$11,735.09
252	Escape Manor	\$589.05	\$589.05
253	Rod's Decorating Centre Ltd.	\$583.21	\$2,624.26
254	Cypress Sales Partnership	\$582.75	\$13,596.57
255	Prince Albert Shopper	\$575.02	\$3,948.42
256	Macs Cov. Store	\$566.11	\$1,132.22
257	Frontline Truck & Trailer	\$565.32	\$13,157.95
258	Superior Truck Equipment Inc./North America	\$564.21	\$371,098.15



## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
259	Tim Hortons	\$554.09	\$3,065.86
260	Accra Lock & Safe Co. Ltd.	\$521.70	\$7,929.99
261	Old Dutch Foods Ltd.	\$518.94	\$2,773.90
262	Cindy Gallegos	\$510.00	\$3,445.00
263	Ben's Auto Glass	\$505.11	\$2,706.95
264	West Flat Citizens Group Inc.	\$500.00	\$28,080.00
265	Pamela Nelson	\$500.00	\$2,400.00
266	Actionwear Saskatoon Inc.	\$491.06	\$491.06
267	Loraas Disposal North Ltd	\$483.42	\$5,936.20
268	Best Western Hotels	\$473.51	\$473.51
269	Peerless Engineering Sales Ltd.	\$472.78	\$14,496.95
270	Gloria Bell	\$470.00	\$4,410.00
271	Lawson Products Inc	\$451.77	\$18,272.99
272	Zirkia Grobler	\$450.00	\$4,890.00
273	Alyx Roske	\$450.00	\$3,150.00
274	Allyson James-Loth	\$450.00	\$2,750.00
275	Elizabeth Chamberlain	\$450.00	\$2,350.00
276	Total Truck Training	\$450.00	\$450.00
277	Manitoulin Transport Inc.	\$428.60	\$718.63
278	Prince Albert Golf and Curling Club	\$420.00	\$3,401.57
279	Sport Chek	\$416.10	\$824.43
280	Stacey Friesen	\$416.08	\$1,221.90
281	National Golf Course Owners Association Canada	\$414.75	\$1,428.00
282	Reed Security Group	\$409.54	\$4,997.26
283	Earthworks Equipment	\$406.93	\$25,649.05
284	Hyatt Regency Calgary	\$397.16	\$397.16
285	Fox Signs	\$394.89	\$51,382.40
286	Clear View Glass Ltd.	\$394.23	\$15,415.96
287	Storyblocks	\$386.81	\$386.81
288	Wholesale Club	\$386.66	\$3,787.47
289	B & P Water Shop Inc	\$377.00	\$5,321.80
290	National Tactical Officers Association	\$375.43	\$1,975.03
291	Steve's Auto Electric	\$362.61	\$2,731.51
292	Fer-Marc Equipment Ltd.	\$362.12	\$107,659.29
293	Ruth Griffiths	\$360.00	\$4,770.00
294	RPM Industrial Inc.	\$355.20	\$4,018.76
295	Prince Albert Alarm Systems Ltd	\$355.20	\$3,127.71
296	Harvey Anderson	\$350.00	\$3,621.42
297	Eda Environmental Ltd.	\$334.73	\$55,212.91
298	Supreme Office Products Ltd	\$332.99	\$5,348.80
299	North Star Trophies & Screen Printing	\$331.40	\$23,042.12
300	Rogers Wireless Inc.	\$324.23	\$1,313.51
301	Practica Ltd	\$323.53	\$1,247.07

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
302	T.J.s Pizza	\$323.24	\$1,375.80
303	Glenmor Grain Systems Ltd.	\$321.93	\$11,734.54
304	Wal-Mart Canada Corp.	\$316.78	\$5,924.25
305	Pattison Media Ltd	\$300.60	\$20,188.93
306	Vicki Gauthier	\$300.00	\$2,500.00
307	Stephen Williams	\$300.00	\$880.00
308	LJ Tyson	\$300.00	\$700.00
309	Jordan Balicki	\$300.00	\$300.00
310	Clunie Consulting Engineers Ltd.	\$299.25	\$3,029.25
311	PAYPAL	\$297.18	\$6,374.98
312	Jessie Lepine	\$294.40	\$294.40
313	Dee-Jacks Custom Metal and Welding	\$293.24	\$7,921.12
314	Shaw Cable	\$288.40	\$5,029.79
315	CPKN Network Inc.	\$278.25	\$2,672.25
316	Cherry Insurance	\$277.50	\$3,052.50
317	Mann-Northway AutoSource	\$272.63	\$84,123.58
318	Facebook Inc.	\$262.75	\$6,284.30
319	Motion Industries Canada Inc.	\$257.21	\$3,469.74
320	Early's Farm & Garden Centre	\$256.69	\$69,486.13
321	PyroCom Fire and Safety Equipment	\$253.41	\$11,644.43
322	ALSCO Canada Corp - Saskatoon	\$252.60	\$1,615.55
323	Alex Powalinsky o/a All my Relations Photography	\$250.00	\$4,850.00
324	Summer Games Sports Centre Tenant's Group	\$250.00	\$500.00
325	Campbell Printing Ltd.	\$245.12	\$2,445.43
326	Autmation Direct Inc	\$244.22	\$244.22
327	Super 8 Motel	\$242.67	\$3,174.26
328	Safeway Canada Ltd.	\$242.02	\$1,030.52
329	Save on Foods	\$241.64	\$1,292.25
330	626963 Saskatchewan Ltd. (Portable Bore Welding & Line Boring)	\$238.65	\$7,185.31
331	CITT/ICTS	\$236.25	\$315.00
332	Sherwin Williams	\$233.38	\$9,796.91
333	Saskatchewan Turfgrass Association	\$225.00	\$425.00
334	UniTech Office Solutions, Ltd.	\$224.78	\$26,617.45
335	Project Management Institute, Inc.	\$224.54	\$521.26
336	Fitness Solutions	\$221.98	\$1,560.90
337	City Hall Social Club	\$212.00	\$3,147.50
338	Shelly Bird	\$210.00	\$810.00
339	Hillside Physical Health & Fitness	\$210.00	\$560.00
340	Sharon Shynkaruk	\$208.60	\$208.60
341	Morris Petruniak	\$205.80	\$411.60
342	Northern Factory Workware	\$205.34	\$205.34
343	Telus Mobility	\$198.69	\$1,192.14
344	Fitness Marketing Group	\$189.98	\$189.98

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
345	NexGen Mechanical Inc.	\$185.12	\$41,729.11
346	Mr J's Maintenance Ltd.	\$183.15	\$3,916.64
347	Millsap Fuel Distributors	\$180.50	\$6,536.58
348	Puetz Enterprises Ltd.	\$179.71	\$10,033.36
349	Stage Stars Dance Gym & Skate Supplies	\$173.99	\$237.26
350	LogMeln Technologies Canada Ltd	\$173.16	\$173.16
351	Funky Fresh Bistro	\$170.64	\$1,399.01
352	Raylene Melnyk	\$165.00	\$1,600.00
353	P A Janitorial Services 1983	\$159.84	\$4,118.10
354	Success Office Systems Inc	\$157.63	\$1,062.94
355	Eventbrite	\$157.50	\$871.50
356	Mother Earth Tobacco	\$157.25	\$309.23
357	West Hill Medical Clinic	\$155.00	\$1,565.00
358	Crown Vacuum Sales & Service	\$151.82	\$714.62
359	7-Eleven	\$151.18	\$302.36
360	Dollarama	\$150.42	\$1,074.55
361	Prince Albert Council for the Arts	\$150.00	\$5,149.12
362	Operator Certification Board	\$150.00	\$1,350.00
363	Saskatoon Inn	\$147.48	\$147.48
364	Marriott Hotels & Resorts	\$144.06	\$292.66
365	Venice House	\$141.53	\$922.20
366	McMaster-Carr	\$137.57	\$137.57
367	Superstore	\$136.82	\$2,335.52
368	Transportation Association of Canada	\$135.45	\$854.70
369	Shell Canada	\$132.64	\$563.15
370	Google	\$131.38	\$2,054.87
371	Gordon Vancoughnett	\$130.00	\$390.00
372	Dr. Jan C Bischoff	\$130.00	\$130.00
373	ExpressVPN.com	\$129.59	\$129.59
374	Clear Tech Industries Inc.	\$126.54	\$74,886.47
375	ISA - Prairie Chapter	\$125.00	\$2,203.95
376	911 Supply and Adventure	\$122.84	\$4,273.86
377	Microsoftstore. Com	\$120.99	\$476.19
378	Royal Canadian Legion BR. #2	\$120.00	\$200.00
379	P A Express Ltd.	\$117.97	\$1,476.26
380	Percy H. Davis Limited	\$117.60	\$3,112.30
381	Canoe Procurement Group of Canada	\$115.99	\$16,059.39
382	Tri Sonic Sound	\$111.00	\$2,386.50
383	KFC Restaurant	\$108.70	\$323.75
384	Shermco Industries Canada Inc.	\$105.00	\$630.00
385	Home Inn & Suites	\$103.72	\$1,463.36
386	Air Liquide	\$102.92	\$743.04
387	Humanity Inc.	\$102.24	\$1,011.09

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
388	Technology Professionals Saskatchewan	\$100.00	\$1,065.00
389	Saskatchewan Justice Corporation Branch	\$100.00	\$200.00
390	Trudel Auto Body Collision Centre Ltd	\$97.72	\$5,510.28
391	Fedex	\$96.49	\$189.78
392	Beth Gobeil	\$92.75	\$92.75
393	Infosat Communications Inc.	\$89.44	\$1,252.16
394	Zoom Canada	\$88.80	\$1,110.00
395	Adobe Systems	\$86.56	\$4,764.71
396	Mail Chimp .com	\$85.46	\$944.67
397	Pet Planet	\$84.35	\$1,315.20
398	Canadian Institute of Planners	\$81.90	\$81.90
399	Vista Print. ca	\$81.02	\$81.02
400	Cheryl Ring	\$80.00	\$410.00
401	Salvation Army	\$80.00	\$207.00
402	Light in the Box .com	\$79.85	\$79.85
403	Saskatchewan Water & Wastewater Association	\$78.75	\$5,030.00
404	Arnie's Guns & Archery	\$77.59	\$277.39
405	Shelly Linger	\$75.00	\$890.00
406	Jordon Gabriel-Cannon	\$72.00	\$502.41
407	Creative Market	\$70.02	\$300.83
408	Kerri MacLeod	\$70.00	\$665.00
409	Lexcom Systems Group Inc.	\$69.38	\$18,668.78
410	Scentiments Floral Ltd.	\$66.60	\$1,745.83
411	SMTP2GO. Com	\$65.44	\$693.66
412	Michael's Store	\$60.45	\$745.87
413	Sherwood Co-op	\$54.45	\$127.55
414	J2 Efax	\$52.47	\$427.17
415	Internet Infinity- Voice Me Up	\$50.00	\$200.00
416	Checker and Family Taxi	\$50.00	\$100.00
417	Ninety Three Tools	\$49.23	\$98.13
418	Citizen Cafe & Bakery	\$44.23	\$44.23
419	Warren's Parcel Express Inc.	\$43.24	\$434.82
420	Lucid Software Inc.	\$43.02	\$466.81
421	Secur Tek	\$36.08	\$1,766.75
422	Westburne	\$36.02	\$18,173.54
423	Brycen Brule	\$36.00	\$387.00
424	Aiden Edwards	\$36.00	\$351.00
425	Morgan Burns	\$36.00	\$216.00
426	JYSK	\$34.95	\$1,125.10
427	The Star Phoenix	\$33.60	\$369.60
428	Bell Canada	\$32.82	\$180.51
429	DHL Express (Canada) Ltd.	\$32.46	\$391.42
430	Paul Blain	\$25.00	\$25.00

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
431	Valerie Chandler	\$25.00	\$25.00
432	Wesley Gee	\$25.00	\$25.00
433	Bryce Lautner	\$25.00	\$25.00
434	Penny Mathiason	\$25.00	\$25.00
435	Davine Pederson	\$25.00	\$25.00
436	Lori Pidperyhora	\$25.00	\$25.00
437	SIGMA Assessment Systems, Ltd	\$20.21	\$1,311.71
438	Saskatchewan Women In Policing	\$20.00	\$210.00
439	Dollar Tree	\$19.43	\$100.73
440	Buffer Inc.	\$19.36	\$212.08
441	Apple	\$16.95	\$152.12
442	City of Saskatoon	\$16.70	\$27,918.72
443	Wix.com	\$16.14	\$322.63
444	Udemy Inc	\$15.53	\$15.53
445	McDonald's Restaurants	\$14.18	\$64.13
446	Cherlock & Safe	\$13.32	\$7,045.94
447	Integromat LLC	\$11.80	\$127.46
448	Spotify	\$11.09	\$118.99
449	Precise ParkLink	\$10.00	\$40.00
450	Direct Collect Inc.	\$9.93	\$157.65
451	Badger Meter		\$133,330.85
452	Secure Energy Services Inc.		\$3,419,098.69
453	Acme Infrastructure Services Inc.		\$1,281,598.35
454	Kelsey Pipelines Ltd.		\$1,148,215.57
455	Saskatchewan Public Safety Agency		\$1,108,237.31
456	Saskatchewan Workers Compensation Board		\$512,744.13
457	ESTI Consulting Services		\$480,297.41
458	McDougall Gauley LLP		\$380,625.00
459	Raymax Equipment Sales Ltd.		\$300,742.28
460	Sask Rivers School Div #119		\$278,276.96
461	Tom Beal		\$276,176.97
462	Lakeland Ford Sales (2009) Ltd.		\$272,962.85
463	Prince Albert Regional Economic Dev Alliance		\$245,000.00
464	0962667 B.C. Ltd (DBA Canada's Big Truck Rental)		\$210,000.00
465	Superior Infrastructure Restoration		\$199,839.90
466	Ministry of Corrections and Policing		\$199,125.00
467	Econolite Canada Inc.		\$196,767.80
468	Versaterm Public Safety Inc		\$190,788.15
469	Tetra Tech Canada Inc		\$179,928.43
470	Snake Lake Construction Ltd		\$178,127.29
471	Iconix Waterworks LP		\$173,808.53
472	Flocor		\$169,089.17
473	NCSWM Corporation		\$142,100.00

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
474	Industrial Machine Inc		\$141,497.67
475	River North Construction 86 Ltd.		\$134,237.51
476	Dmyterko Enterprises Ltd.		\$118,638.70
477	CB Services Ltd.		\$113,255.52
478	Prince Albert Police Association		\$111,174.30
479	Evolution AV Ltd.		\$109,442.24
480	Lajcon Distributors		\$107,521.26
481	Nova Pole International Inc		\$106,467.87
482	Collision Forensic Solutions		\$106,110.83
483	Westar Ventures Ltd		\$104,407.80
484	Lafarge Canada Inc.		\$97,680.00
485	Toter, LLC c/o Wastequip		\$93,172.97
486	ESRI Canada		\$88,549.96
487	Associated Fire Safety Group		\$86,413.50
488	Manulife Securities Inc.		\$83,588.75
489	S & K Mechanical Ltd.		\$83,583.00
490	Dell Canada Inc		\$83,062.95
491	Gerald Nagy		\$78,566.45
492	Engineered Pipe Group		\$78,133.19
493	Rivier Academy Inc.		\$71,499.96
494	Delco Automation Inc.		\$70,918.29
495	GV Audio Inc.		\$68,828.72
496	SMG Operating Ltd		\$67,735.76
497	MNP LLP		\$61,634.62
498	Imprivata		\$56,778.37
499	Saskatoon Boiler Mfg. Co. Ltd.		\$53,185.90
500	1823625 Alberta Ltd. OA Marshall Lines 2014		\$53,106.84
501	Riverbank Development Corporation		\$51,000.00
502	Canadian Recreation Solutions Inc.		\$50,000.00
503	Metalman Art & Design		\$48,267.10
504	IFS Consulting Inc		\$46,160.58
505	Halliday's Trucking		\$45,981.01
506	Univar Canada		\$45,553.85
507	Prince Albert Mobile Crisis Unit		\$43,600.00
508	WBM Office Systems		\$42,864.66
509	Bee-Clean Building Maintenance		\$42,759.72
510	Brenntag Canada Inc		\$42,456.96
511	Sigma Safety Corp.		\$39,420.12
512	DD West LLP		\$39,362.00
513	Rodean Enterprises Ltd		\$38,508.12
514	AquaCoustic Remote Technologies Inc		\$38,041.30
515	NSC Minerals Ltd.		\$36,792.54
516	Canadian Police College		\$35,192.35

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
517	East End Community Club		\$35,054.50
518	Catterall & Wright Consulting Engineers		\$35,010.06
519	Leaders International Executive Search		\$33,478.73
520	Info Tech Research Group		\$31,657.50
521	Brandt Tractor Ltd.		\$31,122.18
522	Highline Electric P.A. Ltd		\$30,758.29
523	Brent Pillipow		\$30,596.83
524	Coop-A-Dees Contracting		\$30,026.71
525	Provincial Public Safety Telecommunication Network		\$28,854.45
526	RCMP "K" Division F.S.S.B.		\$27,575.46
527	Prince Albert Metis Women's Assoc. Inc.		\$27,027.75
528	BCL Engineering Ltd.		\$27,015.43
529	Sask Urban Municipalities Assoc ( SUMA)		\$26,806.98
530	Cummins Western Canada		\$26,686.13
531	ATS Traffic Ltd		\$26,422.76
532	Rally Auto Sales Ltd		\$26,112.75
533	West Hill Community Club		\$25,550.00
534	Panasonic Canada Inc.		\$25,477.83
535	PA Arts Board		\$25,000.00
536	Pinnacle Industrial Services		\$23,743.05
537	DCG Philanthropic Services Inc		\$22,711.50
538	A.S.K. LAW		\$22,426.00
539	Turf Care Products Canada Ltd.		\$22,207.50
540	Carlton Park Community Club		\$21,836.93
541	Big A Contracting		\$21,444.63
542	Green For Life Environmental		\$20,768.55
543	Ram Excavation		\$20,718.00
544	Centaur Products (Sask) Inc.		\$20,479.50
545	Compass Municipal Services Inc.		\$20,004.92
546	Prince Albert District Planning Commission		\$20,000.00
547	Kova Engineering Saskatchewan Ltd		\$19,393.85
548	Crescent Acres Community Club		\$18,780.00
549	Nordale Community Club		\$18,780.00
550	Living Tree Enviromental		\$18,676.87
551	United Chemical Limited		\$18,492.96
552	Canada Post Corporation		\$18,183.05
553	Exact Fencing Ltd.		\$18,150.35
554	101270529 Saskatchewan Ltd.c/o Winmar		\$17,655.49
555	D.F.G. Management Ltd.		\$17,361.15
556	Motorola Solutions Canada Inc		\$17,316.00
557	Prince Albert Rent A Car		\$17,287.18
558	Cellebrite Inc.		\$17,270.67
559	Saskatoon Deck Shop		\$16,261.50

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
560	Canadian BDX Inc.		\$15,997.80
561	Mini Tune Lawn & Landscape Depot		\$15,902.95
562	Brock White Canada		\$15,694.94
563	PA Software Inc		\$15,464.73
564	FLSmith USA, Inc - Tuscon Operations		\$15,351.50
565	Lenovo Canada Inc.		\$15,214.33
566	East Hill Community Club		\$14,618.68
567	Automated Aquatics Canada Ltd.		\$14,586.69
568	Meridian Surveys Ltd.		\$14,553.00
569	Emtrac Canada		\$14,485.50
570	HM Aero Aviation Consulting		\$14,170.66
571	Stokes International		\$13,960.10
572	Uline Canada Corporation		\$13,899.92
573	Anixter Power Solutions Canada, Inc.		\$13,788.42
574	CRL Engineering Ltd.		\$13,586.40
575	Interwest Mechanical Ltd		\$13,177.50
576	Brett Young		\$13,176.89
577	AON Parizeau Inc.		\$13,167.08
578	ABC Fire & Safety Equipment		\$12,779.77
579	Saskatchewan Polytechnic-Prince Albert Campus		\$12,400.00
580	Aaction Transmission Ltd.		\$12,356.07
581	Anixter Canada Inc.		\$12,133.48
582	Ace of Carts Ltd		\$12,127.50
583	Unisync Group Ltd		\$11,983.57
584	All Traffic Solutions Inc.		\$11,954.69
585	Prairie Energy Resources Inc.		\$11,508.48
586	Brandon Mayer		\$11,473.00
587	Campfire Stories		\$11,377.50
588	LexisNexis Risk Solutions		\$11,172.38
589	Ticket Tracer Corporation		\$11,130.00
590	Enviroway Detergent Manufacturer		\$10,763.13
591	Wolseley Waterworks		\$10,633.49
592	Linde Canada Inc		\$10,554.12
593	Crescent Heights Community Club		\$10,482.23
594	University of Regina		\$10,412.91
595	T-R Spring & Align Ltd.		\$10,236.50
596	Prince Albert Science Centre Inc		\$10,000.00
597	Sask Power Electric Inspection Division		\$9,830.00
598	Xentrax Inc.		\$9,824.34
599	Aspen Films		\$9,768.00
600	Prairie Wild Consulting Co.		\$9,618.00
601	SGL Canada		\$9,538.36
602	Source For Sports		\$9,512.25



## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
603	Clarity Coaching & Development		\$9,457.35
604	Eager Beaver Forest Products Ltd		\$9,446.55
605	E.B. Horsman & Son		\$9,231.98
606	OSS Septic/ Those Guys Water Hauling		\$9,225.00
607	Dr. Lindsay Robertson		\$9,202.08
608	Dulux Paints		\$9,012.57
609	Superion LLC, a CentralSquare Company		\$8,980.13
610	Emsco Equipment Maintenance & Supply Co.		\$8,962.71
611	Arcas Group Inc		\$8,941.71
612	Rally Motor Sports		\$8,708.97
613	AVSHop.ca		\$8,614.35
614	IDEMIA Identity & Security Canada Inc		\$8,520.75
615	T & T Power Group		\$8,485.95
616	Bluebear LES		\$8,400.00
617	Komline-Sanderson		\$8,373.02
618	ThyssenKrupp Elevator		\$8,255.61
619	Aqua Data Atlantic		\$8,236.20
620	eSolutions Group Limited		\$8,091.56
621	Interprovincial Traffic Services		\$8,032.50
622	Clear Water Controls Inc		\$7,999.43
623	Magnet Forensics Inc.		\$7,983.30
624	Hope's Home Inc.		\$7,889.99
625	4IMPRINT		\$7,714.62
626	LADR HR Consulting		\$7,481.25
627	Concept 3 Business Interiors		\$7,473.08
628	Lakeshore Tree Farms Ltd.		\$7,449.28
629	Davtech Analytical Services (Canada) Inc.		\$7,349.99
630	Lana Lorensen		\$7,251.35
631	Texcan Cable Ltd		\$7,175.40
632	McKercher Barristers & Solicitors LLP		\$7,146.16
633	Capital H2O Systems, Inc.		\$7,135.61
634	ClaimsPro Inc.		\$7,000.00
635	Shellbrook Home Hardware		\$6,972.49
636	Lifesaving Society - SK Branch		\$6,901.67
637	Paradigm Software		\$6,856.78
638	R&B Skidsteer Services		\$6,798.01
639	Paquin Entertainment		\$6,750.00
640	Sea Hawk		\$6,520.89
641	High Q Greenhouses Inc.		\$6,465.23
642	Northern Strands Co. Ltd.		\$6,460.26
643	Washboard Union Productions Inc.		\$6,325.00
644	YWCA		\$6,250.00
645	Timber-Force Tree Removal		\$6,237.00

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
646	Justice Institute of British Columbia		\$6,205.66
647	The Co-Operators		\$6,195.78
648	Skyview Cleaning Inc.		\$6,188.25
649	Sport System Canada		\$6,179.25
650	Wolseley Mechanical Group-Midwest Region		\$6,155.16
651	Prince Albert Diesel Injection (2004) Ltd.		\$6,112.46
652	City Masonry Contractors Ltd		\$6,105.00
653	DC Trenching Ltd		\$6,102.69
654	Parkland Emergency Medical Services		\$6,048.00
655	Eagles Nest Youth Ranch		\$6,000.00
656	Prince Albert Indian & Metis Friendship Centre		\$6,000.00
657	Prince Albert Metis Nation Local 7 Inc.		\$6,000.00
658	Prince Albert Pikes Synchronized Swimming Club		\$6,000.00
659	JJ MacKay Canada Ltd		\$5,940.48
660	Pine Star Enterprises Ltd		\$5,914.59
661	Truck Outfitters Prince Albert Inc.		\$5,898.40
662	K.S.G Construction Management Ltd		\$5,883.00
663	Canadian Equality Consulting		\$5,880.00
664	Wood Environment & Infrastructure Solutions		\$5,864.22
665	gtechna Mobile Enforcement Solutions		\$5,849.82
666	Engineered Floors LLC		\$5,836.75
667	Site One Landscape Supplies		\$5,703.04
668	Leon's Furniture		\$5,702.41
669	Innovation, Science and Economic Development Canada		\$5,666.43
670	Nothart Engineered Sales Ltd.		\$5,660.55
671	Prakash Consulting Ltd.		\$5,630.64
672	T & C Inscriptions		\$5,624.94
673	Shred-it International ULC		\$5,592.05
674	Brunswick Filing System		\$5,566.50
675	The Gear Centre - Offhighway		\$5,561.34
676	Rural Municipality of Buckland		\$5,450.53
677	Tomko Sports Systems		\$5,435.64
678	R & R Products Inc		\$5,410.60
679	International Association of Airport Executive Canada		\$5,329.80
680	P.A. Auto Body (1983) Ltd.		\$5,323.48
681	Zogics		\$5,289.48
682	Target Specialty Products		\$5,252.34
683	Bob's Custom Water Hauling		\$5,250.00
684	Signpatico Sales Ltd. o/a Vendo Media		\$5,187.00
685	Rick Brown Training and Consulting		\$5,164.38
686	Cansel		\$5,146.43
687	P A Skating Club		\$5,115.00
688	Lynda Monahan		\$5,096.50

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
689	Prince Albert Sharks Swim Club		\$5,046.38
690	Prinoth Ltd.		\$5,022.07
691	HMC Lawyers		\$5,000.00
692	La Co-operative L'Ecole Des Petits		\$5,000.00
693	Minor Hockey Association		\$5,000.00
694	Small World Daycare Co-operative		\$5,000.00
695	Air Unlimited Inc		\$4,872.48
696	Tree Pottery Supply Ltd		\$4,851.19
697	Acuvec Geospatial		\$4,777.50
698	BIOMED Recovery & Disposal		\$4,770.67
699	North-Line Canada Ltd		\$4,763.20
700	AED Advantage		\$4,750.21
701	Joesoftware Inc.		\$4,725.00
702	Barricades and Signs Ltd.		\$4,648.70
703	TNT Work & Rescue Inc		\$4,568.49
704	Star Lifts USA, Inc.		\$4,543.95
705	Domremy Memorials-Monuments		\$4,489.95
706	City Of Swift Current		\$4,483.04
707	Promag Enviro Systems Ltd.		\$4,452.00
708	Brodie's Concrete		\$4,440.00
709	Simply Stated Solutions Inc.		\$4,440.00
710	D & J Smitty's Ice Cream Vending		\$4,397.09
711	Active Network Ltd.		\$4,289.04
712	1215404 BC Ltd. (DBA Claymore Cloths)		\$4,273.50
713	Ace Manufacturing Inc.		\$4,265.00
714	Big Blue Water Services		\$4,261.95
715	Bamboo Shoots Inc.		\$4,256.44
716	J & L Enterprises Incorporated		\$4,189.50
717	CEM Heavy Equipment Ltd.		\$4,179.00
718	Sign Universe		\$4,145.85
719	Econo-Chem		\$4,062.60
720	J.A. Larue Inc.		\$4,013.68
721	Cory Crawford		\$4,000.00
722	Jubilation Residential Centres Inc.		\$4,000.00
723	Metis Addiction Council		\$4,000.00
724	Prince Albert Community Basketball Assoc Inc.		\$4,000.00
725	Prince Albert Slo Pitch League		\$4,000.00
726	Nordic Track		\$3,988.95
727	Dana Strauss		\$3,964.60
728	Brick and Block Masonry		\$3,946.05
729	Paradigm Quest		\$3,942.06
730	VWR International Co		\$3,934.16
731	Jesse Campbell		\$3,919.96

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
732	Roderick Jeffrey Gardiner		\$3,910.00
733	Sachin Bhardwaj		\$3,841.13
734	Snap on Tools		\$3,821.65
735	Centaifuge Training LLC		\$3,798.26
736	Prairie Recreation Parts & Accessories		\$3,770.12
737	Jackie Packet		\$3,734.25
738	Jake Vaadeland		\$3,650.00
739	Provox Systems Inc.		\$3,645.43
740	Park Range Veterinary Services		\$3,595.10
741	Portapay.com		\$3,583.79
742	Comprehensive Chemical & Water Treatment Inc.		\$3,569.99
743	First Student Canada		\$3,540.36
744	Lauren Lohneis		\$3,500.00
745	Stephanie Lokinger		\$3,500.00
746	Broadway Licensing		\$3,473.74
747	Nederman Canada Ltd		\$3,454.67
748	Rawlco Radio Ltd.		\$3,448.10
749	Anthratech Western Inc.		\$3,390.88
750	AODBT Architects Ltd		\$3,354.95
751	Troy Life & Fire Safety Ltd		\$3,345.59
752	ACI Online Learning Centre		\$3,345.00
753	FS.Com Inc		\$3,344.60
754	Gallus Golf LLC		\$3,343.14
755	Appliance Clinic		\$3,335.55
756	Safco Products. Ca		\$3,279.78
757	Bunzl Cleaning & Hygiene		\$3,260.07
758	Wildernook Fresh Air Learning		\$3,230.00
759	Cole-Parmer Instrument Co.		\$3,180.75
760	Pete's Mobile Mechanical Service		\$3,168.37
761	Line of Fire Defence Systems Ltd		\$3,163.50
762	Triod Supply Ltd.		\$3,155.42
763	Chartered Professional Accountants of Saskatchewan		\$3,150.00
764	P.A. Radiator Shop		\$3,144.38
765	CWB National Leasing		\$3,116.64
766	Canadian Assoc of Police Governance		\$3,075.00
767	Saskatchewan Professional Planners Institute		\$3,052.12
768	Tee-on Golf Systems Inc.		\$3,051.73
769	R.M. of Prince Albert #461		\$3,050.71
770	Express It More Promotional Products		\$3,041.25
771	Lloyd Libke Law Enforcement Sales Inc.		\$3,018.75
772	Timm Enterprises Ltd		\$3,012.72
773	Big Hill Services Ltd.		\$3,003.76
774	Forrest Eaglespeaker		\$3,000.00

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
775	Western Imperial Magnetics LTD.		\$2,981.29
776	Canada Ticket Inc		\$2,978.35
777	Ballet "N" All That Jazz Dance Centre Inc.		\$2,950.89
778	Engineered Air		\$2,947.65
779	Tenco Inc		\$2,945.88
780	Davies Ventures Inc		\$2,929.14
781	Sask Polytechnic-Moose Jaw Campus		\$2,916.88
782	Pattison Outdoor Advertising LP		\$2,902.50
783	Saskatchewan Safety Council		\$2,897.48
784	Eaton Industries (Canada) Company		\$2,890.56
785	WD Industrial Group		\$2,833.95
786	WFR Wholesale Fire & Rescue		\$2,827.10
787	Weir Canada Inc.		\$2,791.85
788	Trans-Care Rescue		\$2,750.82
789	University of Saskatchewan		\$2,724.75
790	Jet Ice Limited		\$2,718.92
791	Kayleigh Skomorowski		\$2,688.00
792	Canadian Urban Transit Association		\$2,678.45
793	Stormwind Studios		\$2,642.78
794	Tenaquip Ltd.		\$2,631.66
795	Xylem Canada Company		\$2,627.45
796	Tint King Window Tinting		\$2,575.20
797	Marsollier Petroleum		\$2,570.61
798	Morris Hargreaves McIntyre		\$2,550.00
799	Citygreen Systems Ltd		\$2,539.19
800	Megan Nash		\$2,520.00
801	Good Company		\$2,500.00
802	Mary Longman		\$2,500.00
803	P A Minor Baseball Association		\$2,500.00
804	R. Peters JR. Contracting		\$2,486.40
805	Donald Bender		\$2,480.93
806	New Pig Corp-Canada		\$2,467.37
807	Fresh Air Experience		\$2,467.19
808	K-Light Recycling		\$2,466.99
809	Hi Pro Recreation Services		\$2,447.55
810	National Energy Equipment Inc.		\$2,445.43
811	Windows Beautiful By Cheryl		\$2,442.00
812	Birgit Raduenz		\$2,425.00
813	Sawyers's Trees & Landscapes		\$2,415.00
814	Setcan		\$2,414.26
815	1 Stop Playgrounds Ltd.		\$2,403.59
816	TBS Collision & Auto Glass Ltd.		\$2,355.82
817	Canadian Association of Chiefs of Police		\$2,347.47

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
818	Crown Cleaners		\$2,347.03
819	National Fire Codes		\$2,335.75
820	Karen Haubrich		\$2,310.00
821	P.A. Fine Foods & Dist. Ltd.-Use COMP008		\$2,299.82
822	Crown Shred & Recycling (PA) Inc.		\$2,281.01
823	Helgason Contracting		\$2,275.50
824	Ryan ULC		\$2,250.00
825	Ecco Heating Products Ltd.		\$2,249.43
826	DXP Canada - Natpro		\$2,247.35
827	Saskatchewan Assessment Appraisers Association		\$2,226.00
828	Western Recreation & Development Inc		\$2,224.48
829	Sandale Utility Products		\$2,221.06
830	L & M Wood Residues Ltd.		\$2,205.00
831	Organization of Saskatchewan Arts Councils		\$2,205.00
832	TeamViewer GmbH		\$2,194.20
833	Bold Dance Productions		\$2,160.69
834	Pinegrove Correctional Centre		\$2,151.80
835	Martin Deerline		\$2,146.74
836	Adrenalin Magazine		\$2,118.75
837	Sask Polytechnic-Regina Campus		\$2,113.90
838	Province 3 Music Inc.		\$2,113.23
839	Omnitrax Inc.		\$2,104.22
840	Jenna Strauss		\$2,100.00
841	City of Melfort		\$2,082.98
842	Pictometry Intelligence Images		\$2,081.25
843	Ammena Furniture		\$2,068.15
844	Freddie & Sheila Pelletier		\$2,068.00
845	Kin Enterprises Inc.		\$2,049.34
846	SOS Children's Safety Magazine		\$2,016.00
847	Prince Albert and Area Athletic Association		\$2,000.00
848	Riverside School		\$2,000.00
849	Conexus Credit Union		\$1,995.89
850	Debra Despins, HR Consulting Services		\$1,983.00
851	Wolverine Supplies		\$1,971.67
852	Business Furnishing (Sask) Ltd		\$1,966.92
853	Winn 911 Software		\$1,959.10
854	A.V.O. Systems Ltd.		\$1,956.33
855	Big Sisters/Big Brothers Prince Albert & District Inc.		\$1,950.00
856	Custom Covers		\$1,929.29
857	Royal Reporting Veritext Litigation Solutions Canada Inc.		\$1,924.02
858	Spectrum Sound Systems		\$1,922.51
859	Bell Media Inc		\$1,896.00
860	Westjet		\$1,882.47

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
861	Janaya McCallum		\$1,868.00
862	Wayfair.ca		\$1,865.86
863	Razertip Industries Inc.		\$1,856.37
864	Radiotronics Inc.		\$1,844.25
865	Strategic Steps Inc.		\$1,837.50
866	Invarion Inc.		\$1,821.50
867	Government Finance Officers Association		\$1,816.69
868	Industrial Scale Ltd		\$1,804.86
869	Wajax Industries Ltd		\$1,790.90
870	Prairie Mobile Communications		\$1,787.04
871	Saskatoon Awning and Canvas		\$1,776.00
872	Turf Pride LLC		\$1,769.10
873	Swagelok-Saskatoon Fluid System Technologies		\$1,755.43
874	Ailah Carpenter		\$1,750.00
875	Lenore Maier		\$1,750.00
876	C & D Septic Services		\$1,743.00
877	Corporate Security Supply Ltd		\$1,716.35
878	Arcadis Canada, Inc.		\$1,700.39
879	Dan Christakos		\$1,675.00
880	Minister of Finance		\$1,643.00
881	Dr Java's Coffee House		\$1,623.34
882	Twilight Framing & Gallery		\$1,611.80
883	Schmalz Enterprises		\$1,602.60
884	2021 Mixed Prov Curling Championship		\$1,600.00
885	NASTT		\$1,582.13
886	Aquifer Distributors		\$1,548.96
887	Wounded Warriors Magazine		\$1,548.75
888	Secure Choice Moving & Storage		\$1,548.00
889	Tia Furstenberg		\$1,522.50
890	Brad Johner		\$1,517.25
891	Prince Albert Chamber of Commerce		\$1,515.15
892	SSL.com		\$1,501.20
893	Cole Assman		\$1,500.00
894	Rod Gjerde		\$1,500.00
895	Miranda Ironstand-Baxter		\$1,500.00
896	Dave Larocque		\$1,500.00
897	Prince Albert Roman Catholic Separate School		\$1,500.00
898	Newegg.ca		\$1,469.79
899	Crestline Coach Ltd.		\$1,457.74
900	Carrie Ikert		\$1,447.50
901	Bureau Veritas Canada (2019) Inc.		\$1,428.00
902	Prince Albert Parkland Health Region		\$1,426.78
903	Canadian Airport Council		\$1,421.70

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
904	Kelly Taylor		\$1,405.55
905	Plaza 88 Event Centre Inc.		\$1,400.00
906	Sask Polytechnic- Saskatoon Campus		\$1,380.00
907	Lasers and Dangers Publishing Inc.		\$1,375.00
908	Canadian Golf Superintendents Association		\$1,374.45
909	Ina Holmen		\$1,371.98
910	Thomson Carswell		\$1,371.30
911	Dereck Badger		\$1,370.50
912	Yodeck.com		\$1,370.05
913	Royal Roads University		\$1,359.76
914	SUMA		\$1,359.75
915	Murrays Appliance Service		\$1,358.93
916	Dakota Ray Hebert		\$1,355.55
917	Jim Pattison Broadcast Group		\$1,336.53
918	Vissers Sales Corp.		\$1,333.50
919	Ralph Boychuk		\$1,313.66
920	Cherise Arnesen		\$1,300.00
921	Publications Saskatchewan		\$1,298.98
922	Rideau Recognition Solutions Inc.		\$1,294.13
923	SPI Health and Safety Inc.		\$1,292.33
924	Noregon Systems Inc.		\$1,289.10
925	J & N Tactical		\$1,278.70
926	AJ Mechanical Ltd		\$1,278.04
927	Trane Canada ULC		\$1,271.67
928	Aaliyah Singer-Gladue		\$1,260.00
929	The Procurement School		\$1,258.95
930	Bob Reed		\$1,255.00
931	Evoqua Water Technologies Ltd.		\$1,253.72
932	Bryce Elliot		\$1,250.00
933	Total Service & Contracting Ltd.		\$1,219.89
934	Vancouver Police Department		\$1,213.80
935	Absolute Fire Protection		\$1,209.28
936	Linda Vandale		\$1,207.93
937	Walker's Auto & Body Supplies Ltd.		\$1,205.55
938	Bell Mobility Inc.		\$1,190.92
939	CBI Home Health (We Care Health Services LP)		\$1,187.24
940	R.N.S. Mechanical		\$1,184.93
941	Praxair Distribution		\$1,182.32
942	Special Event Tents		\$1,165.50
943	Vimeo Inc.		\$1,140.00
944	Canva Pty Ltd		\$1,138.46
945	Emergent BioSolutions Canada Inc.		\$1,128.60
946	CanOps		\$1,125.88



## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
947	HVAC Sales (1997) Ltd.		\$1,110.00
948	Victoriaville & Co		\$1,103.94
949	Pro-Tech Alarm System Services		\$1,102.50
950	Leonard Ermine		\$1,100.00
951	Auto Details on 6th Ltd.		\$1,087.80
952	Woodland Inn		\$1,087.65
953	Hampton Inn		\$1,081.28
954	Infinite Cables		\$1,080.62
955	CivicInfo BC		\$1,076.25
956	Can-Am Instruments Ltd		\$1,071.00
957	Roger Boucher		\$1,050.00
958	Gail Carlson Pottery		\$1,050.00
959	Golf Saskatchewan		\$1,050.00
960	Brett Hart		\$1,040.00
961	Stainless Nickel & Aluminum Service Centre		\$1,033.63
962	Greenlite Traffic Ltd.		\$1,023.96
963	Sweet Stells Cakes & More		\$1,016.00
964	Janna Anderson		\$1,002.00
965	Mackenzie Lehner		\$1,000.00
966	Medi Cross Holdings Ltd		\$1,000.00
967	Rebecca Strong		\$1,000.00
968	Caseware International Inc.		\$997.50
969	Centrix Control Solutions		\$984.57
970	Adcom Solutions		\$977.02
971	306 Tactical		\$970.93
972	Riverview Mechanical Ltd.		\$965.70
973	Sport Tourism Canada		\$965.00
974	The Canadian Payroll Association		\$959.70
975	Elizabeth M. Settee		\$950.00
976	Tash's Flooring Outlet		\$949.05
977	TES Instruments		\$945.00
978	Event Pro Software		\$936.87
979	Fabricland		\$934.02
980	Innergy Comprehensive Ltd		\$933.30
981	Vaughn Wyant Investments		\$931.72
982	Wurth Canada Ltd.		\$929.33
983	Costco.ca		\$914.13
984	Saskatchewan Liquor & Gaming Authority		\$914.10
985	Greg Pilon		\$907.50
986	Margo Supplies Ltd		\$889.91
987	Regina Correctional Centre		\$883.25
988	Sask Assoc of Fire Chiefs		\$867.50
989	ThreatTrack Security Inc dba VIPRE Security		\$853.21

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
990	Advantage Collision Prince Albert		\$841.90
991	Fred Pryor Seminars		\$838.95
992	Town of Rosthern		\$833.33
993	Town of Duck Lake		\$833.33
994	Town of Shellbrook		\$833.33
995	The Clean Team		\$832.50
996	Odd Job Squad (ENYR)		\$816.00
997	Saskatchewan Association of Chiefs of Police		\$815.00
998	Groeneveld Lubrication Solutions		\$812.72
999	Arts Touring Alliance of Alberta		\$810.00
1000	Harris Rebar		\$809.45
1001	Veolia Water Solutions Canada		\$804.44
1002	Survey Monkey		\$799.20
1003	Challenges Unlimited Inc.		\$797.99
1004	Just Be Your Selfie		\$795.00
1005	Ikea		\$793.59
1006	Saskatchewan Economic Developers Assoc.		\$787.50
1007	Sargents Auto Electric		\$783.70
1008	Trac Holdings Ltd.		\$782.83
1009	The Kanata Fort Saskatchewan		\$776.08
1010	Carlton Honda		\$767.46
1011	Garry Vermette		\$766.65
1012	Eclectic Upcycled Furniture & Decor		\$766.26
1013	Ray Halcro Fabrication		\$761.17
1014	Sask Health		\$758.99
1015	Decade Transmitters		\$756.00
1016	PA Hobby Crafts		\$749.25
1017	CSE Group of Companies		\$729.28
1018	Lite-Way Electric Ltd.		\$722.36
1019	P A Outreach Program Inc.		\$719.54
1020	Inter-Mtn. Sign & Product Company		\$708.75
1021	Kindersley Transport Ltd.		\$708.49
1022	YasTech Developments Inc.		\$707.64
1023	UBU Photos		\$700.00
1024	The Brick		\$699.25
1025	Red Swan Pizza		\$695.82
1026	Les Entreprises Denis Ringuette Inc.		\$693.00
1027	Sheraton Cavalier Hotel		\$680.25
1028	Bazaar Concession Supplies Ltd.		\$678.62
1029	API Alarms Inc.		\$675.00
1030	ATAP Infrastructure Management Ltd		\$672.00
1031	DC Training - Corporate		\$668.42
1032	Judy McNaughton		\$656.00

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1033	Workplace Investigator Network		\$650.00
1034	Speedy Auto Glass		\$640.68
1035	Constant Contact		\$637.43
1036	Food & Fuel c/o 101212525 Sk Ltd.		\$636.00
1037	Gabrielle Giroux		\$636.00
1038	Gerald Fillmore		\$634.00
1039	Johnston Group		\$630.00
1040	Royal Arms International Inc		\$628.43
1041	Saskatchewan Federation of Police Officers		\$625.00
1042	Korpan Tractor & Parts		\$621.42
1043	Canadian Association of Fire Chiefs		\$619.50
1044	Consolidated Supply Ltd.		\$619.05
1045	Went to Work Inc		\$611.31
1046	Northern Weld Workz		\$610.50
1047	Dufresne - Prince Albert		\$610.36
1048	CPA School of Business		\$609.00
1049	E Z Texting		\$607.09
1050	The Welding Shop		\$601.79
1051	John Germs		\$600.00
1052	Leo J. Omani		\$600.00
1053	Stoneedge Consulting 2017		\$600.00
1054	Linkedin		\$599.88
1055	The International Assoc of Assessing Officers		\$598.11
1056	Covert Track Group, Inc		\$595.79
1057	Canadian Association for the Performing Arts		\$587.60
1058	Gurman Singh		\$583.00
1059	Digi-Key Electronics		\$582.20
1060	Entrust Ltd		\$581.71
1061	T. Braaten Construction		\$577.20
1062	Grammarly Inc.		\$575.90
1063	Stockdales Electric Motor Corp.		\$570.55
1064	Tyrell Dumais		\$566.00
1065	Barry Mihilewicz Audio Contracting		\$557.50
1066	Music Theatre International		\$556.54
1067	Indiglow Signs & Graphics		\$555.00
1068	Mumby Manufacturing Ltd & Northland Rec Supply		\$555.00
1069	Shanahan's Limited Partnership		\$553.24
1070	CP Distributors Ltd.		\$552.45
1071	Lindsay Knight		\$550.00
1072	Jared Kyle Naytowhow		\$550.00
1073	Canadian Playground Safety Institute		\$547.65
1074	I.C.E. Marketing & Consulting		\$545.71
1075	Saskatchewan Parks & Recreation Association		\$535.05

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1076	Allied Blower & Sheet Metal Ltd.		\$534.53
1077	Silver Screen Canada		\$530.00
1078	Saskatoon Airport Authority		\$528.00
1079	Ring Appraisals Ltd.		\$525.00
1080	Raquel Warchol		\$525.00
1081	Selena 's Donair		\$523.60
1082	Gerald Arthur Kelly Laliberte		\$520.00
1083	Adnet Agency		\$519.75
1084	SCMA Saskatchewan		\$519.75
1085	The Flag Store		\$512.82
1086	Payoneer.com		\$511.80
1087	Pro Crew Concert Labour Support		\$508.94
1088	JML Transcription Inc		\$505.05
1089	CBA Malwarebytes		\$504.76
1090	Parks and Recreation Ontario		\$504.00
1091	Alberta Airports Management Association		\$500.00
1092	Adreanna Boucher		\$500.00
1093	Canadian Municipal Network on Crime Prevention		\$500.00
1094	Children's Wish Foundation of Canada		\$500.00
1095	Kari Korczak		\$500.00
1096	Ministry of Saskatchewan Agriculture		\$500.00
1097	Prince Albert & District Community Service Centre		\$500.00
1098	Performing Arts Warehouse		\$500.00
1099	Victoria Hospital Foundation		\$500.00
1100	Western Cities HR Trading Post		\$500.00
1101	Manchur Pools & Spas (1989)		\$499.84
1102	Tracey Herriot		\$498.00
1103	Hootsuite		\$497.30
1104	Muskoday First Nation		\$496.50
1105	Economic Developers Association of Canada		\$495.85
1106	TG Graphics SM Inc.		\$495.73
1107	My Zone Media Inc.		\$493.92
1108	Bruce Gibson		\$491.73
1109	Misc Mastercard Vendors		\$491.25
1110	Global Sign Inc.		\$490.97
1111	Quiznos		\$484.52
1112	Expedia. ca		\$479.81
1113	Gail Sautner		\$473.98
1114	Missinipi Broadcasting		\$472.50
1115	The University of Manitoba		\$472.50
1116	Slow Burn Recycling Services		\$471.45
1117	Defense Metals Canada		\$469.67
1118	Fisher Scientific Limited		\$456.81

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1119	Harold's IGA		\$455.51
1120	The F.I.R.M. Inc.		\$452.15
1121	B & E Industrial Electronics		\$451.48
1122	Regional Community Airports of Canada		\$450.00
1123	Diana Bird		\$447.08
1124	The Partnership Conference		\$446.35
1125	Select Blinds Canada		\$445.46
1126	Doctor John's Towing		\$441.00
1127	St Marks James First Aid		\$439.99
1128	Kenly Natomagan		\$437.00
1129	Calypso Bay Clothing Corp.		\$432.90
1130	Heavy Construction Safety Association		\$428.09
1131	ASSA ABLOY Entrance System Canada Inc.		\$427.63
1132	Paulsen & Son Excavating Ltd.		\$425.50
1133	PetSmart		\$424.50
1134	A+ Contracting		\$420.00
1135	Petticoat Creek Press Inc.		\$420.00
1136	Saskatchewan Building Officials Association		\$420.00
1137	Trevor Storzuk		\$417.00
1138	Fast Stamps		\$416.25
1139	Precision Autodoor Systems Ltd		\$416.25
1140	The Royal Canadian Legion		\$415.00
1141	Prince Albert Construction Association		\$412.65
1142	Mid Continental Pump Supply		\$411.81
1143	International Assoc. of Business Communicators		\$407.36
1144	ITS Occupational Health Services		\$406.83
1145	Great Western Saw Ltd		\$405.63
1146	Junk Guys		\$404.88
1147	Ou Bavo Inc.		\$402.94
1148	Contrast Recording		\$400.00
1149	Ryan Dmytruk		\$400.00
1150	Zachary Kerr		\$400.00
1151	Kidsport		\$400.00
1152	Josh Rohs		\$400.00
1153	Brock Skomorowski		\$400.00
1154	Flaman Fitness		\$399.54
1155	Joyce Hamilton		\$391.08
1156	Mentimeter AB		\$388.75
1157	Next MBA		\$385.48
1158	Shannon Siwak		\$382.95
1159	Worksite Safety Compliance Centre		\$382.25
1160	VMware		\$378.45
1161	Brenda Yungwirth		\$377.40

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1162	Shaista Begum		\$375.00
1163	Guardian Equipment Limited		\$371.89
1164	Kingfisher Inn		\$369.56
1165	Canadian Public Procurement Council		\$360.75
1166	UPS Canada LTD.		\$359.77
1167	Sask Auto Fund		\$353.25
1168	BBM Battery Inc.		\$350.95
1169	Blaine Mulligan		\$350.00
1170	Jamie Peever		\$350.00
1171	International City/County Management Association		\$348.60
1172	Hero Products Group		\$348.57
1173	Reflections Auto & Window Glass		\$346.92
1174	Rise Vision		\$346.50
1175	Westcrest Embroidery Corp		\$338.29
1176	McDonald's Restaurants of Canada Ltd.		\$332.85
1177	Obsession Greenhouses		\$326.66
1178	Signy Cohen		\$325.90
1179	Marcy Friesen		\$322.00
1180	Pillipow Driver Training		\$320.00
1181	Northern Elite Firearm		\$317.49
1182	MADD Canada		\$313.95
1183	Telecom Depot Direct. com		\$312.85
1184	Cohens		\$312.36
1185	Dropbox Inc.		\$311.76
1186	Headsets.ca		\$310.33
1187	Creative City Network of Canada		\$310.00
1188	Community Hub		\$304.50
1189	The Rent-It Store		\$303.97
1190	Boston Pizza		\$301.39
1191	Chinook Equipment		\$300.71
1192	P A Soundworks Inc.		\$300.63
1193	The Flag Shop		\$300.61
1194	Alberta Fire Chiefs Association		\$300.55
1195	Allison Cote		\$300.00
1196	E. A. Rawlinson Centre for the Arts		\$300.00
1197	Amanda Goller		\$300.00
1198	Zachary Greenhorn		\$300.00
1199	Hudson Bay Route Association		\$300.00
1200	Paul Lomheim		\$300.00
1201	Estate of Joe Fafard		\$297.00
1202	Roberts Masonry		\$295.70
1203	Mosaic Music		\$294.66
1204	GlobalShopex		\$292.87

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1205	Richard Galloway		\$291.38
1206	Tony Gallegos		\$291.38
1207	Rene Grimard		\$291.38
1208	Reg Kowalski		\$291.38
1209	Shananigans Coffee & Desert Bar		\$290.46
1210	Solid Waste Assoc. of North America		\$289.25
1211	Community Drug Alert Online		\$288.75
1212	Home Depot		\$285.25
1213	Escape City YXE		\$283.50
1214	Fastline Striping Systems		\$282.00
1215	American Water Works Assoc		\$280.97
1216	Wok Box Restaurant		\$277.29
1217	Municipal Service Delivery Officials Association		\$275.63
1218	Saskatchewan Heavy Construction Ass.		\$270.75
1219	Alt Hotels		\$268.14
1220	Production Lighting Ltd		\$267.68
1221	Stapleton's Great Adventure Company		\$266.38
1222	Just Volleyball Ltd.		\$265.24
1223	Fabco Plastics Saskatoon Ltd.		\$264.18
1224	Dive Rescue International, Inc.		\$263.73
1225	Board of Canadian Registered Safety Professionals		\$262.50
1226	Melfort Campus		\$260.00
1227	Northern Optical Ltd.		\$259.00
1228	MTN Canada Inc		\$255.24
1229	Commercial Aquatic Supplies		\$254.54
1230	Vermeer Equipment		\$251.03
1231	Share Canada		\$250.95
1232	Alzheimer Society of Saskatchewan		\$250.00
1233	Avison Young ITF 1540709 Ontario Limited		\$250.00
1234	Coldest Night of the Year		\$250.00
1235	Creative Kids Canada Inc		\$250.00
1236	The Terry Fox Foundation		\$250.00
1237	Wings of Saskatchewan		\$250.00
1238	Chad Toye		\$249.73
1239	Pizza Hut		\$244.30
1240	Dominos Pizza		\$238.77
1241	Lammle's Western Wear		\$238.43
1242	Saskatchewan Association of Human Resource Prof		\$236.25
1243	EcOzone Water Solutions		\$234.35
1244	Legacy Lowering Device		\$234.15
1245	Comfort Inn		\$233.20
1246	Sandman Hotels		\$226.38
1247	Action Targets		\$223.06

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1248	Spypoint		\$220.49
1249	Ontario Water Wastewater		\$220.00
1250	Flipsnack		\$218.63
1251	Minute Muffler		\$217.48
1252	Ebay.ca		\$215.80
1253	Direct Workwear Ltd.		\$210.00
1254	Municipal Information Systems Assoc. Prairies Chapter		\$210.00
1255	Culligan Water Conditioning		\$208.08
1256	Cali Roode		\$207.00
1257	Halloween Costumes.ca		\$204.20
1258	Catholic Family Services of Prince Albert Inc.		\$200.00
1259	Dr. Cecil Hammond		\$200.00
1260	Austin Myo		\$200.00
1261	Savannah Schmidt		\$200.00
1262	Saskatchewan Forestry Association		\$200.00
1263	Liam Slingerland		\$200.00
1264	Geoffrey Smith		\$200.00
1265	LocknLube		\$199.85
1266	Weebly Pro Site		\$199.80
1267	Go Daddy.com Inc.		\$194.13
1268	Jam Software		\$191.90
1269	Canadian Association of Fire Investigators		\$189.00
1270	Yasser Jubilan		\$188.70
1271	Matthew Acorn		\$188.69
1272	Market Tire Prince Albert		\$188.52
1273	Steel Craft Door		\$188.26
1274	Equipment Parts Canada		\$187.75
1275	Parkland Ambulance Care Ltd.		\$187.50
1276	Malenfant Enterprises Ltd.		\$183.00
1277	Esso		\$181.82
1278	Randy Krammer		\$180.00
1279	The Gallery Art Placement Inc.		\$179.82
1280	Sask Tool Repair		\$178.47
1281	Jim Bahr		\$177.60
1282	Cameron Instruments Inc.		\$177.60
1283	Stan Digneau		\$177.60
1284	Teresa Tuck		\$177.00
1285	The Bus Centre		\$176.21
1286	XPart. ca		\$169.53
1287	Ricky's All Day Grill		\$168.18
1288	Association of Administrative Assistants		\$168.00
1289	Ed's Scuba Service		\$166.50
1290	Debbie Gola		\$164.84



## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1291	Al Raas		\$164.84
1292	Leo Lajeunesse		\$162.35
1293	Psychologists Association of Manitoba		\$161.85
1294	The Fire Place Hut		\$160.95
1295	Direct Dial. com		\$159.84
1296	Bruce Rusheleau		\$158.55
1297	A2Z Safety & Training Ltd.		\$157.50
1298	Blueline Taxi		\$152.80
1299	Amre Supply Inc		\$151.77
1300	Norma Chaboyer		\$151.00
1301	Extreme Truck		\$150.94
1302	Tribute Store Canada		\$150.10
1303	Saskatchewan Association of City Clerks		\$150.00
1304	Destiny Bird		\$148.50
1305	James Thomas		\$145.50
1306	Red Pepper Restaurant		\$143.78
1307	Weldco-Beales Manufacturing		\$142.44
1308	The Webstaurant Store		\$140.28
1309	Williamson Equipment		\$137.75
1310	Varial Technologies Inc.		\$135.40
1311	Black Laser Learning Inc.		\$135.32
1312	Laerdal Medical Canada		\$132.83
1313	Golf's Steak House		\$132.80
1314	Prince Albert Northern Bus Lines Ltd.		\$131.25
1315	FYidoctors		\$129.96
1316	Streamyard Inc.		\$128.77
1317	Melrose Place		\$128.29
1318	Party City		\$127.81
1319	Farmtronics Ltd.		\$125.90
1320	New Printing Inc.		\$125.40
1321	Rosenau Transport Ltd		\$125.38
1322	Evert Botha		\$124.88
1323	Pritchard Engineering Co. Ltd.		\$124.71
1324	Saskatoon Correctional Centre		\$121.60
1325	GMEI Utility		\$117.96
1326	A & W Restaurants		\$116.12
1327	Dramanotebook.com		\$116.00
1328	VitalAire		\$114.18
1329	Funidelia		\$111.84
1330	Marilyn Peterson		\$110.00
1331	Jacks Small Engines		\$109.68
1332	Dayna Barks		\$108.00
1333	Thomas Gertz		\$105.00

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1334	Marlene Peterson		\$105.00
1335	Flaman Fitness- Saskatoon		\$103.65
1336	Canadian Automatic Sprinkler Assoc.		\$101.70
1337	Adam Balon		\$100.00
1338	Cedar Creek Custom Homes		\$100.00
1339	Multicultural Council of Saskatchewan		\$100.00
1340	The Provincial Mediation Board		\$100.00
1341	Aaron Sayese		\$100.00
1342	Wahpeton Dakota Nation		\$100.00
1343	Randall A. Wick		\$100.00
1344	Inland Kenworth		\$99.75
1345	AG World Equipment		\$99.21
1346	Burkitt's Flowers Ltd.		\$98.19
1347	Robert Reimer		\$97.99
1348	Gevorg CPA Coaching		\$97.00
1349	Showtime Creations & Restorations		\$96.60
1350	Canadian Tactical Operations Summit		\$95.00
1351	Golden Mobility & Rehab Ltd.		\$94.40
1352	YPA Makers Market		\$93.79
1353	Steel Fire Equipment Ltd		\$93.76
1354	The Master Group Inc.		\$93.48
1355	Subway		\$93.35
1356	North Star Signs		\$93.24
1357	Keri Sapsford		\$90.00
1358	Saskatchewan Assoc. of Municipal enforcement Officers		\$90.00
1359	Western Custom Built Products		\$90.00
1360	TRX Training		\$89.80
1361	Cisco Systems Canada		\$88.60
1362	2Co. Com		\$85.32
1363	Shawn Lafond		\$85.00
1364	Kristen J MacDonald		\$83.33
1365	Janet Carriere		\$83.24
1366	Avengate BV		\$81.41
1367	Canadian Artists Representation		\$80.00
1368	Ardene		\$79.04
1369	Prince Albert Exhibition		\$78.75
1370	Ann- Marie Chokani		\$75.00
1371	Sask Culture Inc.		\$75.00
1372	Azazie Inc.		\$73.20
1373	Wilna Furstenberg		\$71.19
1374	Paddle.com Market Ltd		\$69.99
1375	Dan Hayduk		\$68.25
1376	MLT Aikins LLP		\$68.25

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1377	Michael Ruskowski		\$68.25
1378	Aida Petrovic		\$67.74
1379	Darcy Sander		\$66.80
1380	Georgies Cold Beer & Wine Store		\$65.00
1381	V Power Equipment		\$64.95
1382	Depositphotos Inc.		\$64.05
1383	Husky Oil		\$63.68
1384	Legacy Co-Op		\$62.01
1385	The Whistle Stop		\$61.00
1386	Melissa Olson		\$60.50
1387	Coursera Inc		\$60.00
1388	South Hill Medical Practice		\$60.00
1389	Riverside Dodge Chrysler Jeep		\$59.36
1390	Nav Canada		\$58.28
1391	Replica Air Guns		\$56.68
1392	Original Joes		\$55.94
1393	The Cure Kitchen & Bar		\$55.84
1394	Sushi House		\$53.12
1395	Travel Master		\$52.50
1396	Cong Ty Co Phan Dau Tu Va Phat Trien Cong		\$52.33
1397	Association of Canadian Critical Incident Commanders		\$50.00
1398	Bison Cafe		\$50.00
1399	Melissa Isbister		\$50.00
1400	Cathleen Lesperance		\$50.00
1401	Arthur Peterson		\$50.00
1402	Psychology Association of Saskatchewan		\$50.00
1403	Blaine Broker		\$49.94
1404	London Drugs		\$47.72
1405	Receiver General of Canada		\$47.65
1406	Your Dollar Store With More		\$47.34
1407	Snowmobile Course.com		\$47.20
1408	Riley Clarke		\$45.00
1409	Psychologist Association of Alberta		\$44.63
1410	Hazeldell Community Club		\$44.28
1411	Gail Switch A Stitch		\$42.00
1412	Habitat for Humanity		\$42.00
1413	Kirk Pilon		\$40.00
1414	Nutters		\$39.99
1415	Fruugo.ca		\$39.90
1416	Petro Canada Inc.		\$39.07
1417	Gas Plus Station		\$39.01
1418	Bonnie Daniels		\$39.00
1419	Shoppers Drug Mart- R. Wiser Drugs Ltd.		\$35.50

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1420	Rena Chaboyer		\$35.00
1421	Enterprise Rent a car		\$35.00
1422	Prince Albert Medical Clinic		\$35.00
1423	Art.Com		\$33.50
1424	ABS Pressure & Equipment Safety		\$32.50
1425	6th Avenue Car Wash		\$30.75
1426	Dr David Sauder		\$30.00
1427	Prince Albert Wand Wash		\$28.00
1428	Holtzer Group		\$26.15
1429	Coutts Courier Company Ltd.		\$25.41
1430	Ann Arcand		\$25.00
1431	Trent Armitage		\$25.00
1432	Associate Medical Clinic		\$25.00
1433	Richard Beaulieu		\$25.00
1434	Shirley Bell		\$25.00
1435	Brian Best		\$25.00
1436	Barbara Bradbury		\$25.00
1437	Angelito Cada		\$25.00
1438	Patricia Carter		\$25.00
1439	Robert M Casgrain		\$25.00
1440	Robert Casavant		\$25.00
1441	Crystal Clarke		\$25.00
1442	Kelly Clark		\$25.00
1443	Columbian Centre		\$25.00
1444	Brenda Cripps		\$25.00
1445	Melanie Curle		\$25.00
1446	John Davies		\$25.00
1447	Donald Donayre		\$25.00
1448	Dave Dorosh		\$25.00
1449	Sheila Dryka		\$25.00
1450	Dennifer Echepare		\$25.00
1451	Sharon Fiddler		\$25.00
1452	Alan Fraser		\$25.00
1453	Patricia Fraser		\$25.00
1454	Sara Fremont		\$25.00
1455	Jim Galbraith		\$25.00
1456	Lorne R Green		\$25.00
1457	Brenda Hodgson		\$25.00
1458	Johnathan Hopper		\$25.00
1459	Eileen Hunt		\$25.00
1460	Sharon Isbister		\$25.00
1461	Dennis Jeffries		\$25.00
1462	Ron Kondra		\$25.00

## Payables Payments

No.	Vendor Name	From 11/1/2021 to 11/30/2021	From Start of Year to 11/30/2021
1463	Anne Lindsay		\$25.00
1464	Kathleen Lumb		\$25.00
1465	Jonathan Manzon		\$25.00
1466	Mike Mantyka		\$25.00
1467	Dawna Masley		\$25.00
1468	Jim McKillop		\$25.00
1469	Hanzel Mejia		\$25.00
1470	John Nemish		\$25.00
1471	Ronald Palidwor		\$25.00
1472	Mark Pelechaty		\$25.00
1473	Shirley Pelly		\$25.00
1474	David Pryce		\$25.00
1475	Colleen Quiring		\$25.00
1476	Lyndo Ryan E Quistadio		\$25.00
1477	Kaela Readman		\$25.00
1478	Reginald Martsinkiw		\$25.00
1479	Edith Richert		\$25.00
1480	Diane Sumners		\$25.00
1481	Ken Taylor		\$25.00
1482	Curtis Trumier		\$25.00
1483	Garth Ulrich		\$25.00
1484	Ashley Viklund		\$25.00
1485	Chelsey Watchman		\$25.00
1486	Sid Zdrill		\$25.00
1487	Value Village		\$23.60
1488	Alexandru/Varadinca Stancovici		\$21.14
1489	Ask Net Solutions		\$20.67
1490	101032151 Saskatchewan Ltd.		\$20.00
1491	S. Martins Medical Prof. Corp		\$20.00
1492	Kianna Strange		\$20.00
1493	Sandy Tucker		\$18.80
1494	Alberta Transportation		\$15.00
1495	Music Notes .com		\$12.88
1496	Prince Albert Valu Lots		\$12.40
1497	Breanna Bergen		\$11.57
1498	Winners Merchants International		\$11.09
1499	Grey Cab		\$11.00
1500	Ukreations		\$10.93
1501	James Cyrynowski		\$10.00
1502	Impark		\$9.00
1503	City of Prince Albert		\$6.00
1504	Impact Marketing Services Ltd		\$6.00
	<b>Total:</b>	<b>\$8,688,755.37</b>	<b>\$74,683,836.26</b>

***RPT 22-15***

**TITLE:** Waste to Energy  
**DATE:** January 13, 2022  
**TO:** Executive Committee  
**PUBLIC:** X **INCAMERA:**

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**RECOMMENDATION:**

That this report on Waste to Energy be received as information and filed.

**TOPIC & PURPOSE:**

To provide City Council with information on Waste to Energy technologies.

**PROPOSED APPROACH AND RATIONALE:**

Both Administration and City Council have been approached by a number of companies proposing to take the City's municipal solid waste over the last few years. While the prospect of diverting a significant portion of the City's municipal solid waste from the landfill is promising, Administrations' review into these types of facilities causes concern about the viability and likelihood of success of any such ventures. This report is meant to provide information on the various waste to energy technologies used, as well as inform Council of the research completed into the proposed 'waste to energy' type of facilities that City Council has requested more information on.

Waste to Energy

The term 'Waste to energy' covers a number of different methods and technologies and spans multiple industries. As a significant portion of waste generated by human activities contains material that can be used to generate energy, various industries have focused on extracting some of this energy as a source of revenue or to offset operating costs. Common examples of industries that do this are: forestry, oil and gas, solid waste management, agriculture and waste water treatment. Each of these

industries deal with waste products that contain various energy potentials that can, under the right circumstances, be converted to useful energy.

In the municipal solid waste industry there are three main processes used to extract energy from waste collected, which are described below:

1. Landfill gas capture and combustion

As the organic components of solid waste breaks down in landfills, they generate methane gas, which is a highly combustible. This gas is also known to be a potent greenhouse gas. In many landfills, gas collection systems consisting of underground pipes collect the gases that are generated for the purpose of combustion. The combustion of the methane gases generated is effective at reducing the effects of the greenhouse gases but can also be useful for heating or the generation of power if the landfill produces sufficient gas to be effective for that purpose.

The collection and combustion of landfill gases is likely the most common means of extracting energy from municipal solid waste. It requires the lowest investment in terms of capital and operating costs and it is a well developed technological solution.

2. Waste Incineration

Waste incineration is a relatively common means of reducing solid waste volumes and generating electricity in large scale installations for regions where access to land is difficult. Incineration installation use municipal solid waste and sometimes other feedstocks as a fuel to burn. The heat generated from incineration can be used to generate electricity which is fed into the power grid.

These installations, such as the waste incineration facility in Metro Vancouver, incinerate up to 260,000 tonnes annually (for reference, the City of Prince Albert landfills approximately 33,000 tonnes of municipal solid waste annually). As previously reported to City Council, the City of Vancouver had investigated building a new waste incineration facility but the estimated cost was in excess of \$400 million and, to date, Administration has not been able to find any facilities in operation that would operate at the scale of waste generated by the City of Prince Albert and surrounding communities.

As a technology that requires significant operational and capital investments, these facilities are not cost effective in smaller communities with lower population densities that have access to land for conventional landfilling.

### 3. Waste to fuel conversion

Another technological solution that is emerging as a potential option are so called “waste to energy facilities”. This encompasses a number of different types of facilities that operate in similar ways. These facilities accept waste streams that contain materials that are carbon rich, either as items like plastics, which are made out of oil or as food and plant wastes. They use a variety of technologies to convert these materials into fuels of various types which can be sold and/or used by the facility to generate heat.

The materials accepted by these facilities vary depending on the type of fuel products that they plan to produce. Some facilities are designed only to accept plastic wastes while others claim to accept all municipal waste with purported diversion rates between 80-90%.

Facilities that accept municipal solid waste require significant investments in equipment designed to mechanically break down and sort municipal solid waste, which is composed of many different types of waste. These sorting processes are technologically complicated and are challenging to get functional. Once the waste is adequately sorted, they require to be fed into various processes that convert different organic materials into fuel products. It isn't known how well developed each individual process and technology are but from Administrations' research, they do not appear to be put together in functioning commercial scale facilities anywhere in Canada.

Below is a brief summary of the findings from Administrations review and research into the proposed ‘waste to energy’ type of facility as requested by City Council.

#### Constructed Facilities

Administration has been able to find a number of companies who have constructed waste to energy facilities in Canada and each facility is described below.

##### 1. Sustane Technologies Inc.

The only full scale facility that Administration has been able to find is the Sustane Tech Waste to Energy facility in Chester New Brunswick. Administration had previously reported on this facility in 2019.

In 2016, the Municipality of Chester partnered with Sustane Tech to build a Waste to Energy facility and the project received \$2.6 million in federal funding. It is reportedly designed to process 70,000 tonnes of waste per year, serving a population of 150,000.



Construction on the facility began in 2017 and the facility was meant to be operational in 2018. Administration reached out to the Municipality of Chester but could not get confirmation on the status of the facility but could confirm that the facility was not, as of January 2022 accepting municipal solid waste from the Municipality.

## 2. Cielo Waste Solutions

Cielo Waste Solutions is a company that has invested in technologies to convert waste materials into fuels. In 2018, Cielo opened up a demonstration facility in Aldersyde, AB. The facility is meant to convert plastics into fuels. A December 16, 2021 news release from the company suggests that the facility is still not able to achieve full production capacity, indicating that there could still more challenges with the technology to be overcome.

## 3. Enerkem

Enerkem is a company that operates a demonstration scale facility in Edmonton. Their process appears to be geared towards accepting mostly fiber from the forestry industry as well as the biomass portion of municipal solid waste.

### Waste to Energy Review

Administration's review of Waste to Energy solutions strongly suggests that the application of this technology to convert municipal solid wastes to fuels is still very much in the beginning stages of development. The apparent forerunners in the industry still do not appear to have functioning full-scale facilities, in at least one case nearly four years after it was meant to be operational, which suggests that any investments with these types of companies would still be a very risky venture. In addition to the technological feasibility of such facilities, Administration has concerns about the financial viability of these operations. To date, each of the prospective companies have proposed various guarantees from the City. These guarantees have appeared in the following forms:

1. Quality of Municipal solid waste: Specific guarantees regarding the quality of municipal solid waste (amount of plastic, organics, recyclables, etc) have been suggested. As the City has no way of controlling changes to the types of materials landfilled, this represents a significant risk to the City which would likely need to be overcome by purchasing feedstock of a specific quality for the facility to make up for any short falls in the quality of municipal solid waste delivered by the City.

2. Guarantees on revenue: Specific guarantees on revenues were required through both guarantees on waste volumes and fees paid by the City for disposal of that waste in order for these companies to secure financing. These guarantees would need to be locked in with a long term contract (in the order of 20 years).
3. Disposal of residuals: Each of these proposed facilities would continue to generate waste as not all of the municipal solid waste can be converted into energy products or diverted as recyclables. The City's landfill would still need to be available to dispose of this waste stream for the life of the facility, ensuring that there would be ongoing landfill operations expenses in addition to the costs to have the companies take the waste from the City.

In preparation for this report, Administration reached out to the City of Saskatoon to enquire if they have done any review into Waste to Energy proposals. The City confirmed that they are planning to complete a review of this technology though their review has been delayed. The City did confirm that their work plans for the next 5 to 10 years are focused on waste reduction and diversion and that they have a recently expanded landfill, as well as a landfill gas collection system with capacity for at least 50 years and, as such, waste to energy has not been identified as an approach to pursue.

Administration was also approached by the Ministry of Trade and Development for the Province of Saskatchewan, as they had become aware that the City was looking at Waste to Energy. The Ministry explained that their goal is to help facilitate connections between prospective businesses and potential partners and further explained that a number of the same companies have approached them. However, none of the companies that they have interacted with, including VDG-NRG, have been able to pass the basic vetting process required by the Ministry in order for them to help facilitate potential business connections. The most important component of the vetting process is that the companies must be able to present a business case to support their proposals and, so far, none of the prospective companies have been able to provide a business case to the Ministry.

Upon review, Administration's recommendation is not to proceed further with any proposed waste to energy ventures. The technology has not been able to be successfully applied at commercial scale in Canada. Additionally, the supporting business cases for these ventures have not been presented to either Administration or the Ministry of Trade and Development making it unclear how viable they are without financial support directly from a municipality. Finally, the nature of the proposed financial relationship appears to present risks to the City as the City would be required to make guarantees of a financial nature without having any guarantees for ongoing operational costs or potential profit sharing.

**PUBLIC NOTICE:**

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:** PowerPoint Presentation by Jeff Da Silva, Operations Manager

**ATTACHMENTS:**

1. Waste to Energy Presentation

Written by: Jeff Da Silva, Operations Manager

Approved by: Director of Public Works & City Manager

CITY OF PRINCE ALBERT

# Waste to Energy Review

January 31, 2022

# What is Waste to Energy

- Broad term used in multiple industries
- Generally referring to any process or technology that can be used to capture energy that is in waste materials
- Commonly applied in forestry, oil and gas, waste water, agriculture and solid waste management

# Waste to Energy in Solid Waste Mgmt

1. Landfill Gas Capture and Combustion
2. Municipal Solid Waste Incineration
3. Waste to Fuel Conversion

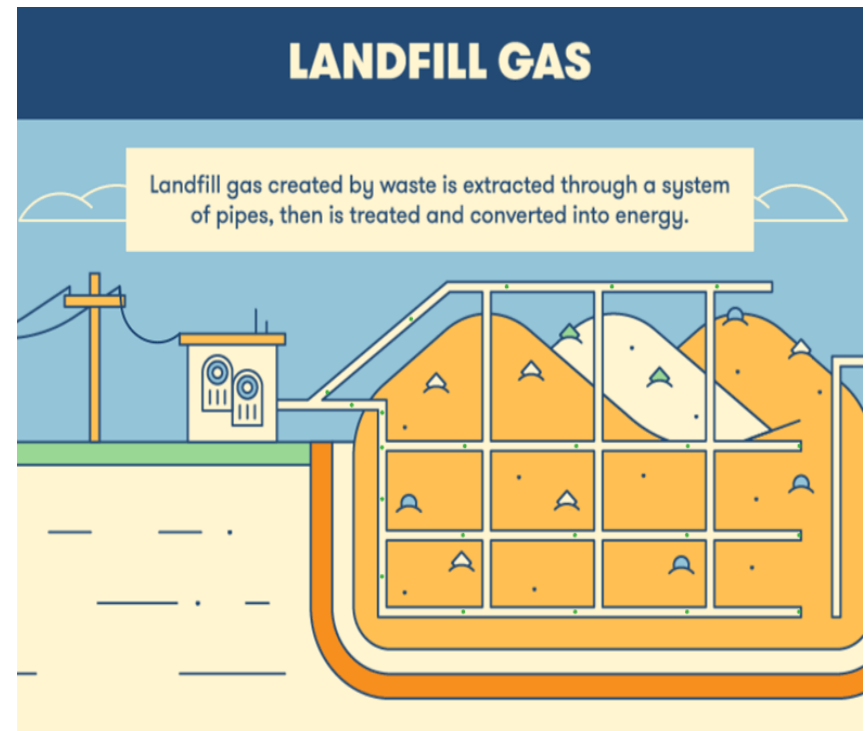


# Landfill Gas Capture and Combustion

- Municipal landfills contain significant volumes of organic materials (paper/cardboard, food waste, agricultural waste, etc)
- Over time this material breaks down producing methane and carbon dioxide
- Methane, which is equivalent to natural gas, happens to also be a potent greenhouse gas
- Methane continues to be produced long after a landfill cell is closed and capped

# Landfill Gas Capture and Combustion

- Landfill Gas Capture involves a network of collection pipes
- Gas is collected and flared to reduce the greenhouse gas impact of the landfill or processed and used to generate electricity





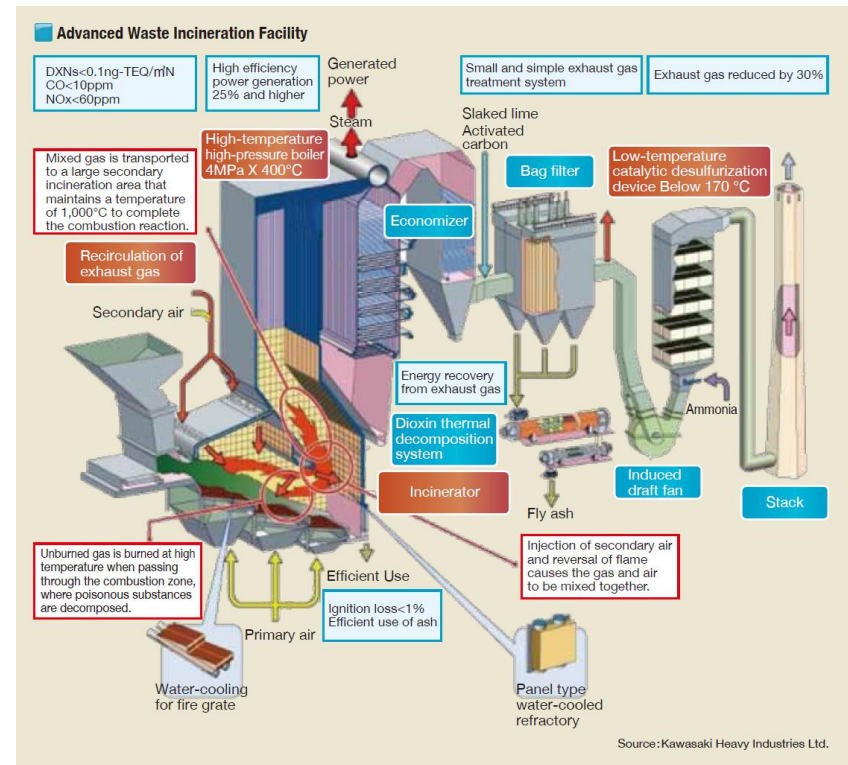
# Municipal Waste Incineration

- Combustion of municipal solid waste to generate electricity
- Typically used in large urban centres with little access to land and high waste volumes



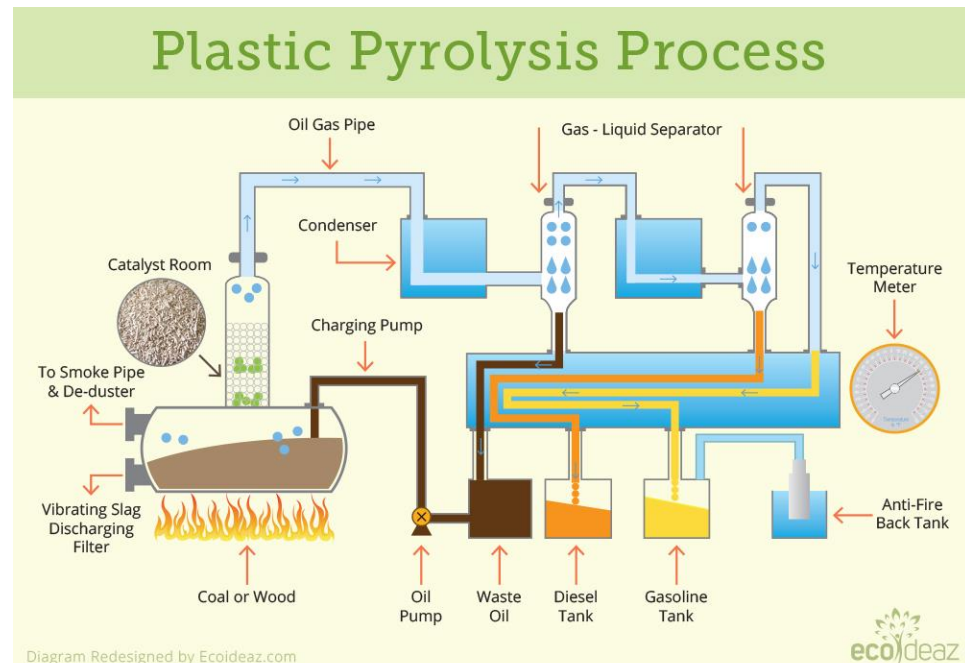
# Municipal Waste Incineration

- Waste incineration facilities are technically complex and costly to build
- Only cost effective when traditional landfilling is very expensive



# Waste to Fuel Conversion

- Claim to convert plastics, food wastes, paper, wood and other organic materials into fuels
- Can also produce biomass pellets for heating
- Claiming high waste diversion capability
- Revenue potential for selling fuel and other products



# Waste to Fuel Conversion

- Complicated facilities requiring high tech equipment to shred, identify, and sort waste at high speed
- Different components of waste requiring different treatment processes



# Waste to Fuel Conversion

- No facilities currently operating at commercial scale in Canada
- Facility in New Brunswick constructed in 2019 to serve the Municipality of Chester but as of this report it is not accepting waste from the Municipality
- Two demonstration facilities in Alberta for either plastics only or largely waste fiber from forestry

# Waste to Fuel Conversion

- Unproven implementation of these technologies
- Unclear business model
- No examples of similar successes with other municipalities
- Risks of entering into a long term contract where the municipality serves as a guarantee of revenue
- Waste stream from this facility still requires landfilling and landfill operations and liabilities would persist

# Questions



City of  
**Prince Albert**

***CORR 22-20***

**TITLE:** Response from VDQ-NRG regarding Waste to Energy Report

**DATE:** February 2, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

---

**PRESENTATION:** NONE

**ATTACHMENTS:**

1. Emailed dated January 28, 2022

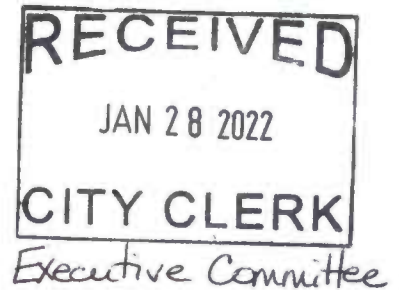
Written by: Shirley Voldeng, Chief Executive Officer, VDQ-NRG



## Lucy Phan

---

**From:** Shirley Voldeng <s.voldeng@vdqnrq.ca>  
**Sent:** Friday, January 28, 2022 4:20 PM  
**To:** Jeffrey Da Silva; Jim Toye; Wes Hicks; Lucy Phan  
**Cc:** James Kernaghan; Peter Voldeng; Kenneth McLeod  
**Subject:** RPT 22-15 Waste to Energy  
**Attachments:** Report to PA Council Jan 13, 2022.pdf



Good afternoon,

We received notice that this report would be presented to Executive Council on Monday January 31. There is a reference to VDQ-NRG on Page 5, and I have included that paragraph below. I wanted to just bring to your knowledge that this is an incorrect statement, and we ask that any reference to VDQ-NRG in this regard be removed from the Report and from the presentation.

“Administration was also approached by the Ministry of Trade and Development for the Province of Saskatchewan, as they had become aware that the City was looking at Waste to Energy. The Ministry explained that their goal is to help facilitate connections between prospective businesses and potential partners and further explained that a number of the same companies have approached them. However, none of the companies that they have interacted with, including VDG-NRG, have been able to pass the basic vetting process required by the Ministry in order for them to help facilitate potential business connections. The most important component of the vetting process is that the companies must be able to present a business case to support their proposals and, so far, none of the prospective companies have been able to provide a business case to the Ministry.”

We have not had any communication from, or discussions with, the Ministry of Trade regarding a ‘vetting process’. Can you please provide us with your contact within the Ministry so we can follow up with them.

Thank you so much for your prompt attention to this.

Regards,

Shirley Voldeng, CEO  
VDQ-NRG Systems Inc.  
[www.vdqnrq.ca](http://www.vdqnrq.ca)

101 - 733 Broadway Avenue  
Saskatoon, SK S7N 1B3

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**RPT 21-583**

**TITLE:** Amendments to Bylaw No. 1 of 2018, The Building Bylaw

**DATE:** January 12, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

---

**RECOMMENDATION:**

1. That Bylaw No. 1 of 2022 to amend the Building Bylaw, Bylaw No.1 of 2018, receive three readings;
2. That Bylaw No. 2 of 2022, the Building Fee Bylaw, receive three readings;
3. That Kim Johnson, Kim Pedersen and Michael Nelson be formally appointed as the City's building officials pursuant to Section 16(2) of the *Construction Codes Act*; and
4. That City Council authorize the City Clerk to issue and sign certificates as contemplated under Section 16(3) of the *Construction Codes Act*.

**TOPIC & PURPOSE:**

The purpose of this report is for Bylaw No. 1 of 2022, to amend the Building Bylaw, Bylaw No.1 of 2018, to receive three readings, and Bylaw No. 2 of 2022, the Building Fee Bylaw, to receive three readings.

**BACKGROUND:**

On December 6<sup>th</sup> and 13<sup>th</sup>, 2021, Administration received notice from the Provincial Ministry of Government Relations that the Province would be both replacing existing Acts and adopting new Acts that deal with the administration, enforcement and application of the National Building and Energy Codes and Municipal Building Bylaws. These changes have been in effect as of January 1<sup>st</sup>, 2022.

*The Construction Codes Act replaced The Uniform Building and Accessibility Standards Act.*

*The Building Code Regulations* replaced both *The Uniform Building and Accessibility Standards Regulations* and *The Building and Accessibility Standards Administration Regulations*.

In addition, the Province adopted *The Energy Code Regulations* and *The Plumbing Code Regulations*.

*The Construction Codes Act* is attached as Bill 4, the related Regulations are attached as presented in the December 10<sup>th</sup> Edition of the Saskatchewan Gazette.

## **PROPOSED APPROACH AND RATIONALE:**

The proposed amendments to the Building Bylaw (Bylaw No. 1 of 2022) and the creation of a Building Fee Bylaw (Bylaw No. 2 of 2022) are the result of legislative changes defined within this new legislation.

*The Energy Code Regulations* simply take the existing energy code requirements and place them into separate Regulations exclusively dealing with construction energy standards.

*The Plumbing Code Regulations* are assumed to be a result of the Provincial action wherein TSASK (Technical Safety Authority of Saskatchewan) will be a hub for gas, power, plumbing, elevator and pressure vessel inspections. Section 4 of the Act, states:

“Local authorities

4 For the purposes of clause 45(d) of the Act, the following are prescribed as local authorities and each has the duty to administer and enforce the Act, these regulations and any adopted codes, standards, minister’s interpretations, appeal board interpretations and orders made pursuant to these regulations for buildings within its geographical or jurisdictional area:

- (a) the City of Lloydminster;
- (b) the City of Regina;
- (c) the City of Saskatoon;
- (d) the Global Transportation Hub;
- (e) the Technical Safety Authority of Saskatchewan.”

This notation clearly defines that the City of Prince Albert is not responsible for the administration or enforcement of gas, power, plumbing, elevator or pressure vessel inspections. Our local department has established a working relationship with provincial electrical inspectors and will be doing the same with TSASK’s new plumbing inspectors.

The new *Construction Codes Act* requires that all building inspectors be formally appointed by City Council and be issued certificates signed by the City Clerk as per Sections 16(1) to (3).

Section 16(4) of the *Construction Codes Act* also requires that the City Clerk report to the Province the names of appointed officials and their license status within 60 days of the start of each fiscal year.

*The Building Code Regulations* and the *Construction Codes Act* dictate that the following amendments be made to the City's Building Bylaw:

- References to *The Uniform Building and Accessibility Standards Act* will be replaced with *The Construction Codes Act*.
- References to *The Uniform Building and Accessibility Standards Regulations* and *The Building and Accessibility Standards Administration Regulations* will be replaced with *The Building Code Regulations*.
- Section 4(4), which deals with the transfer of title when there is an active building permit will be deleted as the new Acts deal with this. In addition, the new Acts provide a provision wherein an order that has been active for 61 days or more can be registered on title.
- References to Schedule "A", which is the current fee schedule, will be replaced with text referring to the new Building Fee Bylaw, Bylaw 2 of 2022. The new Acts no longer require that the fee schedule receive the same Ministerial approval as the Building Bylaw. By creating a stand-alone bylaw for fees, changes to the fee schedule come into effect immediately after approval by City Council.
- Sentence 12 will be deleted. This section required that no plan be issued until storm water management plans were approved by the City Engineer. This section is redundant because a storm water management review occurs during the Development Permit process and a building permit will not be issued until a development permit has been approved.
- Section 16, sentence (1) will be amended to provide reference to the proposed Building Fee Bylaw, Bylaw No. 2 of 2022 rather than Schedule "A" and sentence (2) will be deleted in its entirety.
- Section 18(1), the text referring to "section 21 of the Act" will be replaced with the text, "Section 16".

#### **CONSULTATIONS:**

The changes defined are legislated by the province, therefore, no consultation by the City is required.

**COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

Administration will update the City website, pamphlets, brochures, applications and permits as required.

**OTHER CONSIDERATIONS/IMPLICATIONS:**

There are no other options to the recommendation or any financial, privacy or policy implications to consider with this report.

**STRATEGIC PLAN:**

The mandate in this report reflects the Strategic Plans Sustainable core value: Working to ensure all facets of City operations and projects are sustainable; operating with efficiency, mitigating risk, and utilizing transparent and realistic costing.

**OFFICIAL COMMUNITY PLAN:**

Section 12 of the Official Community Plan recognizes public safety as part of the City's goals. The Building Bylaw, a Bylaw ensuring compliance with the legislated safety standards defined by Building Codes, is a promotion of these goals.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:**

Verbal presentation by Kim Johnson, Chief Building Official

**ATTACHMENTS:**

1. December 6th notice from the Province
2. December 13th notice from the Province
3. The Construction Codes Act
4. The Saskatchewan Gazette containing The Building Code Regulations, The Energy Code Regulations and The Plumbing Code Regulations
5. Bylaw No. 1 of 2022, Amending the Building Bylaw
6. Bylaw No. 2 of 2022, The Building Fee Bylaw
7. Bylaw No. 1 of 2018, current Building Bylaw

Written by: Kim Johnson, Chief Building Official

Approved by: Director of Planning and Development Services, City Solicitor & City Manager

December 6, 2021

To all Local Authorities:

This letter is to inform local authorities of upcoming changes to the legislation and regulations that govern the construction and occupancy of buildings in Saskatchewan.

As you are likely aware, *The Construction Codes Act* (the CCA) comes into force on January 1, 2022, and will repeal-and-replace *The Uniform Building and Accessibility Standards Act* (the UBAS Act) as the legislation which governs construction standards in Saskatchewan. As part of this process, three new regulations are also coming into force to replace the current regulations and each regulation relates to a separate construction technology. The three regulations are:

- *The Building Code Regulations;*
- *The Energy Code Regulations;* and
- *The Plumbing Code Regulations.*

Under the CCA, local authorities will continue to be responsible for administering and enforcing building and energy codes for buildings in their jurisdiction. Regina, Saskatoon, Lloydminster and the Global Transportation Hub are responsible for administering the plumbing code in their respective jurisdictions. The Technical Safety Authority of Saskatchewan (TSASK) is responsible for administering plumbing code throughout the balance of the province.

Included in this letter is additional information detailing some of the effects of the CCA and regulations on local authorities. Supporting materials and online events are being developed by the Building and Technical Standards Branch of the Ministry of Government Relations. Details will be available online at [www.saskatchewan.ca/btstandards](http://www.saskatchewan.ca/btstandards).

Local authorities are also encouraged to watch upcoming *Municipalities Today* newsletters for articles with additional information relevant to them on the new Act and regulations.

If you have additional questions, concerns or would like to discuss this letter further, please contact the Building and Technical Standards Branch at [btstandards@gov.sk.ca](mailto:btstandards@gov.sk.ca) or (306) 787-4113.

Sincerely,



Kevin Kehler  
Director, Technical Safety Policy

cc: William Hawkins, Executive Director, Ministry of Government Relations  
Marvin Meickel, Chief Building Official, Ministry of Government Relations

### Transition

- Bylaws, contracts, building official orders, licences and permits that are valid under the UBAS Act on December 31, 2021, will remain valid under the CCA on January 1, 2022.
  - For example, if a building permit was issued on June 1, 2021, that permit remains valid on January 1, 2022, unless the local authority had already closed the permit or the permit expired before the CCA came into force.
- There is no requirement for a local authority to reissue any permit, order, contract or licence simply because the CCA came into force.
- Local authorities are encouraged to use up any existing supplies which reference the UBAS Act but order new supplies which reference the correct legislation and/or regulations.

### Building Bylaws

- Building bylaws can only be adopted by the council of a local authority under provisions of the CCA. Local authorities are required to obtain ministerial approval when adopting, amending or repealing their building bylaw.
  - Bylaws should be submitted to the Building and Technical Standards Branch in order to receive ministerial approval.
- Bylaws that are adopted under any other legislation (e.g., *The Cities Act*, *The Municipalities Act* or *The Regional Parks Act*) cannot be used for enforcing construction or occupancy standards and are void as they relate to the regulation of building construction and occupancy.
- Local authorities which have a valid building bylaw under the UBAS Act are required to either renew or repeal-and-replace their building bylaw by December 31, 2029. Any local authority which does not complete this requirement will be subject to the model building bylaw.

### Model Building Bylaw

- Local authorities which do not have a valid building bylaw will be subject to the model building bylaw if they do not adopt their own building bylaw by the required date. The requirement to adopt a building bylaw is as follows:
  - local authorities which are regulated by *The Cities Act* are required to adopt a building bylaw by December 31, 2022;
  - local authorities which are regulated by *The Municipalities Act* are required to adopt a building bylaw by December 31, 2023; or
  - regional parks which are regulated by *The Regional Parks Act* are required to adopt a building bylaw by December 31, 2024.
- Local authorities are required to administer and enforce the model building bylaw as though they had adopted it themselves.

### **Building Officials**

- Only individuals who have a valid building official licence can provide building official services. This includes conducting plan reviews, performing building inspections and issuing building official orders.
- Building officials are prohibited from using the powers delegated to them as building officials to enforce any other bylaw or regulations.
  - For example, a building official may be appointed by a local authority to enforce other bylaws (i.e., fire, nuisance, parking, etc.) but those building officials cannot write a building official order to enforce those other bylaws.
- Local authorities are responsible to provide the names and licence numbers of all building officials to the Chief Codes Administrator on an annual basis and within 60 days of fiscal year end. This includes building officials: who are newly appointed; whose appointment is continued; who are either on a leave or whose appointment is suspended and whose appointment is cancelled.
  - For example, a building official who goes on a parental leave and who is not practicing as a building official during their leave would need to be reported as being on leave for that year. This would allow the building official to apply to an extension of their building official licence and a delay in completing education requirements.

### **Farm Buildings**

- Farm buildings which have a residential occupancy (i.e., sleeping quarters) are subject to the construction standards found in the CCA, including application of the National Building Code of Canada.
  - To clarify, there is no exemption from construction standards for buildings constructed on agricultural land if the building has sleeping quarters.
- This requirement only applies to new construction: existing buildings where no new construction work is being done are not required to be upgraded simply because construction standards now apply. After January 1, 2022, any new farm building with a residential occupancy or any renovation, alteration or addition to an existing building with a residential occupancy is required to comply with the construction standards but only as it applies to new work.
- Local authorities still have the ability to require other farm buildings comply with construction standards through their building bylaw.

### **Carbon Monoxide and Smoke Alarms**

- All buildings with a residential occupancy (i.e., sleeping quarters) are required to have carbon monoxide and smoke alarms installed by July 1, 2022. This includes older buildings which were initially constructed prior to these devices being required in the relevant building code and farm buildings with sleeping quarters.
  - To clarify, all buildings in Saskatchewan where people are expected to sleep will need to have carbon monoxide and smoke alarms installed. The size of the building, age of the building or if the building is seasonably occupied (e.g., cottages) do not exempt the building's owner from needing to comply.



- Local authorities are responsible for enforcing this requirement but are recommended to use passive enforcement. If a building official or fire inspector is in the building for any other purpose and notices the required devices are missing, they could write an order requiring the owner to comply.
  - There is no expectation that local authorities will go door-to-door to ensure buildings are complying.

### **Building Permits and Building Official Orders**

- *The Building Code Regulations* list the minimum information that building permits need to have listed to be valid.
  - This includes information such as: name of the permit holder, name of the local authority, address of the building or land where work is to be done, all fee amounts, expiry date of the permit, the stages of construction where the local authority must be notified and any conditions the permit holder is required to comply with.
- Similarly, building official orders are required to provide specific information to be valid.
  - This includes information such as: name of the person(s) the order is issued to, name of the local authority and building official, address of the building or land where work is being done, section of the Act/Regulations/code/bylaw that has been contravened, identify the actions that must occur or cease to occur, include information on how to appeal the order, and state that building official orders can be registered in the Land Titles Registry 61 days after being received.
- Local authorities are encouraged to review their existing documents to ensure they are following these requirements going forward.
- Local authorities can register a building official's order on the Land Titles Registry, to ensure that future owners of buildings are aware of any deficiencies or required actions. Building owners need to be given 60 days to comply with a building official order prior to the order being registered.
  - Building official orders can only be registered if the order is less than two years old or the work was completed in the last two years, whichever is sooner. For example, once the CCA comes into force, a local authority could register a building official order written in 2020 but not an order written in 2019 or before.

December 13, 2021

To all Building Officials:

This letter is to inform building officials of upcoming changes to the legislation and regulations that govern the construction and occupancy of buildings in Saskatchewan.

As you are likely aware, *The Construction Codes Act* (the CCA) comes into force on January 1, 2022, and will repeal-and-replace *The Uniform Building and Accessibility Standards Act* (the UBAS Act) as the legislation which governs construction standards in Saskatchewan. As part of this process, three new regulations are also coming into force to replace the current regulations and each regulation relates to a separate construction technology. The three regulations are:

- *The Building Code Regulations;*
- *The Energy Code Regulations;* and
- *The Plumbing Code Regulations.*

Under the CCA, local authorities will continue to be responsible for administering and enforcing building and energy codes for buildings in their jurisdiction. Regina, Saskatoon, Lloydminster and the Global Transportation Hub are responsible for administering the plumbing code in their respective jurisdictions. The Technical Safety Authority of Saskatchewan (TSASK) is responsible for administering plumbing code throughout the balance of the province.

Included in this letter is additional information detailing some of the effects of the CCA and regulations on building officials. Supporting materials and online events are being developed by the Building and Technical Standards Branch of the Ministry of Government Relations. Details will be available online at [www.saskatchewan.ca/btstandards](http://www.saskatchewan.ca/btstandards).

If you have additional questions, concerns or would like to discuss this letter further, please contact the Building and Technical Standards Branch at [btstandards@gov.sk.ca](mailto:btstandards@gov.sk.ca) or (306) 787-4113.

Sincerely,



Kevin Kehler  
Director, Technical Safety Policy

cc: William Hawkins, Executive Director, Ministry of Government Relations  
Marvin Meickel, Chief Building Official, Ministry of Government Relations

### **Transition**

- Bylaws, contracts, building official orders, licences and permits that are valid under the UBAS Act on December 31, 2021, will remain valid under the CCA on January 1, 2022.
  - For example, if a building permit was issued on June 1, 2021, that permit remains valid on January 1, 2022, unless the local authority had already closed the permit or the permit expired before the CCA came into force.
- There is no requirement for a local authority or building official to reissue any permit or building official order simply because the CCA came into force.
- Local authorities and building officials are encouraged to use up any existing supplies which reference the UBAS Act but order new supplies which reference the correct legislation and/or regulations.

### **Building Officials**

- Only individuals who have a valid building official licence can provide building official services. This includes conducting plan reviews, performing building inspections and issuing building official orders.
- Individuals who apply for their initial building official licence or an existing building official who applies to renew a licence are required to provide evidence of training and qualifications. Any person who provides false or misleading information as part of their licence or renewal application may be disqualified from holding a building official's licence for a period of one year.
- Building officials are prohibited from using the powers delegated to them as building officials to enforce any other bylaw or regulations.
  - For example, a building official may be appointed by a local authority to enforce other bylaws (i.e., fire, nuisance, parking, etc.) but those building officials cannot use the power of warrantless entry or write a building official order to enforce those other bylaws.
- Local authorities are responsible to provide the names and licence numbers of all building officials to the Chief Codes Administrator on an annual basis and within 60 days of fiscal year end. This includes building officials: who are newly appointed; whose appointment is continued; who are either on a leave or whose appointment is suspended and whose appointment is cancelled.
  - For example, a building official who goes on a parental leave and is not practicing as a building official during their leave, would need to be report the period of leave. This would allow for consideration of an extension of their building official licence period equal to the period of leave. Extending the licence period will result in additional time added for the building official to obtain the necessary education requirements for future renewal.

### **Building Bylaws**

- Building bylaws can only be adopted by the council of a local authority under provisions of the CCA. Local authorities are required to obtain ministerial approval when adopting, amending or repealing their building bylaw. Fee bylaws do not require ministerial approval.
  - Bylaws need to be submitted to the Building and Technical Standards Branch to receive ministerial approval.
- Bylaws that are adopted under any other legislation (e.g., *The Cities Act*, *The Municipalities Act* or *The Regional Parks Act*) cannot be used for enforcing construction or occupancy standards and are void as they relate to the regulation of building construction and occupancy.
- Local authorities are required to administer and enforce the requirements found in the CCA and regulations; a local authority's building bylaw is void where it conflicts with the CCA and regulations, even if it did not conflict with the UBAS Act.
  - For example, a local authority's current building bylaw may use the definition found in the UBAS Act to exempt farm residences from construction standards. However, as the CCA requires farm residences to comply with construction standards, the local authority's definition of a farm building (which was valid under the UBAS Act) is void as of January 1, 2022, as it now conflicts with the CCA.
- As of January 1, 2022, local authorities which have a valid building bylaw under the UBAS Act are required to either renew or repeal-and-replace their building bylaw by December 31, 2029. Any local authority which does not complete this requirement will be subject to the model building bylaw.

### **Model Building Bylaw**

- Local authorities which do not have a valid building bylaw as of January 1, 2022, under the UBAS Act or the CCA, will be subject to the model building bylaw if they do not adopt their own building bylaw by the required date. The requirement to adopt a building bylaw is as follows:
  - local authorities which are regulated by *The Cities Act* are required to adopt a building bylaw by December 31, 2022;
  - local authorities which are regulated by *The Municipalities Act* are required to adopt a building bylaw by December 31, 2023; or
  - regional parks which are regulated by *The Regional Parks Act* are required to adopt a building bylaw by December 31, 2024.
- If the model building bylaw is applied on behalf of a local authority, they are required to administer and enforce the model building bylaw as though they had adopted it themselves.

## **Farm Buildings**

- Farm buildings which have a residential occupancy (i.e., sleeping quarters) are subject to the construction standards found in the CCA, including application of the National Building Code of Canada.
  - To clarify, there is no exemption from construction standards for buildings constructed on agricultural land if the building has sleeping quarters.
- This requirement only applies to new construction: existing buildings where no new construction work is being done are not required to be upgraded simply because construction standards now apply. After January 1, 2022, any new farm building with a residential occupancy or any renovation, alteration, or addition to an existing building with a residential occupancy is required to comply with the construction standards but only as it applies to new work.
- Local authorities have the ability to require other farm buildings comply with construction standards through their building bylaw but cannot continue the exemption from construction standards for farm buildings with a residential occupancy.
  - To clarify, local authorities can use their building bylaw to require a higher standard for farm buildings than those standards found in the CCA but cannot use their building bylaw to exempt farm buildings with a residential occupancy from the standards found in the CCA.

## **Building Permits and Building Official Orders**

- *The Building Code Regulations* list the minimum information that building permits need to have listed to be valid.
  - This includes information such as: name of the permit holder, name of the local authority, address of the building or land where work is to be done, all fee amounts, expiry date of the permit, the stages of construction where the local authority must be notified and any conditions the permit holder is required to comply with.
- Similarly, building official orders are required to provide specific information to be valid.
  - This includes information such as: name of the person(s) the order is issued to, name of the local authority and building official, address of the building or land where work is being done, section of the Act/Regulations/code/bylaw that has been contravened, identify the actions that must occur or cease to occur, include information on how to appeal the order, and state that building official orders can be registered in the Land Titles Registry 61 days after being received.
- Local authorities and building officials are encouraged to review their existing documents to ensure they are following these requirements going forward.
- Local authorities can register a building official's order on the Land Titles Registry, to ensure that future owners of buildings are aware of any deficiencies or required actions. Building owners need to be given 60 days to comply with a building official order prior to the order being registered.
  - Building official orders can only be registered if the order is less than two years old or the work was completed in the last two years, whichever is sooner. For example, once the CCA comes into force, a local authority could register a building official order written in mid-2020 but not an order written in 2019 or before.

**2021**

## **CHAPTER 9**

### **An Act respecting Construction Standards**

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(Assented to May 13, 2021)

HER MAJESTY, by and with the advice and consent of the Legislative Assembly of Saskatchewan, enacts as follows:

## PART 1 Preliminary Matters

### Short title

1 This Act may be cited as *The Construction Codes Act*.

### Definitions

2 In this Act:

“**addition**” means any new construction expanding an existing building, either horizontally or vertically;

“**alteration**” means a change to any matter, thing or occupancy that is regulated by this Act but does not include an addition;

“**appeal board**” means the Saskatchewan Construction Standards Appeal Board continued pursuant to subsection 27(1);

“**appellant**” means a person who makes an appeal to the chief codes administrator pursuant to section 15 or to the appeal board pursuant to section 31;

“**appointed building official**” means a building official appointed pursuant to section 23;

“**appropriate local authority**” means the local authority that has jurisdiction over the geographical area in which a building is or is to be situated;

“**architect**” means a licensed architect as defined in *The Architects Act, 1996* who is registered as a member within the meaning of that Act and whose registration is not under suspension;

“**building**” means the following:

(a) a structure used or intended for supporting or sheltering any use or occupancy;

(b) if applicable, the land adjoining a structure mentioned in clause (a);

and includes an addition;

“**building official**” means a person who holds a building official licence;

“**building official licence**” means a licence issued pursuant to section 10;

“**certificate of occupancy**” means a written document issued by the local authority giving the owner of the building permission to occupy the building for its intended use;

**“change of occupancy”** means a change from one class of major occupancy recognized by the edition of the National Building Code of Canada that is declared in force pursuant to subsection 5(2) to another class of major occupancy;

**“chief codes administrator”** means the person who holds the position of chief codes administrator and is appointed pursuant to subsection 9(1);

**“construction”** means the act of building by combining or arranging parts or elements;

**“Construction Code”** means the applicable edition of the National Building Code of Canada, the National Energy Code of Canada for Buildings or the National Plumbing Code of Canada, declared in force pursuant to subsection 5(2), as the case may be;

**“construction standards”** means the construction standards described in Part 2;

**“constructor”** or **“contractor”** means a person who contracts with an owner or an owner’s authorized agent to undertake a building construction project, and includes an owner who:

- (a) contracts with more than one person for the work on a building construction project; or
- (b) undertakes the work on a building construction project or any part of that project;

**“court”** means the Court of Queen’s Bench;

**“Crown”** means the Crown in right of Saskatchewan;

**“demolition”** means the intentional destruction or removal of all or part of a building;

**“design”** means a plan or technical specification for the construction of a building or part of a building that satisfies the minimum requirements of the applicable Construction Code;

**“engineer”** means a professional engineer as defined in *The Engineering and Geoscience Professions Act* whose registration is not under suspension and includes the holder of a certificate of authorization granted pursuant to section 22 of that Act;

**“erection”** means the installation of a building or a part of a building;

**“farm building”** means, subject to the regulations, a building that:

- (a) does not contain a residential occupancy;
- (b) is located on land used for an agricultural operation as defined in *The Agricultural Operations Act*; and



- (c) is used for the following purposes:
- (i) the housing of livestock;
  - (ii) the production, storage or processing of primary agricultural and horticultural crops or feeds;
  - (iii) the housing, storage or maintenance of equipment or machinery associated with an agricultural operation;
  - (iv) any other prescribed purpose;

**“former Act”** means *The Uniform Building and Accessibility Standards Act* as that Act existed before the coming into force of this Act;

**“imminent danger”** means a risk of fire, emergency or other risk that, in the opinion of a building official on reasonable grounds, threatens persons, property or the environment and requires an immediate response to eliminate or mitigate that risk;

**“land surveyor”** means a person who is registered pursuant to *The Land Surveyors and Professional Surveyors Act* and whose registration is not under suspension;

**“local authority”** means the following:

- (a) a municipality or a council of a municipality;
- (b) a regional park authority within the meaning of *The Regional Parks Act, 2013*;
- (c) with respect to park land within the meaning of *The Parks Act*, the minister responsible for the administration of that Act;
- (d) any other prescribed authority or body;

**“minister”** means the member of the Executive Council to whom for the time being the administration of this Act is assigned;

**“ministry”** means the ministry over which the minister presides;

**“municipal official”** means:

- (a) the clerk or administrator, as the case may be, of a municipality; or
- (b) the secretary-treasurer of a regional park authority;

**“occupancy”** means the use or intended use of all or part of a building for the shelter or support of persons, animals or property;

**“owner”** means:

- (a) any person who has any right, title, estate or interest in land, improvements or premises other than that of a mere occupant, tenant or mortgagee;

(b) any person, firm or corporation that controls the property under consideration; or

(c) if the building is owned separately from the land on which the building is located, the owner of the building;

**“permit”** means written authorization issued by a local authority or its appointed building official;

**“placement”** means the positioning or placing of a building or part of a building;

**“prescribed”** means prescribed in the regulations;

**“qualified person”** means a person:

(a) who:

(i) possesses a degree, certificate or professional designation recognized by the minister; or

(ii) demonstrates to the minister, by knowledge, training and experience, the ability to deal with problems related to the subject-matter, the work or the project; and

(b) who meets any other prescribed qualifications;

**“relocation”** means to move a building or part of a building to a new location within the same site;

**“removal”** means to take off or away from the site;

**“renovation”** means a renewal of a building or a part of a building;

**“repair”** means to restore to good condition by replacing or fixing parts of a building;

**“unsafe condition”** means a condition that could cause undue hazard to the health, safety or welfare of any person who is authorized or expected to be or could reasonably be foreseen to be on or about the premises;

**“use”** means use in the context of the function of a building or a part of a building.

**Purpose of Act**

3(1) The purpose of this Act is to provide the legal framework to ensure the safe design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of buildings in Saskatchewan.

(2) Having regard to the purpose mentioned in subsection (1), this Act recognizes that:

- (a) it is the duty of every local authority to, at all times, be responsible for the administration and enforcement of this Act, the regulations and any associated codes, standards, interpretations and orders within the local authority unless otherwise is provided for by this Act;
- (b) it is the duty of every owner of a building in Saskatchewan to ensure that the building is in accordance with the construction standards set out in this Act, the regulations, any associated codes, standards, interpretations and orders and any bylaws adopted by the local authority with which the building is associated; and
- (c) the Government of Saskatchewan retains authority over the management of this Act, and the delegation of powers granted and the duties imposed pursuant to this Act to ensure it fulfils its purpose.

**Act binds Crown**

4 The Crown is bound by this Act.

**PART 2  
Construction Standards**

**Construction standards prescribed**

5(1) The Lieutenant Governor in Council may make regulations:

- (a) prescribing classes of buildings;
- (b) prescribing construction standards requiring the combination of various elements of the built environment to allow entrance to, egress from, and use of buildings or any class of buildings by people with disabilities;
- (c) prescribing standards for any materials, equipment, protection devices or appliances used or installed in the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of any building;
- (d) prescribing standards for any materials, equipment, protection devices or appliances that are to be used or installed in a building or class of buildings;
- (e) governing standards for the use or installation of any materials, equipment, protection devices or appliances in a building or class of buildings;
- (f) prohibiting the use or installation of any materials, equipment, protection devices or appliances in a building or class of buildings;
- (g) classifying buildings according to their use or occupancy;
- (h) governing standards for methods used in the construction, occupancy or demolition of any building or any class of buildings with respect to public safety;
- (i) governing the construction standards that are to be met with respect to any building or class of building;

- (j) governing standards for the use of the property on which a building is located during the period that the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of the building is taking place;
  - (k) governing standards for any other matter in connection with the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building;
  - (l) prescribing and governing the duties of owners and their agents, contractors, employees, successors and assigns and the registered owners of lands on which buildings are situated in relation to the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of buildings;
  - (m) prescribing and governing duties to be carried out by local authorities in fulfilling their responsibilities pursuant to section 16;
  - (n) prescribing any fee, deposit or bond to be paid or provided pursuant to this Act, including governing the refund or part of a refund of any fee, deposit or bond paid or provided pursuant to this Act;
  - (o) governing the location, construction and operation of plumbing systems and the plumbing and water supply in buildings or any class of buildings and on premises or any class of premises;
  - (p) requiring the installation of specified plumbing fixtures in buildings situated on lands abutting a municipal water main or sewer main requiring the connection of those fixtures to the water main or sewer main;
  - (q) prescribing the minimum toilet accommodations and other plumbing fixtures required in buildings or any class of buildings and on premises or any class of premises;
  - (r) for the purposes of clauses (a) to (k) and (n) to (q), authorizing the minister, subject to any terms, conditions or limitations that the Lieutenant Governor in Council considers appropriate, to establish any additional classes, prohibitions, classifications, fees, standards or requirements, as the case may be;
  - (s) respecting any other matter or thing that the Lieutenant Governor in Council considers necessary to carry out the provisions and purpose of this Part.
- (2) For the purposes of subsection (1), the Lieutenant Governor in Council may make regulations:
- (a) declaring that all or part of any prescribed edition of the National Building Code of Canada, the National Energy Code of Canada for Buildings or the National Plumbing Code of Canada, as amended from time to time or otherwise, is in force;

- (b) declaring that all or part of any other code or standard respecting materials, equipment or appliances used or installed in the construction, occupancy or demolition of a building, as amended from time to time or otherwise, is in force;
  - (c) amending, repealing or replacing any provision of a code declared to be in force pursuant to clause (a) or (b).
- (3) The minister shall cause any classes, prohibitions, classifications, fees, standards or requirements established for the purposes of clause (1)(r) to be made public in any manner that the minister considers appropriate, including by publishing them on the ministry's website.

**Application of construction standards**

- 6(1)** Subject to subsections (2) and (3), the owner of each building in Saskatchewan shall ensure that the building is designed, constructed, erected, added to, placed, altered, repaired, renovated, demolished, relocated, removed, used or occupied in accordance with the construction standards.
- (2) The construction standards do not apply to:
- (a) a building on which construction was commenced or completed before June 6, 1988, but the construction standards do apply to an alteration, addition, repair, renovation, demolition, relocation, removal or change of use or occupancy of that building;
  - (b) a building on which construction was not commenced but for which a building permit was issued before June 6, 1988 pursuant to a bylaw of the appropriate local authority, but the construction standards do apply to an alteration, addition, repair, renovation, demolition, relocation, removal or change of use or occupancy of that building;
  - (c) a farm building;
  - (d) any building or class of buildings or to any materials, equipment, protection devices or appliances or class of materials, equipment, protection devices or appliances that are exempted in the regulations from the application of this Part or all or part of any construction standard.
- (3) Notwithstanding clause (2)(c), but subject to sections 17 and 47, if a local authority passes a bylaw declaring that the construction standards apply to farm buildings in the municipality, the construction standards apply to the farm buildings described in the bylaw.
- (4) Subject to section 17, a local authority may pass bylaws setting out construction standards in addition to the construction standards mentioned in section 5 if the local authority considers the bylaws necessary for the health, safety or welfare of persons.

**Notice to local authority**

7(1) The owner of a building to be constructed shall ensure that the appropriate local authority is notified of:

- (a) when excavation is to be commenced;
- (b) when the foundation is to be placed;
- (c) when a superstructure is to be placed on the foundation;
- (d) any other event at the time required by the permit under which work has been undertaken; and
- (e) any other prescribed event at the prescribed time.

(2) Before commencing work at a building site, the owner shall give notice to the appropriate local authority of:

- (a) the date on which the owner intends to commence the work; and
- (b) subject to subsection (8), the name, address and telephone number of:
  - (i) the constructor or other person in charge of the work;
  - (ii) the designer of the work;
  - (iii) the person or firm that is to review the work to determine whether or not the construction conforms to the design; and
  - (iv) any inspection or testing agency that is engaged to monitor the work.

(3) During the course of construction, the owner shall give notice to the appropriate local authority of:

- (a) subject to subsection (8), any change in, or termination of, the employment of a person or firm mentioned in clause (2)(b);
- (b) the owner's intent to do any work that has been ordered by a building official or local authority to be inspected during construction;
- (c) the owner's intent to enclose work that has been ordered by a building official or local authority to be inspected before enclosure;
- (d) subject to subsection (8), any proposed deviation from the plans approved and permitted by the local authority;
- (e) subject to subsection (8), any construction undertaken that deviates from the plans approved and permitted by the local authority; and
- (f) the completion of work.

(4) Subject to subsection (8), the owner of a building under construction shall give notice to the appropriate local authority of:

- (a) any change in ownership or change in address of the owner that occurs before the issuance of an occupancy permit as soon as the change occurs; and
- (b) the owner's intention to occupy a portion of the building if the building is to be occupied in stages.

- (5) The owner of a building or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is situated shall submit a written report to the appropriate local authority of the occurrence of the following that causes or has the potential to cause serious injury or loss of life:
- (a) structural failure of the building or part of the building;
  - (b) failure of any equipment, device or appliance that is regulated by this Act or the regulations.
- (6) A report submitted pursuant to subsection (5) must:
- (a) contain:
    - (i) the name and address of the owner;
    - (ii) the address or location of the building involved in the failure;
    - (iii) the name and address of the constructor of the building; and
    - (iv) the nature of the failure; and
  - (b) be submitted to the appropriate local authority within 15 days after the occurrence of the failure mentioned in clause (5)(a) or (b).
- (7) On receipt of the report pursuant to subsection (5), the local authority may require an owner to do the following:
- (a) provide any other information that the building official or appropriate local authority may consider necessary;
  - (b) complete any additional work that is necessary to ensure compliance with the applicable Construction Code.
- (8) Notice given pursuant to clause (2)(b), (3)(a), (3)(d), (3)(e) or subsection (4) is to be in writing.

**Ministerial interpretations**

- 8(1) The minister may issue a written interpretation of any provision of a Construction Code or any standard mentioned in section 5 and, subject to the regulations, the minister's interpretation is binding, until rescinded in writing, on:
- (a) any local authority subject to this Act;
  - (b) any person carrying out any duties authorized by this Act; and
  - (c) any person who is subject to this Act.
- (2) The minister shall cause all written interpretations issued pursuant to this section to be made public in any manner that the minister considers appropriate, including by publishing them on the ministry's website.
- (3) If there is any conflict between a written interpretation issued by the minister pursuant to subsection (1) and an interpretation order made by the appeal board pursuant to section 32, the written interpretation issued by the minister prevails.

- (4) The minister may establish a Construction Code advisory council to:
- (a) assist in the development and revision of any matter related to the interpretation or required application of any Construction Code;
  - (b) make recommendations respecting any matter related to the interpretation or required application of any Construction Code; and
  - (c) make recommendations on any other matter the minister considers necessary related to Construction Codes.
- (5) A Construction Code advisory council established pursuant to subsection (4) must include:
- (a) the chief codes administrator;
  - (b) at least one representative of building officials;
  - (c) at least one representative of a municipal association;
  - (d) at least one representative of the construction industry;
  - (e) at least one representative who is either an architect or a professional engineer; and
  - (f) any other qualified person or persons considered necessary by the minister.
- (6) The chief codes administrator is to be the chairperson of a Construction Code advisory council established pursuant to subsection (4).
- (7) Any members of a Construction Code advisory committee established pursuant to subsection (4) who are not employed by a ministry or agency of the Government of Saskatchewan or a Crown corporation are entitled to remuneration for their services as members and for any expenses they incur while acting as members in accordance with rates fixed by the minister.
- (8) The Lieutenant Governor in Council may make regulations prescribing any matter the Lieutenant Governor in Council considers necessary to carry out any of the matters mentioned in this section.

### PART 3

#### Chief Codes Administrator

##### Chief codes administrator

- 9(1) The minister may appoint a chief codes administrator to carry out the duties and exercise the powers of the chief codes administrator pursuant to this Act.
- (2) The chief codes administrator must be appointed in accordance with *The Public Service Act, 1998*.
- (3) The chief codes administrator may advise and provide recommendations and assistance to local authorities or any other persons respecting the following:
- (a) the promotion of compliance with Construction Codes;
  - (b) the establishment, administration and effectiveness of building bylaws;



- (c) the passing of bylaws and the enforcement of bylaws and agreements by a local authority concerning building official services, Construction Codes, and the administration and enforcement of this Act;
- (d) the establishment of a building official services agreement or an interjurisdictional area to plan, organize and deliver building official services;
- (e) the recruitment and appointment of building officials;
- (f) the standards for building official services or similar services provided by building officials;
- (g) any other matter that the minister may direct.

**Building official licences**

**10(1)** The chief codes administrator may issue a building official licence to a qualified person who:

- (a) demonstrates in the prescribed manner that the person is qualified to perform the duties of a building official; and
  - (b) pays the prescribed fee.
- (2) A licence pursuant to subsection (1):
- (a) may be issued for a limited period; and
  - (b) may contain any terms, conditions and restrictions on the duties that may be performed by the licensee that the chief codes administrator considers appropriate.

**Administrative penalties**

**11(1)** The chief codes administrator may assess a penalty against a person for contraventions of this Act or the regulations or for failure to comply with an order made pursuant to this Act if the chief codes administrator:

- (a) is requested by a local authority to assess a penalty; or
  - (b) considers the penalty necessary.
- (2) The penalty may consist of:
- (a) an amount not exceeding \$5,000;
  - (b) in the case of a continuous contravention, an amount not exceeding \$1,000 for each day or part of a day the contravention continues; or
  - (c) a combination of clauses (a) and (b).
- (3) Before assessing a penalty, the chief codes administrator shall provide notice to the person:
- (a) setting out the facts and circumstances that, in the chief codes administrator's opinion, render the person liable to a penalty;
  - (b) specifying the amount of the penalty that the chief codes administrator considers appropriate in the circumstances; and
  - (c) informing the person of the person's right to make representations to the chief codes administrator.

- (4) No penalty is to be assessed by the chief codes administrator more than 3 years after the act or omission that renders the person liable to a penalty first came to the knowledge of the chief codes administrator.
- (5) A person to whom notice is sent pursuant to subsection (3) may make representations to the chief codes administrator respecting whether a penalty should be assessed and the amount of any penalty.
- (6) Representations pursuant to subsection (5) must be made within 30 days after the person received the notice.
- (7) After considering any representations or after the 30-day period mentioned in subsection (6) has elapsed, the chief codes administrator may:
- (a) assess a penalty in the amount set out in the notice and set a date by which the penalty is to be paid in full;
  - (b) assess a revised penalty and set a date by which the penalty is to be paid in full; or
  - (c) determine that no penalty should be assessed.
- (8) The chief codes administrator shall serve a copy of the decision pursuant to subsection (7), with reasons, on the person who made the representations.
- (9) The chief codes administrator may assess a penalty pursuant to this section notwithstanding that the facts and circumstances giving rise to the penalty arose due to the actions of an employee, helper, contractor or agent of the person required to pay the penalty.
- (10) If a corporation commits a contravention mentioned in subsection (1), the chief codes administrator may, in accordance with this section, assess a penalty against an officer, director or other person of the corporation who authorized, permitted or acquiesced in the contravention, even though the corporation is liable for or pays an administrative penalty.

**Enforcement of administrative penalty**

**12(1)** The chief codes administrator may file in the court a certificate signed by the chief codes administrator certifying:

- (a) the amount of the penalty assessed pursuant to subsection 11(7); and
- (b) the person from whom the penalty is to be recovered.

(2) A certificate filed pursuant to this section has the same force and effect as if it were a judgment obtained in the court for the recovery of a debt in the amount set out in the certificate, together with reasonable costs and charges with respect to its filing.

**Appeal to court re administrative penalty**

**13(1)** Any person aggrieved by a decision of the chief codes administrator assessing a penalty against that person pursuant to section 11 may appeal that decision on a question of law to a judge of the court within 30 days after the date of service of the chief codes administrator's decision.

- (2) The record of an appeal pursuant to subsection (1) must consist of:
- (a) the chief codes administrator's decision;
  - (b) any written representations made to the chief codes administrator by the person named in the decision;
  - (c) the notice of motion commencing the appeal;
  - (d) any other prescribed documents or material; and
  - (e) any other material that the court may require.
- (3) On hearing an appeal pursuant to this section, the judge of the court may issue an order:
- (a) confirming the penalty;
  - (b) amending the amount of the penalty; or
  - (c) quashing the chief codes administrator's decision to assess a penalty.

**Discipline orders**

- 14(1)** The chief codes administrator may issue a discipline order pursuant to this section against any person who:
- (a) is in contravention of this Act and its regulations;
  - (b) fails to comply with an order pursuant to section 25 or 31; or
  - (c) fails to comply with a term or condition of a permit or licence.
- (2) A discipline order mentioned in subsection (1) must:
- (a) be in writing and in the form approved by the minister;
  - (b) contain a description of the action to be undertaken by the person;
  - (c) cite the contravened provision of this Act or of the regulations;
  - (d) subject to subsection (4), require the person to undertake the action within a period specified in the order that is not less than 30 days from the time the person receives the order; and
  - (e) be served on the person to whom the order is directed as soon as is practicable after it is issued.
- (3) The discipline order may consist of any sanction the chief codes administrator considers necessary, including the following:
- (a) that specified training or education by the person who is subject to the discipline order be completed within a specified period;
  - (b) that any other action by the person who is subject to the discipline order be taken, modified or stopped if necessary to prevent, avoid or reduce risk of personal injury or damage to property;
  - (c) that reports by the person who is subject to the discipline order on any of the actions listed in the discipline order be made to the chief codes administrator.

(4) For the purposes of clause (2)(d), if the action requires ongoing reporting to the chief codes administrator, the discipline order must set a period of not more than one year within which the reporting of the action must be completed.

**Appeal to chief codes administrator**

**15(1)** A person who is subject to an order pursuant to section 14 may, within 15 days after being served with the order, appeal the order to the chief codes administrator.

(2) An appeal pursuant to this section must be made by filing the notice of appeal with the chief codes administrator.

(3) The notice of appeal mentioned in subsection (1) must:

- (a) be in writing; and
- (b) set out the reasons for the appeal.

(4) The chief codes administrator shall consider the appeal within 30 days after the notice of appeal is filed with the chief codes administrator and may confirm, modify or revoke the order being appealed.

(5) The chief codes administrator shall cause a copy of the chief codes administrator's decision, with reasons, to be served on the appellant as soon as is practicable after the decision is made.

(6) An appeal pursuant to this section does not operate as a stay of the decision being appealed unless the chief codes administrator, on an application by the appellant, decides otherwise.

**PART 4**

**Administration by Local Authorities**

**Administration by local authorities**

**16(1)** Subject to the other provisions of this section, each local authority shall administer and enforce the following:

- (a) this Act;
- (b) the regulations;
- (c) any ministerial interpretations made pursuant to section 8;
- (d) the orders of the local authority's appointed building official pursuant to section 25;
- (e) the decisions and orders of the appeal board pursuant to sections 31 to 33.

(2) A local authority may appoint any person who holds a building official licence as a building official.

(3) The municipal official of a local authority shall issue a certificate of appointment bearing the municipal official's signature to every building official appointed by the local authority pursuant to subsection (2).

(4) Within 60 days after the end of each fiscal year of a local authority, the municipal official of a local authority shall provide the chief codes administrator with the name and building official licence number of every building official:

- (a) who is appointed;
- (b) whose appointment is cancelled; or
- (c) whose appointment is suspended by the local authority in the fiscal year.

(5) A local authority may apply to the minister for the designation of one or more building officials to assist the local authority in performing its enforcement duties pursuant to subsection (1).

(6) Subject to subsections (7) and (8), if the minister receives a request pursuant to subsection (5), the minister may designate one or more building officials to assist the local authority in performing its enforcement duties pursuant to subsection (1).

(7) If the minister designates one or more building officials to assist a local authority to perform its enforcement duties pursuant to subsection (1), the local authority shall pay to the Crown the prescribed amounts for the assistance.

(8) If the minister designates a building official to assist a local authority, the building official is deemed, for the purposes of this Act, to have been appointed by the local authority during the period the building official assists the local authority.

(9) The amount due with respect to any work or service performed by a local authority or its appointed building official in administering and enforcing this Act is a debt due to the local authority and may be recovered from the owner of the land or premises in or on which the work or service was carried out.

(10) If the costs and expenses mentioned in subsection (9) are not paid in the time specified by the local authority, the local authority may, if it has the authority to levy taxes, add the amount of the costs and expenses to the owner's property taxes.

(11) Subject to section 17, a local authority has a general power to pass bylaws in relation to the administration and enforcement of this Act in the following matters:

- (a) prohibiting the commencement by any person of construction, erection, placement, alteration, addition, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of any building unless that person is authorized to do so by a permit issued by the local authority;
- (b) setting out the terms and conditions of a permit for work, including the following:
  - (i) the terms and conditions on which a permit may be granted or transferred;
  - (ii) the period for which a permit is valid;
  - (iii) the circumstances in which a permit may be revoked;
  - (iv) the fees to be charged for the issuing of a permit;
  - (v) the scope of work authorized by a permit;

- (vi) conditions the local authority considers necessary to protect public health and safety or property;
- (vii) buildings or portions of buildings to which the permit applies;
- (c) specifying the form and content of permits for the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building;
- (d) setting out any additional fees to be charged for any work governed by this Act that began before a permit was issued;
- (e) subject to the regulations, requiring an applicant for a permit pursuant to this Act to provide a deposit or bond, fixing the amount of the deposit or bond and governing recourse to the deposit and any refund of the deposit;
- (f) subject to section 7, setting out at what stages of construction the local authority is to be notified;
- (g) providing for the issuance of a certificate of occupancy;
- (h) requiring that no building be occupied unless, before the occupancy, the owner has been issued a certificate of occupancy;
- (i) any other prescribed matter related to the administration and enforcement of this Act.

**Adopting building bylaws**

- 17(1)** Subject to subsections (2) to (4), a local authority shall adopt a building bylaw that applies to the administration and enforcement of construction standards and shall file 2 certified true copies of any new bylaw, amending bylaw or repeal of any bylaw made pursuant to this Act with the minister within 60 days after its enactment in a manner acceptable to the minister.
- (2) Subsection (1) does not apply to a bylaw made by a local authority prescribed pursuant to clause 45(d) with respect to setting fees for plumbing permits.
- (3) A local authority is exempt from obtaining the minister's approval with respect to a bylaw setting fees.
- (4) No local authority shall adopt a building bylaw pursuant to any other Act that gives the local authority the power to make bylaws.
- (5) For the purposes of subsection (1), copies of the bylaws or the repeal of any bylaw are to be certified by the official of a local authority who is authorized to certify copies of bylaws pursuant to:
- (a) the Act by which the local authority is established or continued; or
  - (b) any other Act that gives the local authority the power to make bylaws.
- (6) Within 60 days after the filing of a new bylaw, an amending bylaw or a repeal of any bylaw pursuant to subsection (1), the minister shall do one of the following:
- (a) approve the bylaw or repeal of the bylaw, if the minister is of the opinion that the bylaw does not conflict with this Act or the regulations;

- (b) not approve the bylaw or repeal of the bylaw, if the minister is of the opinion that the bylaw conflicts with this Act or the regulations;
  - (c) approve the bylaw in part, if the minister is of the opinion that a part of the bylaw conflicts with this Act or the regulations but that a part of the bylaw does not conflict with the Act or the regulations and is severable from the part of the bylaw that conflicts with the Act or the regulations;
  - (d) approve the bylaw on the condition that the local authority enacts amendments to it that, in the opinion of the minister, do not materially affect the bylaw in principle or substance.
- (7) If the minister issues an approval or an approval in part pursuant to clause (6)(a) or (c), the bylaw, the repeal of the bylaw or the approved parts of the bylaw come into force on the date of approval.
- (8) If the minister issues a conditional approval pursuant to clause (6)(d):
- (a) the bylaw comes into force on the date of approval except for the part that requires further amendment; and
  - (b) the local authority shall submit the amended bylaw to the minister for approval, and subsections (1) to (6) apply, with any necessary modification, to the amended bylaw.
- (9) If the minister does not issue an approval, an approval in part or a conditional approval of a bylaw or the repeal of a bylaw pursuant to subsection (6), the bylaw or the repeal of the bylaw is void.
- (10) If a bylaw that is approved pursuant to this section deals with the same subject-matter as a regulation made pursuant to section 18, the bylaw prevails.
- (11) Any building bylaw made pursuant to the former Act is deemed to be void 7 years after the date on which this Act comes into force unless the bylaw is readopted pursuant to this Act.
- (12) A bylaw that is passed pursuant to section 8 of *The Cities Act*, section 8 of *The Municipalities Act* or section 8 of *The Northern Municipalities Act, 2010* and that conflicts with this Act or the regulations is void to the extent of the conflict.
- (13) The Lieutenant Governor in Council may make regulations prescribing any matter the Lieutenant Governor in Council considers necessary to carry out any of the matters mentioned in this section.

**Failure to adopt building bylaw**

- 18(1)** The Lieutenant Governor in Council may make regulations prescribing:
- (a) a model building bylaw;
  - (b) the period within which a building bylaw must be adopted by the local authority, including prescribing different dates for different local authorities;
  - (c) the form of a building bylaw adopted pursuant to this section and the manner of its adoption, updating and being made publicly accessible;
  - (d) any other matter or thing that the Lieutenant Governor in Council considers necessary for the purposes of this section.

(2) If a local authority fails to adopt a building bylaw in accordance with this Act and the regulations made pursuant to section 17, the prescribed model building bylaw is deemed to have been adopted by the local authority as the building bylaw pursuant to section 17 on the day after the date set by the regulations by which the building bylaw was required to be adopted by the local authority.

(3) If a local authority repeals a building bylaw made in accordance with this Act and the regulations made pursuant to section 17 and fails to adopt a new building bylaw in accordance with this Act and the regulations at the same time, the prescribed model building bylaw is deemed to have been adopted by the local authority as the building bylaw pursuant to section 17 on the day of ministerial approval of the repeal.

#### Permits

**19(1)** A permit issued in accordance with this Act does not authorize any person to construct, erect, add to, place, alter, repair, renovate, demolish, relocate, remove, use or occupy a building that does not comply with the provisions of any other Act or law.

(2) No owner or owner's representative shall authorize commencement by any person of construction, erection, placement, alteration, addition, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of any building that requires a permit pursuant to clause 16(11)(a) unless that person is authorized by a permit to do so.

(3) Notwithstanding subsection (2), if an owner reasonably believes there are unsafe conditions or imminent danger to a person or property because of any thing, process or activity governed by this Act, the owner may, without a permit, start an undertaking to remedy or relieve the unsafe conditions or imminent danger for which a permit is required, but the owner shall apply for a permit as soon as is practicable.

#### Interest on title

**20(1)** Subject to subsections (2) to (4), a building official may direct the local authority to cause an interest based on an order made pursuant to section 25, 31 or 39 to be registered in the Land Titles Registry against the title to the land that is the subject of the order.

(2) No local authority shall register an interest for construction done under a permit issued for a building more than 2 years after the earlier of:

- (a) the date the order pursuant to section 25, 31 or 39 was made; and
- (b) the date on which the construction of the building was completed.

(3) A local authority may register an interest for construction done to a building to which construction standards apply and for which no permit was issued but only if the building official reasonably believes the construction began after the local authority adopted a bylaw that required a permit for that construction.

(4) No local authority shall register an interest within 60 days after the date on which the order pursuant to section 25, 31 or 39 is received by the owner.



- (5) If an interest is registered pursuant to subsection (1), the interest runs with the land and is binding on the owner and any subsequent owner.
- (6) The local authority shall cause an interest that is registered pursuant to subsection (1) to be discharged when:
- (a) the order pursuant to section 25, 31 or 39 has been complied with; or
  - (b) the local authority has performed the actions mentioned in the order and has recovered the cost of performing those actions from the person against whom the order was made.
- (7) The registering of an interest pursuant to subsection (1) does not prevent a building official or a local authority from taking any actions necessary for the purposes of ensuring compliance with the provisions of this Act, the regulations or the terms and conditions of a permit.

**Public documents**

**21** All building permit applications, inspection reports by building officials and orders written by building officials pursuant to section 25 are a record, as defined by *The Local Authority Freedom of Information and Protection of Privacy Act*, and are subject to the requirements of that Act.

**Regional cooperation**

**22(1)** Two or more local authorities may enter into an interjurisdictional building agreement that provides for:

- (a) a joint building bylaw for the administration and enforcement of this Act;
  - (b) mechanisms for resolving disputes between local authorities;
  - (c) the services that are covered by the agreement;
  - (d) the ability for building officials to be appointed by each local authority;
  - (e) a process and procedure for:
    - (i) amending the agreement; and
    - (ii) terminating the agreement; and
  - (f) any other matters related to the administration and enforcement of construction standards that the local authorities consider necessary.
- (2) Within 60 days after an interjurisdictional building agreement is entered into, the local authorities that are parties to the agreement shall file with the minister:
- (a) a certified copy of the interjurisdictional building agreement; and
  - (b) a certified copy of the bylaws of each local authority adopted pursuant to the interjurisdictional building agreement.
- (3) Within 60 days after an interjurisdictional building agreement is amended or terminated, the local authorities that are parties to the agreement shall notify the minister of their intention to amend or terminate the interjurisdictional building agreement.

**PART 5  
BUILDING OFFICIALS**

**Building officials**

**23(1)** Building officials and any other employees that are required for the purposes of this Act may be appointed in accordance with *The Public Service Act, 1998*.

(2) The minister may enter into agreements with any person, firm or corporation for the provision by the person, firm or corporation of inspection or other services pursuant to this Act.

(3) Any person who is authorized by the minister in an agreement entered into pursuant to subsection (2) to provide inspection services is deemed, for the purposes of this Act, to have been appointed a building official pursuant to subsection (1).

(4) No person who does not hold a building official licence issued by the chief codes administrator shall provide building official services.

**Powers of building officials**

**24(1)** Notwithstanding any other Act, for the purpose of ensuring compliance with the provisions of this Act or the regulations or the conditions of a permit, a building official may:

- (a) at any reasonable hour, enter land or a building;
- (b) be accompanied into a building by a person having special or expert knowledge on any matter to which this Act or the regulations relate;
- (c) order the production of a register, certificate, plan or other document relating in any manner to the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building and may examine and make copies of the document;
- (d) inspect and take samples of any material, equipment or appliance being used in the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building;
- (e) issue an order pursuant to this Act;
- (f) direct a local authority to register an interest on title pursuant to section 20; and
- (g) exercise any other power or undertake any action as prescribed.

(2) If a person refuses to allow a building official to exercise, or interferes or attempts to interfere with a building official in the exercise of, a power described in subsection (1), the minister or the local authority that appointed the building official may apply to a judge of the court for an order restraining that person from preventing or interfering in any manner with the building official in the exercise of the building official's powers.

(3) Notwithstanding subsection (1), on an application without notice, a justice of the peace or judge of the provincial court may issue a warrant if the justice of the peace or judge of the provincial court is satisfied by information given on oath or affirmation that the building official believes on reasonable grounds that there is a contravention of this Act, the regulations, an order made pursuant to this Act or a bylaw passed pursuant to this Act.

(4) A warrant issued pursuant to this section authorizes the person named in the warrant to enter the place named in the warrant and any land or premises connected with that place to:

- (a) examine the land, building or any connected premises;
- (b) carry out the activities described in subsection (1); and
- (c) search for, seize and take possession of any records or things necessary for the administration and enforcement of this Act.

(5) Notwithstanding any other provision of this Act, if a building official is satisfied that a building, whether commenced or completed before or after the coming into force of this Act, is in a condition that constitutes an imminent risk or danger to the safety of occupants or the public, a building official or a person appointed by the appropriate local authority may enter the land or the building and do, or cause to be done, any acts that the building official or appropriate local authority considers necessary to eliminate the risk or danger, and subsections 26(3) and (4) apply, with any necessary modification, to the expenses incurred in eliminating a danger pursuant to this section.

(6) A building official may request the assistance of a peace officer to assist in carrying out any action authorized by this section.

**Building official orders**

**25(1)** A building official who is satisfied that the construction standards or the terms and conditions of a building permit are being contravened may, by notice in writing specifying the nature of the incorrect application or contravention, order the owner of the building or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is situated, within the period set out in the notice, to:

- (a) comply with the general or specific conditions set out in the notice;
- (b) take any measures set out in the notice;
- (c) follow the methods of design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use or occupancy or change of occupancy set out in the notice;
- (d) use or stop using the materials, equipment, protection, devices or appliances described in the notice;
- (e) stop the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building in whole or in part as directed by the notice until any conditions set out in the notice are, in the building official's opinion, fulfilled; or
- (f) do any combination of the things described in clauses (a) to (e).

(2) A building official may, by notice in writing, order the owner of a building, or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is or is to be situated, within the period set out in the notice, to:

(a) satisfy the building official that the foundation conditions or any materials, equipment, devices, construction methods or structural assemblies used or to be used meet the requirements of the construction standards by the following means at the expense of the owner:

(i) having tests made;

(ii) providing a letter written by an architect or engineer certifying that the building meets the requirements of the construction standards;

(iii) providing other evidence;

(b) submit a plan or plans prepared by a land surveyor, engineer or architect, as is appropriate to the work, containing sufficient information regarding the site and location of the building to establish before construction begins that all requirements of the construction standards relating to or dependent on the site, location and ground levels will be met if the building is constructed in accordance with the plan or plans;

(c) verify, after completion of construction, that the requirements mentioned in clause (a) have been met; or

(d) do all or any combination of the actions described in clauses (a) to (c).

(3) A building official may, by notice in writing, order the owner of a building or the owner's agents, contractors, employees, successors or assigns, within the period set out in the notice, to uncover:

(a) any work that has progressed beyond a stage of construction mentioned in subsection 7(1) or in a bylaw pursuant to clause 16(11)(f) if:

(i) notice of that stage of construction was not given as required pursuant to this Act or a bylaw;

(ii) notice of that stage of construction was given as required pursuant to this Act or bylaw, but construction progressed without the building official having a reasonable opportunity to conduct an inspection of the work; or

(b) any work that was enclosed contrary to a written order of a building official.

(4) For the purposes of subsection (3), the owner of the building is responsible for paying any costs associated with uncovering and replacing the work.

(5) Notwithstanding any other provision of this Act, a building official who is satisfied that a building, whether commenced or completed before or after the coming into force of this Act, is in an unsafe condition may, by notice in writing, order the owner of the building or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is situated, within the period set out in the notice, to take any steps set out in the notice that the building official considers necessary to eliminate the unsafe condition.

**Execution of orders**

**26(1)** If a person does not comply with an order made pursuant to section 25, 31 or 39 within the time specified in the order, a building official or a person appointed by the appropriate local authority may enter the land or the building and do, or cause to be done, any acts that the building official or the local authority considers necessary to carry out the order.

(2) The minister or the chief codes administrator may take any action authorized by subsection (1) or subsection 25(5) on behalf of a local authority if:

(a) it is requested by a local authority or considered necessary by the minister; and

(b) the minister considers that inaction by the local authority will result in a danger to public safety.

(3) The minister may certify to the municipal official of the appropriate local authority within which a building is situated the amount of any expenses incurred in carrying out an order pursuant to subsection (2), and the local authority shall immediately pay to the Crown the amount of those expenses.

(4) Any money paid or expended by a local authority pursuant to this section is a debt due and owing by the owner and may be added to the tax payable on the property and collected in the same manner as taxes on the property.

**PART 6****Saskatchewan Construction Standards Appeal Board****Saskatchewan Construction Standards Appeal Board**

**27(1)** The Saskatchewan Building and Accessibility Standards Appeal Board is continued as the Saskatchewan Construction Standards Appeal Board.

(2) The appeal board is to consist of not more than 10 persons who are residents of Saskatchewan and are appointed by the Lieutenant Governor in Council.

(3) The Lieutenant Governor in Council may appoint any person to the appeal board who possesses the prescribed qualifications.

(4) Each member of the appeal board:

(a) holds office for a term not exceeding 4 years that is specified in the appointment and until a successor is appointed; and

(b) is eligible for reappointment, but is not eligible to hold office for more than two consecutive terms.

(5) Subject to subsection 29(2), the appeal board shall:

(a) hear and determine appeals made pursuant to section 31, 32 or 33;

(b) advise the minister on matters concerning the administration of this Act and the regulations; and

(c) perform any other duties that the minister may direct.

(6) The Lieutenant Governor in Council shall designate on appointment a chairperson and vice-chairperson of the appeal board.

(7) The chairperson, or in the chairperson's absence the vice-chairperson, shall preside at the meetings of the appeal board, or if both the chairperson and vice-chairperson are absent, the chairperson shall designate a member of the appeal board to preside at the meetings of the appeal board.

(8) The chairperson, vice-chairperson or member presiding at a meeting of the appeal board has a casting vote in the event of a tie vote with respect to any issue or question to be determined by the appeal board.

**Quorum**

**28(1)** Three members of the appeal board constitute a quorum.

(2) Subject to the requirement of a quorum, a vacancy in the membership of the appeal board does not impair the power of the remaining members to act.

**Procedures re the hearing of appeals**

**29(1)** Subject to the regulations, the appeal board may establish rules of procedure respecting the hearing of appeals before it and has the powers conferred on a commission by sections 11, 15, 16 and 25 of *The Public Inquiries Act, 2013*.

(2) No appeal will be heard by the appeal board if the chief codes administrator determines the matter in the application:

(a) is outside of the scope of the appeal board's mandate or area of responsibility;

(b) would be considered as an alternative solution within the meaning of a Construction Code;

(c) concerns an order that has already been heard as an appeal pursuant to section 31; or

(d) for any other reason the chief codes administrator considers the application ineligible.

(3) All decisions of the appeal board:

(a) may be subject to any conditions that the appeal board considers necessary;

(b) shall be in writing; and

(c) shall be served on the owner at the owner's last known address.

(4) After an order or decision of the appeal board has been issued pursuant to sections 31 to 33, the appeal board may rescind or vary the order or decision if, based on new information submitted to it after the issuance of its order or decision, the appeal board believes on reasonable grounds that:

(a) the application or any information submitted to the appeal board with respect to the application contained false or misleading information; or

(b) the order or decision of the appeal board would result in a loss of public safety or in non-compliance with this Act.

**Remuneration and reimbursement**

**30** The Lieutenant Governor in Council shall fix the remuneration and rate of reimbursement for expenses of members of the appeal board.

**Appeals re building official orders**

**31(1)** An owner or an owner's representative may appeal an order made pursuant to section 25 within 15 days after service of the order on the owner or constructor by:

- (a) filing a written notice of the appeal with the chief codes administrator; and
- (b) placing a prescribed deposit with the chief codes administrator.

(2) Within 15 days after all of the things described in clauses (1)(a) and (b) have been done, the chief codes administrator shall:

- (a) inform the appellant of all substantiating information considered necessary to be submitted to continue the appellant's appeal;
- (b) inform the appellant of the date by which all information required in clause (a) must be submitted; and
- (c) inform the appropriate local authority of the appeal.

(3) Subject to subsection (4), if an appellant does not provide the information required by the date indicated in clause (2)(b) or does not provide a reason acceptable to the chief codes administrator why the information was not provided by that date, the appellant's appeal is considered abandoned and any order made pursuant to section 25 remains in force.

(4) If the chief codes administrator is satisfied with the appellant's reason for not providing the information by the date indicated, the chief codes administrator may set a new date by which the information is to be provided.

(5) Within 60 days after the date set in clause (2)(b) or subsection (4), the appeal board shall conduct a hearing, consider the matter and render its decision.

(6) On an appeal of an order made pursuant to subsection 25(1) or (2), the appeal board shall make an order:

- (a) confirming the order being appealed if the appeal board is satisfied that compliance with the order would result in compliance with the construction standards; or
- (b) revoking or varying all or any part of the order being appealed if the appeal board is satisfied that:
  - (i) compliance with the order would not result in compliance with the construction standards; or
  - (ii) a proposal submitted by the owner will result in conditions that are equal to or better than those that are required or intended by the construction standards.

(7) On an appeal of an order made pursuant to subsection 25(3), the appeal board shall make an order:

- (a) confirming the order being appealed if the appeal board is satisfied that the building official's order was reasonable in the circumstances;

- (b) revoking the order being appealed if the appeal board is satisfied that the order was not necessary to bring about compliance with the construction standards; or
  - (c) varying the order being appealed if, in the opinion of the appeal board, sufficient cause is established.
- (8) On an appeal of an order made pursuant to subsection 25(5), the appeal board shall make an order:
- (a) confirming the order being appealed if the appeal board is satisfied that an unsafe condition exists and that the steps set out in the order are necessary to eliminate the unsafe condition;
  - (b) revoking the order being appealed if the appeal board is satisfied that:
    - (i) an unsafe condition does not exist; or
    - (ii) the steps set out in the order are not necessary to eliminate the unsafe condition; or
  - (c) varying the order being appealed if, in the opinion of the appeal board, sufficient cause is established.
- (9) An appeal pursuant to this section does not operate as a stay of the order or decision being appealed unless the appeal board, on an application by the appellant, decides otherwise.

**Application re interpretation order**

- 32(1)** Before a permit is issued by the appropriate local authority, an owner, a local authority, a building official or a constructor may apply to the appeal board for an order to determine an interpretation of any provision of a Construction Code by:
- (a) filing written notice of the application with the chief codes administrator;
  - (b) placing a prescribed deposit with the chief codes administrator; and
  - (c) submitting to the chief codes administrator all substantiating information considered necessary by the chief codes administrator.
- (2) Subject to subsections (3) and (4), within 90 days after all things described in clauses (1)(a) to (c) have been done, the appeal board shall consider the matter and render its decision.
- (3) The appeal board is not required to hold a public hearing on the matter if the appeal board believes it has sufficient information to make a decision.
- (4) In the case of an application by an owner or constructor, the local authority must be provided an opportunity to provide a response to the owner or constructor's application before the appeal board renders its decision.
- (5) The appeal board may grant an order determining how any requirement of a Construction Code is to be applied or interpreted as it pertains to the building specified in the application made in subsection (1).
- (6) An order made pursuant to subsection (5) does not apply to any permit that is applied for more than 6 months after the appeal board's written decision is dated or for any building that was not listed as part of the application made in clause (1)(a) or after the coming into force of a new edition of a Construction Code.



(7) An order made pursuant to subsection (5) may be rescinded or varied by the appeal board if:

- (a) a permit has not been issued by the appropriate local authority; and
- (b) the appeal board believes on reasonable grounds that the order would result in a loss of public safety or in non-compliance with this Act.

(8) An order made pursuant to subsection (5) is not binding on any decision made by the appeal board at a later date or any subsequent appeal.

**Application re exemption order**

**33(1)** Before a permit is issued by the appropriate local authority, an owner of a building or proposed building may apply to the appeal board for an order exempting the owner from compliance with all or part of the construction standards mentioned in clause 5(1)(b) by:

- (a) filing a written notice of the application with the chief codes administrator;
- (b) placing a prescribed deposit with the chief codes administrator; and
- (c) submitting to the chief codes administrator all substantiating information considered necessary by the chief codes administrator.

(2) Subject to subsection (3), within 90 days after all of the things described in clauses (1)(a) to (c) have been done, the appeal board shall consider the matter and render its decision.

(3) The appeal board is not required to hold a public hearing on the matter if the appeal board believes it has sufficient information to make a decision.

(4) The appeal board may grant an order exempting the owner of a building or proposed building from compliance with all or any part of the construction standards mentioned in clause 5(1)(b) to the extent and on the conditions that the appeal board considers necessary if the appeal board is satisfied that the exemption will not result in unsafe conditions and that:

- (a) compliance with the construction standards mentioned in clause 5(1)(b), in the opinion of the appeal board:
  - (i) is impractical;
  - (ii) is inappropriate; or
  - (iii) would, as the owner has been able to demonstrate, result in undue hardship; or
- (b) a proposal submitted by the owner will provide accessibility for people with disabilities that is equal to or better than that required or intended by the construction standards mentioned in clause 5(1)(b) when considering the building as a whole.

(5) An order made pursuant to subsection (4) does not apply to any permit that is applied for more than 6 months after the appeal board's written decision is dated or for any building that was not listed as part of the application made in clause (1)(a) or after the coming into force of a new edition of a Construction Code.

(6) An order made pursuant to subsection (4) may be rescinded or varied by the appeal board if:

- (a) a permit has not been issued by the appropriate local authority; and
- (b) the appeal board believes on reasonable grounds that the order would result in a loss of public safety or in non-compliance with this Act.

**Appeal to judge**

**34(1)** Within 30 days after service of an order of the appeal board pursuant to section 31, 32 or 33 an owner, a building official, a constructor or a local authority aggrieved by an order made by the appeal board may appeal the order to a judge of the court on a question of law alone.

(2) Unless otherwise ordered by a judge of the court, an appeal pursuant to subsection (1) does not operate as a stay of the decision of the appeal board.

(3) The decision of a judge of the court pursuant to subsection (1) is final.

## PART 7 Emergencies

**Definitions for Part**

**35** In this Part:

**“emergency”** means an emergency that is the subject of an emergency declaration;

**“emergency declaration”** means the following:

- (a) an emergency declaration as defined in *The Emergency Planning Act*;
- (b) a local emergency declaration as defined in *The Emergency Planning Act*;
- (c) an order issued pursuant to section 38 or 45 of *The Public Health Act, 1994*;

**“emergency period”** means the period commencing on the date on which an emergency declaration is made or renewed and ending on the day on which the emergency declaration expires or is terminated.

**Powers of minister in an emergency**

**36(1)** Notwithstanding any requirement of this Act, if an emergency declaration is made or renewed, the minister may, by order, for the emergency period and in an area affected by the emergency:

- (a) subject to the regulations, delegate in writing to the chief codes administrator any powers vested in or duties imposed on the minister in this section;
- (b) suspend, adjust, cancel or set a further period within which a person must comply with any requirement of this Act;
- (c) appoint or authorize any qualified person to provide building official services;

- (d) authorize the entry into any building or on any land, without warrant, by any building official in the course of providing building official services;
  - (e) act as the local authority for the purposes of issuing a permit for the design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change in occupancy of any temporary building the minister considers necessary to respond to the emergency;
  - (f) act as the local authority for the purposes of issuing a permit for the addition, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change in occupancy of any existing building the minister considers necessary to respond to the emergency;
  - (g) act as the local authority for the purpose of providing building official services, if requested by the local authority; and
  - (h) take any actions authorized by the Lieutenant Governor in Council.
- (2) For any permit issued for the purposes of clause (1)(e), the minister shall ensure the permit:
- (a) states the date after which and the conditions under which the permit is no longer valid; and
  - (b) is posted on the building.
- (3) Subject to the approval of the Lieutenant Governor in Council, the minister may pay compensation for the following:
- (a) the acquisition or utilization by the minister of real or personal property pursuant to subsection (1);
  - (b) any damage or destruction of real or personal property due to an action of the minister in preventing, combatting or alleviating the effects of an emergency.
- (4) The orders, decisions or actions of the minister mentioned in subsection (1) are final and are not reviewable or restrained by:
- (a) injunction;
  - (b) prohibition;
  - (c) mandamus;
  - (d) certiorari; or
  - (e) other proceeding by any court.
- (5) The Lieutenant Governor in Council may make regulations respecting any matter the Lieutenant Governor in Council considers necessary to carry out any of the matters mentioned in this section.

**Orders during emergency period**

**37(1)** Subject to subsection (3), during an emergency period, on the recommendation of the Attorney General, the Lieutenant Governor in Council may, by order, do all or any of the following:

- (a) temporarily suspend or modify the operation of a provision or portion of this Act or the regulations;
  - (b) set out a provision to replace a provision or a portion of a provision suspended pursuant to clause (a) to be in effect during the emergency period;
  - (c) prescribe new or additional procedures and requirements that must be complied with.
- (2) An order made pursuant to this section:
- (a) may be made retroactive to a date set out in the order not earlier than the date on which the emergency declaration is made; and
  - (b) may be general or specific in application.
- (3) If an order is made pursuant to this section, the minister shall cause the order:
- (a) to be published in the Gazette as soon as is reasonably practicable after it is made; and
  - (b) to be made public in any other manner the minister considers appropriate, including publishing it on the Government of Saskatchewan's website.

**Rules re sections 36 and 37 and orders**

**38(1)** Sections 36 and 37 and every order made pursuant to section 36 or 37 prevail in the case of any conflict between:

- (a) the sections or the order; and
  - (b) the following:
    - (i) any other provision of this Act or the regulations;
    - (ii) any other order made pursuant to this Act;
    - (iii) a bylaw passed pursuant to this Act;
    - (iv) the terms and conditions of a permit or licence issued pursuant to this Act;
    - (v) an agreement entered into pursuant to this Act.
- (2) An order made pursuant to section 36 or 37 remains in force during the emergency period, but may be continued in force for a further period not exceeding 30 days after the date on which the emergency period ends by:
- (a) the Lieutenant Governor in Council; or
  - (b) if authorized by the Lieutenant Governor in Council, the minister.

**PART 8**  
**Offences and Penalties**

**Offences and penalties**

**39(1)** No person shall:

- (a) contravene this Act, the regulations or a bylaw passed pursuant to this Act;
  - (b) fail to comply with an order made pursuant to section 25 or 31;
  - (c) fail to comply with the terms and conditions of a permit or licence issued pursuant to this Act; or
  - (d) obstruct or hinder a building official or a person accompanying the building official in the performance of the building official's duties pursuant to this Act or the regulations.
- (2) Every person who contravenes any provision of subsection (1) is guilty of an offence and liable on summary conviction:
- (a) in the case of an individual, to a fine of not more than \$25,000 and, in the case of a continuing offence, to a further fine of not more than \$5,000 for each day or part of a day during which the offence continues; and
  - (b) in the case of a corporation, to a fine of not more than \$200,000 and, in the case of a continuing offence, to a further fine of not more than \$20,000 for each day or part of a day during which the offence continues.
- (3) If a person is found guilty of contravening any provision of subsection (1), the convicting judge may, in addition to any other penalty imposed, order the person to do any act or work, within the time specified by the judge in the order.
- (4) A person to whom an order is given pursuant to subsection (3) who fails to comply with the decision, order or directive within the specified period is guilty of an offence and liable on summary conviction:
- (a) in the case of an individual, to a fine of not more than \$5,000 for each day during which the non-compliance continues; and
  - (b) in the case of a corporation, to a fine of not more than \$10,000 for each day during which the non-compliance continues.
- (5) No prosecution for an offence pursuant to this Act is to be commenced after 2 years from the date on which the offence is alleged to have been committed or, in the case of a continuing offence, the last date on which the offence was committed.

**Court order**

**40(1)** The minister or a local authority, as the case may be, may apply to a judge of the court for an order described in subsection (3) if a person:

- (a) fails to comply with an order directed to that person pursuant to section 25, 31 or 39 within the time specified in the order;
- (b) refuses to allow a building official or a person appointed by the local authority to carry out pursuant to section 26 an order made pursuant to section 25, 31 or 39;

- (c) interferes with or attempts to interfere with the carrying out of an order made pursuant to section 25, 31 or 39; or
  - (d) demonstrates the intent to contravene an order made pursuant to section 25, 31 or 39.
- (2) An application may be made pursuant to subsection (1) whether or not the person has been prosecuted.
- (3) On an application pursuant to subsection (1), a judge of the court may grant an order requiring the person:
- (a) to comply with the order made pursuant to section 25, 31 or 39;
  - (b) to refrain from interfering in any manner with the carrying out of an order made pursuant to section 25, 31 or 39; or
  - (c) to refrain from contravening an order made pursuant to section 25, 31 or 39.

## PART 9 General

### Immunity

**41(1)** No action or proceeding lies or shall be commenced against the Crown, the minister, the ministry, any employee of the ministry, the appeal board, a local authority, members of a local authority, a municipal official, a person appointed by the minister or local authority to carry out measures relating to emergencies, the chief building administrator, a building official or any person accompanying a building official if that person is acting pursuant to the authority of this Act or the regulations, for anything in good faith done, caused or permitted or authorized to be done, attempted to be done or omitted to be done by that person or by any of those persons pursuant to or in the exercise or supposed exercise of any power conferred by this Act or the regulations or in the carrying out or supposed carrying out of any order made pursuant to this Act or any duty imposed by this Act or the regulations.

(2) Notwithstanding subsection (1), the persons mentioned in that subsection are liable for gross negligence in carrying out their duties pursuant to this Act, the regulations or any order made pursuant to this Act.

### Act deemed not to lessen responsibility

**42** No provision of this Act or the regulations is deemed to annul or lessen the responsibility of a person for damages with respect to a person killed or injured or any property destroyed or damaged.

### Public notice

**43** Notice of administrative penalties, discipline orders, court-ordered compliance, revocation of a permit, or any other orders made pursuant to this Act may be published in any manner that the minister considers necessary to protect the public, including posting the notice on the ministry's website.

**Service of documents**

44(1) Any notice, order or other document that is required to be served pursuant to this Act or the regulations may be served:

- (a) by personal service made:
    - (i) in the case of an individual, on that individual;
    - (ii) in the case of a partnership, on any partner; or
    - (iii) in the case of a corporation, on any officer or director of the corporation;
  - (b) by ordinary or registered mail addressed to the last address of the person to be served;
  - (c) by posting a copy of the notice, order or document at the building to which the notice, order or document relates;
  - (d) for buildings that contain 2 or more units intended for separate occupancy, by posting a copy of the notice, order or document in a conspicuous place on the premise;
  - (e) by any of the methods of service mentioned in *The Queen's Bench Rules*; or
  - (f) by any other prescribed means.
- (2) A notice, order or document served by ordinary mail or registered mail is deemed to have been received on the seventh business day following the day of its mailing, unless the person to whom it was mailed establishes that, through no fault of the person, the person did not receive the document or that the person received it at a later date.
- (3) A notice or document sent by a prescribed means is deemed to have been received on the prescribed number of business days from the date on which the notice or document was sent.
- (4) Irregularity in the service of a notice, order or document does not affect the validity of an otherwise valid notice, order or document.

**Regulations**

45 For the purpose of carrying out this Act according to its intent, the Lieutenant Governor in Council may make regulations:

- (a) defining, enlarging or restricting the meaning of any word or expression used in this Act but not defined in this Act;
- (b) prescribing the manner, form, content or application of a written interpretation issued by the minister;
- (c) prescribing any additional powers, duties or responsibilities of the chief codes administrator;
- (d) prescribing any authority or body as a local authority;
- (e) prescribing the jurisdictional area, powers, responsibilities and duties of local authorities and any limits on the powers, responsibilities and duties that the Lieutenant Governor in Council considers appropriate;

- (f) prescribing a model of inspection by local authorities, including a quality management system of principles;
- (g) prescribing the minimum requirements of a building bylaw;
- (h) respecting the issuance of permits by a local authority and inspections by a local authority;
- (i) prescribing the registering of building official orders on title;
- (j) prescribing requirements for the licensing of building officials;
- (k) prescribing the ability to designate a person, persons or class of persons to exercise the powers and authority of a building official or chief codes administrator;
- (l) prescribing the appointment of building officials for emergency purposes;
- (m) prescribing the powers, responsibilities and duties of building officials;
- (n) prescribing the powers, responsibilities and duties of any other officials or inspectors providing services pursuant to this Act;
- (o) prescribing the responsibilities and obligations of owners;
- (p) prescribing the responsibilities and obligations of engineers or architects for the purpose of complying with this Act;
- (q) prescribing the qualifications of appeal board members;
- (r) prescribing the responsibilities and duties of the appeal board;
- (s) prescribing deposits necessary for an appeal to the appeal board and recourse to a refund or a partial refund of a deposit if the appeal board considers it necessary;
- (t) notwithstanding section 29, governing the powers or procedures of the appeal board;
- (u) governing the publication of decisions of the appeal board;
- (v) governing the payment and amounts of any fees, charges, deposits or bonds to be paid and the circumstances in which refunds may be granted, with respect to any matter governed by this Act;
- (w) governing the training and qualifications of any person who is carrying out duties pursuant to this Act or is subject to this Act and requiring those persons to be licensed or certified in the prescribed manner;
- (x) prescribing forms for the purposes of this Act;
- (y) exempting, on any terms or conditions that the Lieutenant Governor in Council considers appropriate, any land, premises, person or thing or any class of land, premises, person or things from all or any part of this Act or the regulations;
- (z) prescribing any matter or thing that is required or authorized by this Act to be prescribed in the regulations;
- (aa) respecting any other matter or thing the Lieutenant Governor in Council considers necessary to carry out the intent of this Act.



PART 10  
**Transitional, Repeal and Coming into Force**

**Transitional re orders, permits etc.**

**46(1)** Every order, permit, licence or other document issued pursuant to the former Act that is valid on the day before the coming into force of this Act continues in force until its expiry date, if any, and may be dealt with pursuant to this Act as if it were issued pursuant to this Act.

(2) Every contract or agreement entered into pursuant to the former Act that was valid on the day before this Act comes into force continues in force and may be dealt with pursuant to this Act as if it were entered into pursuant to this Act.

**Transitional re application of construction standards pursuant to rural municipality resolution**

**47(1)** In this section, “**former provision**” means subsection 7(3) of the former Act as that subsection read before the coming into force of *The Uniform Building and Accessibility Standards Amendment Act, 2012*.

(2) Notwithstanding the repeal of the former provision and the regulations made pursuant to the former provision, until the rural municipality passes a bylaw in accordance with subsection 6(3) and section 17, the construction standards mentioned in section 5 continue to apply to the buildings and to each rural municipality named in the regulations made pursuant to the former provision.

(3) If a rural municipality passed a resolution in accordance with the former provision before the coming into force of *The Uniform Building and Accessibility Standards Amendment Act, 2012* but the Lieutenant Governor in Council did not pass a regulation in accordance with the former provision ordering the construction standards to apply in accordance with that resolution, the resolution is of no force and effect.

**Transitional re appeals**

**48** An appeal to the appeal board as defined in the former Act that was commenced before the coming into force of this Act is to be continued pursuant to the former Act in conformity with the procedures provided for in the former Act.

**SS 1983-84, c U-1.2 repealed**

**49** *The Uniform Building and Accessibility Standards Act* is repealed.

**Coming into force**

**50** This Act comes into force by order of the Lieutenant Governor in Council.



# The Saskatchewan Gazette

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## PART II/PARTIE II

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## PART II/PARTIE II

### REVISED REGULATIONS OF SASKATCHEWAN/ RÈGLEMENTS RÉVISÉS DE LA SASKATCHEWAN

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**SASKATCHEWAN REGULATIONS 124/2021***The Construction Codes Act*

Sections 5 and 45

Order in Council 595/2021, dated December 1, 2021

(Filed December 2, 2021)

## PART 1

**Preliminary Matters****Title**

1 These regulations may be cited as *The Building Code Regulations*.

**Definitions and interpretation**

2(1) In these regulations:

“**accessibility standards**” means the standards and requirements listed in Part 9;

“**Act**” means *The Construction Codes Act*;

“**administrative penalty**” means a penalty issued pursuant to section 11 of the Act;

“**appeal board**” means the Saskatchewan Construction Standards Appeal Board continued pursuant to section 27 of the Act;

“**candidate**” means a person who applies to the chief codes administrator for a building official licence or the renewal of building official licence;

“**Codes**” means the NBC and NECB;

“**competent person**” means a person who is recognized by a local authority as having:

- (a) a degree, certificate or professional designation; or
- (b) the knowledge, experience and training;

necessary to design or review the design of a building;

“**discipline order**” means a discipline order issued pursuant to section 14 of the Act;

“**existing building**” means a building:

- (a) on which work was commenced or completed before June 6, 1988; or
- (b) on which work was not commenced but for which a valid permit was issued before June 6, 1988 pursuant to a bylaw of the appropriate local authority;

“**farm residence**” is a building that contains a residential occupancy and that is located on land used for an agricultural operation as defined in *The Agricultural Operations Act*;

**“former Act”** means *The Uniform Building and Accessibility Standards Act* as that Act existed before the coming into force of the Act;

**“inspection”** means:

- (a) the inspection of ongoing or incomplete building construction, materials of construction or building systems; or
- (b) the inspection of completed or existing building construction, materials of construction or building systems;

to ascertain whether the Act and the regulations have been or are being complied with;

**“licence”** means a Building Official licence issued pursuant to section 23 or 24;

**“NBC”** means the edition and provisions of the National Building Code of Canada, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and these regulations;

**“NECB”** means the edition and provisions of the National Energy Code of Canada for Buildings, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and *The Energy Code Regulations*;

**“owner’s representative”** means any person, corporation, employee or contractor who has authority to act on behalf of an owner;

**“plan review”** means the examination of building drawings and related documents by a building official to ascertain whether those drawings and documents meet the requirements of the Act, these regulations and *The Energy Code Regulations*;

**“work”** means any design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building.

(2) For the purposes of the Act and these regulations, a building is not a farm building if:

- (a) the building is used in the production, processing, wholesaling or distribution of cannabis as defined in the *Cannabis Act* (Canada) or *The Cannabis Control (Saskatchewan) Act*;
- (b) the building is used for the manufacture, sale, storage, wholesale or delivery of beverage alcohol as authorized by *The Alcohol and Gaming Regulation Act, 1997*; or
- (c) the building is classified for assessment purposes in one of the following classes:
  - (i) commercial and industrial;
  - (ii) elevators;
  - (iii) railway rights of way and pipeline.

(3) A person has a financial interest in a matter if:

- (a) that person or the person’s spouse or dependent child has a controlling interest in, or is a director or senior officer of, a corporation that could make a financial profit from or be adversely affected financially by a decision respecting that matter; or

- (b) that person or that person's agent, business partner, employer, spouse or dependent child could make a financial profit or be adversely affected financially by a decision respecting that matter.
- (4) For the purposes of subsection (3):
- (a) **“controlling interest”** means an interest that a person has in a corporation if the person beneficially owns, directly or indirectly, or exercises control or direction over shares of the corporation carrying more than 25% of the voting rights attached to all issued shares of the corporation;
- (b) **“senior officer”** means the chair or vice-chair of the board of directors, the president, any vice-president, the secretary, the treasurer or the general manager of a corporation or any other person who performs functions for the corporation similar to those normally performed by a person occupying any of those offices;
- (c) **“spouse”** means:
- (a) the legally married spouse of a person, with whom the person is cohabiting; or
- (b) a person who has cohabited with another person as spouses continuously for a period of not less than 2 years.
- (5) Words, phrases, symbols or abbreviations used in the NBC that are not defined in the Act, these regulations or the NBC have the meanings that are commonly assigned to them in the context in which they are used in the NBC, taking into account the specialized use of terms within the various trades and professions to which the words and phrases apply.
- (6) For the purposes of the Act and these regulations, the Provincial Capital Commission is a local authority.

## PART 2

### Adoption and Application of Building Code

#### Code adopted

- 3(1) The National Building Code of Canada 2015 is declared to be in force, including:
- (a) the amendments set out in Part I of the Appendix; and
- (b) revisions and errata issued by the Canadian Commission on Building and Fire Codes of the National Research Council of Canada from time to time.
- (2) Notwithstanding subsection (1), the edition of the NBC that was in force on the day on which a permit was issued applies to any work:
- (a) for which a permit is issued before the day on which an edition of the NBC is declared to be in force or any revision, errata or amendment comes into force; and
- (b) that is not completed on the day on which that edition is declared to be in force.
- (3) No person shall fail to comply with the edition of the NBC that is in force at the time the permit for the work to be undertaken was issued.

(4) Notwithstanding any other provision of this section, Section 9.36 of Division B of the NBC does not apply to the alteration, repair, renovation, or relocation of a building to which construction standards apply and for which construction began before January 1, 2019.

(5) With respect to the edition of the NBC that is adopted pursuant to this section, the minister shall cause information respecting the edition of the NBC that is in force, the period for which the NBC is in force and where that edition may be accessed:

- (a) to be posted on the website of the ministry; and
- (b) to be made public in any other manner that the minister considers appropriate.

**Carbon monoxide and smoke alarms**

4(1) Notwithstanding subsections 3(2) and (3), on and after July 1, 2022, every building, including a building that was constructed before October 1, 2009, that contains a residential occupancy is required to have a carbon monoxide alarm in accordance with Article 6.9.3.1. or Article 9.32.3.9. of Division B of the NBC as those Articles are amended in Part 1 of the Appendix.

(2) For the purposes of subsection (1), a carbon monoxide alarm is permitted to be battery operated but, in the case of buildings constructed before October 1, 2009, the batteries used for carbon monoxide alarms must be 10-year batteries.

(3) Notwithstanding subsections 3(2) and (3) but subject to subsections (4) to (6), on and after July 1, 2022, every building, including a building that was constructed before June 6, 1988, that contains a residential occupancy is required to have one of the following installed:

- (a) a smoke alarm in accordance with Article 3.2.4.20. of Division B of the NBC;
- (b) smoke detector in accordance with Article 3.2.4.21. of Division B of the NBC;
- (c) a smoke alarm in accordance with Subsection 9.10.19. of Division B of the NBC.

(4) For the purposes of subsection (3), a smoke alarm is permitted to be battery operated but, in the case of buildings constructed before June 6, 1988, the batteries used for smoke alarms must be 10-year batteries.

(5) For the purposes of subsection (3), Sentence 3.2.4.20.(7) to Sentence 3.2.4.20 (10), Sentence 3.2.4.20.(13), Article 3.2.4.21., Article 9.10.19.4., Article 9.10.19.5. and Article 9.10.19.8. of Division B of the NBC do not apply to buildings constructed before June 6, 1988.

(6) Subsection (3) does not apply to an alternative family care home.

**No relief of obligation to comply with Codes**

5 An owner of a building or an owner's contractor or employee is not relieved from the obligation to carry out any work that is within the scope of section 6 of the Act and section 38 of these regulations in accordance with the Codes by reason only of:

- (a) the granting of a permit;
- (b) the review of drawings and specifications;

- (c) the making of inspections; or
- (d) the absence or omission of any of the things mentioned in clauses (a) to (c).

**Existing farm buildings**

6(1) Notwithstanding subsection 3(3) but subject to subsections (2) to (4), a building that was exempt from construction standards pursuant to the former Act by reason of being classified as a farm building, and that is now subject to the construction standards pursuant to the Act, is required to comply with the construction standards for any work that begins after the Act comes into force.

(2) Subject to subsections (3) and (4), any work on a building mentioned in subsection (1) that began before the Act comes into force remains exempt from construction standards.

(3) A building owner is responsible for demonstrating that work mentioned in subsection (2) began before the Act comes into force.

(4) A farm building that was subject to a local authority's building bylaw pursuant to the former Act remains subject to the local authority's building bylaw after the Act comes into force.

(5) A building official may issue a building official order pursuant to subsection 25(5) of the Act for an unsafe condition of a farm building to which construction standards apply.

**PART 3****Bylaws, Permits and Orders****Bylaws**

7 For the purposes of clauses 17(6)(b) and (c) of the Act, the minister shall not approve a building bylaw or part of a bylaw if the minister is of the opinion that the bylaw or part of the bylaw:

- (a) deals with matters outside the scope of the Act; or
- (b) does not conform with the purpose and intent of the Act.

**Model building bylaw**

8(1) For the purposes of section 18 of the Act, Part 2 of the Appendix is prescribed as the model building bylaw.

(2) For the purposes of clause 18(1)(b) of the Act, a local authority shall adopt a building bylaw by:

- (a) December 31, 2022 for any city as defined in *The Cities Act*;
- (b) December 31, 2023 for any municipality as defined in *The Municipalities Act*;
- (c) December 31, 2023 for park land as defined in *The Parks Act*;
- (d) December 31, 2024 for any regional park as defined in *The Regional Parks Act, 2013*; and
- (e) December 31, 2024 for land within the capital region as defined in *The Provincial Capital Commission Act*.



**Permits – issuance**

**9(1)** For the purposes of clause 45(h) of the Act, a permit issued pursuant to the Act must include:

- (a) the name of the person or company to whom the permit is issued;
  - (b) the period for which the permit is valid;
  - (c) a statement of all fees, deposits or bonds charged for the permit;
  - (d) the scope of work authorized by the permit;
  - (e) the municipal address or legal description of the property on which the work described in the permit is located;
  - (f) the buildings or portion of buildings to which the permit applies;
  - (g) the stages of construction at which a permit holder must inform a local authority of completion;
  - (h) any conditions that the permit holder is required to comply with; and
  - (i) any information required by the local authority's building bylaw.
- (2) No person to whom or corporation to which a permit is issued pursuant to the Act shall fail to comply with the terms and conditions of the permit.
- (3) Subject to subsection 19(3) of the Act and subsection (4), work listed on a permit application must not commence before a permit for that work is issued.
- (4) For the purposes of subsection 19(3) of the Act:
- (a) the maximum number of days between any unpermitted undertaking to remedy or relieve an unsafe condition or imminent danger and an owner applying for a permit for that undertaking is 3 business days; and
  - (b) the owner is responsible for demonstrating to the satisfaction of the local authority or the local authority's building official that an unsafe condition or an imminent danger existed before any unpermitted work began.
- (5) No person shall occupy a building or a part of a building without an occupancy permit, if an occupancy permit is required by the local authority's building bylaw.

**Permits – refusal to issue**

**10(1)** Subject to subsection (2), a local authority may refuse to issue a permit if:

- (a) the proposed work described on the permit application would contravene:
  - (i) the Act;
  - (ii) the regulations;
  - (iii) an order of the appeal board;
  - (iv) a written interpretation of the minister pursuant to section 8 of the Act; or
  - (v) the local authority's building bylaw;
- (b) the person who designed or reviewed the design of a proposed building that is within the scope of Part 9 of the NBC is not a competent person;

- (c) the person who designed or reviewed the design of a proposed building that is within the scope of the NECB is not an architect or engineer;
  - (d) the application for a permit is incomplete;
  - (e) any fees, deposits or bonds required pursuant to the local authority's building bylaw for the issuance of a permit have not been paid;
  - (f) the applicant for a demolition permit has not demonstrated compliance with section 27-2 of *The Occupational Health and Safety Regulations, 2020*;
  - (g) the proposed work contravenes the accessibility standards mentioned in Part 9; or
  - (h) the issuance of a permit or the proposed work described on the permit application, or any plans, drawing or specifications supporting the permit application, would contravene any other Act, regulations or bylaw that applies to the proposed work.
- (2) No local authority shall unreasonably refuse to issue a permit.
- (3) A local authority that refuses to issue a permit pursuant to subsection (1) shall:
- (a) provide written notice to the applicant as to the reasons for the local authority's refusal to issue a permit; and
  - (b) refund any fee or deposit paid as part of the permit application for work pursuant to this Act, less any fees paid for:
    - (i) plan review; and
    - (ii) permit application or administration.

**Permits – revocation**

- 11(1) A local authority may revoke a permit issued pursuant to the Act:
- (a) if the holder of the permit requests in writing that it be revoked;
  - (b) if the permit was issued on mistaken, false or incorrect information;
  - (c) if the permit was issued in error;
  - (d) subject to subsection (2), if, after 6 months after the permit's issuance, the work for which the permit was issued has not, in the opinion of the local authority's building official, been seriously commenced and the local authority has not agreed, in writing, to allow the delay;
  - (e) subject to subsection (2), if the work for which the permit was issued is, in the opinion of the local authority's building official, substantially suspended or discontinued for a period of more than 6 months after the permit's issuance and the local authority has not agreed, in writing, to allow the delay; or
  - (f) for any other reason listed in the local authority's building bylaw.
- (2) For the purposes of clauses (1)(d) and (e), if a local authority passes a bylaw that sets out minimum times within which work must commence or for which work can be suspended or discontinued, the bylaw prevails.

(3) A local authority that revokes a permit pursuant to subsection (1) shall provide written notice to the permit holder within 5 business days after the date of the revocation as to the reasons for the revocation.

**Permits – expiry**

**12(1)** Subject to subsection (2), the expiry of a permit does not relieve the owner from the obligation to complete the work approved in the permit.

(2) An owner that does not complete all the work listed on a permit before the permit expires shall apply to the local authority that issued the permit to do one of the following:

- (a) revoke the permit;
- (b) extend the term of the permit;
- (c) vary the terms and conditions of the permit.

(3) A local authority may revoke, extend or vary the conditions of a permit on written application of the permit holder and subject to any conditions or fees listed in the local authority's building bylaw.

(4) The expiry of a permit does not relieve the owner or owner's representative from the obligation to prevent the building or part of a building from being in an unsafe condition.

(5) The expiration of a permit does not prevent a building official or local authority from taking any actions necessary for the purposes of ensuring compliance with the provisions of the Act, regulations or the terms and conditions of a permit.

(6) A building official may issue an order pursuant to section 25 of the Act with respect to any permit that expires and:

- (a) for which the work listed on the building permit application remains incomplete and the owner has failed to apply to the local authority to revoke, extend or vary the terms and conditions of the permit; or
- (b) with respect to which an unsafe condition exists as a result of the work listed on the permit not being completed.

(7) A building official may direct a local authority to cause an interest to be registered in the Land Titles Registry against the title to the land based on an order written pursuant to subsection (5) with respect to an expired permit.

**Form and content of building official orders**

**13** An order issued pursuant to section 25 of the Act must:

- (a) be written in a legible manner;
- (b) identify the date on which the order is issued;
- (c) include:
  - (i) the name of the person or persons to whom the order is issued;
  - (ii) the municipal address or legal description of the property on which the work that is the subject-matter of the order is located;
  - (iii) the name of the building official issuing the order; and
  - (iv) the local authority under whose appointment the building official is acting;

- (d) state that it is an order pursuant to the Act;
- (e) identify the section of the Act pursuant to which the order is issued;
- (f) identify the portion of the Act, regulations, Codes or bylaw that has been contravened;
- (g) identify:
  - (i) the actions that are ordered to occur;
  - (ii) the actions that are ordered to cease occurring; or
  - (iii) any combination of actions ordered to occur or cease occurring;
- (h) identify the date by which any action or cessation of action required pursuant to clause (g) must be completed;
- (i) identify the date by which any tests or samples that may be required pursuant to the order must be submitted to the building official mentioned in subclause (c)(iii) and to the local authority mentioned in subclause (c)(iv);
- (j) include information and instructions with respect to the procedure to file an appeal of the order with the chief codes administrator;
- (k) state that non-compliance with the order is an offence pursuant to the Act; and
- (l) state that orders may be registered by the local authority in the Land Titles Registry 61 days after the date on which the order is received by the owner.

**Registering and discharging interests in Land Titles Registry**

**14(1)** For the purposes of subsection 20(6) of the Act, a local authority shall cause an interest to be discharged within 30 days after either of the conditions mentioned in clause 20(6)(a) or (b) of the Act has been met.

(2) If the appeal board varies an order of a building official after an interest is registered in the Land Titles Registry, the local authority shall ensure the interest in the Land Titles Registry is updated to reflect the appeal board's decision within 30 days after the appeal board's decision.

(3) If the appeal board revokes an order of a building official after an interest is registered in the Land Titles Registry, the local authority shall ensure the interest in the Land Titles Registry is discharged within 30 days after appeal board's decision.

**PART 4**  
**Owner's Responsibilities**

**Review and changes**

**15(1)** An owner that undertakes to construct or have constructed a building that is within the scope of Parts 3, 5, 6 and 7 of the NBC shall have an architect or engineer complete the design or design review of:

- (a) the building; and
- (b) all building systems.

(2) An owner that undertakes to construct or have constructed a building with a structure that is within the scope of Part 4 of the NBC shall have an architect or engineer complete:

- (a) the design or design review of the structure;
- (b) an inspection of construction of the structure to ensure compliance with the design; and
- (c) the reviews required by the NBC.

(3) An owner that undertakes to construct or have constructed a building that is within the scope of Part 9 of the NBC shall ensure that a competent person has designed or reviewed the design of the building.

(4) An owner shall ensure that copies of any inspection or review reports made pursuant to this section are made available to a building official or the appropriate local authority on the request of the building official or appropriate local authority, as the case may be.

(5) No owner of a building or owner's representative shall cause or allow the ground elevations of a building to be changed so as to put the building, part of the building or an adjacent building in contravention of the NBC.

(6) If a change to the property boundaries of a building lot puts a building or part of a building in contravention of the NBC, the owner shall immediately alter the building or part of the building to bring it into compliance with the NBC.

**Availability of plans**

**16** The owner or the owner's representative shall ensure that the approved plans, specifications, permit and related construction documents and drawings for a building under construction are available at the work site during the hours in which work is underway for inspection by:

- (a) a building official; and
- (b) the person or firm that is to review the work pursuant to the Codes.

**Unsafe conditions**

**17(1)** No:

- (a) owner of a building;
- (b) agent, contractor, employee, successor or assignee of an owner of a building; or
- (c) registered owner of land on which a building is situated;

shall cause, authorize or maintain any unsafe condition in the construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of any building or part of a building.

(2) The owner of a building shall immediately take all necessary steps to put a building or part of a building in a safe condition if a building or part of a building:

- (a) is in an unsafe condition; or
- (b) for any reason or at any time develops or acquires an unsafe condition.

(3) If occupancy of a building or part of a building occurs before the completion of any work being carried out in, on or around the building or part of the building, the owner shall ensure that no occupant is exposed to an unsafe condition resulting from the work being carried out.

(4) Any building that is in contravention of subsection 4(1) or (3) is considered to be in an unsafe condition.

**False information**

**18** No person shall knowingly submit false or misleading information to:

- (a) a building official;
- (b) a local authority;
- (c) the minister;
- (d) the chief codes administrator; or
- (e) any person employed by the minister or a local authority to administer and enforce the Act or regulations.

**PART 5**

**Building Official Licences and Powers**

**Classes of licence**

**19** The following classes of licence are established:

- (a) Building Official Class 1, which entitles the holder to:
  - (i) complete plan reviews and inspections respecting residential buildings that contain 1 or 2 dwelling units, including residential buildings in which either or both of the dwelling units contain a secondary suite;
  - (ii) take any action that a building official is authorized by the Act to take respecting residential buildings that contain 1 or 2 dwelling units, including residential buildings in which either or both of the dwelling units contain a secondary suite;
- (b) Building Official Class 2, which entitles the holder to:
  - (i) complete plan reviews and inspections respecting buildings that are:
    - (A) within the scope of Part 9 of the NBC; or
    - (B) within the scope of Part 9 of the NBC and that are constructed in accordance with the requirements of the NECB;
  - (ii) take any action that a building official is authorized by the Act to take respecting buildings that are:
    - (A) within the scope of Part 9 of the NBC; or
    - (B) within the scope of Part 9 of the NBC and that are constructed in accordance with the requirements of the NECB;

- (c) Building Official Class 3, which entitles the holder to:
  - (i) complete plan reviews and inspections respecting buildings that are within the scope of the Codes;
  - (ii) take any action that a building official is authorized by the Act to take respecting buildings that are within the scope of the Codes;
- (d) Building Official Temporary and Building Official Restricted, which entitle the holder to take any actions stipulated by the chief codes administrator in the licence, but no others.

**Qualifications of candidates**

**20(1)** A person may be accepted as a candidate for a Building Official Class 1 licence if the person has completed a minimum of 2 years of full-time employment, or equivalent, in a related occupation and:

- (a) holds a diploma of technology in architecture, engineering, or a related program;
  - (b) holds a Journeyperson Certificate of Qualification in a designated trade, within the meaning of *The Apprenticeship and Trade Certification Act, 2019* and the regulations made pursuant to that Act, that, in the opinion of the chief codes administrator, is related to building construction;
  - (c) is an interior designer or is eligible for registration as an interior designer;
  - (d) is an engineer or is eligible for registration as an engineer;
  - (e) is an architect or is eligible for registration as an architect; or
  - (f) has completed a training course regarding building codes and inspections that is acceptable to the chief codes administrator.
- (2) Notwithstanding subsection (1), the chief codes administrator may accept a candidate for a Building Official Class 1 licence who does not meet the requirements of subsection (1) if the chief codes administrator is satisfied, on the basis of an application submitted in writing, that the candidate has qualifications equivalent to those set out in subsection (1).
- (3) Subject to subsection (4), no person shall be accepted as a candidate for:
- (a) a Building Official Class 2 licence without first obtaining a Building Official Class 1 licence; or
  - (b) a Building Official Class 3 licence without first obtaining a Building Official Class 2 licence.
- (4) A person who holds a temporary or restricted licence in a lower licence classification is not eligible to hold a higher licence classification without first obtaining a non-temporary or non-restricted licence in the lower licence classification.

**Building official examinations**

**21(1)** All examinations for building official licences must consist of questions related to the Act, regulations and provisions of the Codes that are appropriate to the class of licence that the exam is focused on.

- (2) Subject to subsection (3), every examination must be a written examination.
- (3) The chief codes administrator may approve reasonable accommodations for any individual taking any exam mentioned in subsection (1) if that individual provides evidence acceptable to the chief codes administrator of the need for an accommodation.
- (4) Subject to subsection (5), a candidate for an examination must pay the appropriate fee set out in Table 1 of Part 3 of the Appendix.
- (5) On the recommendation of the chief codes administrator, the ministry may arrange for examinations to be prepared, scheduled, held, marked and otherwise administered by an educational or other institution acceptable to the ministry, in lieu of having examinations administered by the ministry.
- (6) If an educational or other institution administers examinations pursuant to subsection (5), no examination or re-marking fee is payable to the ministry, but the candidate is liable to pay any fee charged by the educational or other institution.
- (7) To qualify for a licence, a candidate must receive not less than 80% of the total marks allotted for an examination.
- (8) An examination may be re-marked if the candidate requests a re-marking and subject to subsection (6), pays the appropriate fee set out in Table 1 of Part 3 of the Appendix.
- (9) Notwithstanding subsection (1), the chief codes administrator may accept successful completion of a course acceptable to the chief codes administrator as being equivalent to successful completion of an examination pursuant to these regulations.

**Application for a licence**

- 22(1)** Subject to sections 23 and 24, a person who wishes to obtain a licence shall:
- (a) apply to the chief codes administrator on a form supplied by the ministry;
  - (b) provide any evidence of qualification for candidacy requested by the chief codes administrator, including information regarding education, training and employment required pursuant to section 20;
  - (c) provide evidence of having passed the appropriate examination mentioned in section 21; and
  - (d) pay the appropriate fee set out in Table 1 of Part 3 of the Appendix based on the number of years or the period for which the applicant is applying to have the licence issued.
- (2) An applicant may apply for a licence, other than a Building Official Temporary licence or Building Official Restricted licence, for a period of 1 or 5 years.

**Issuance of a licence – Saskatchewan resident**

- 23** The chief codes administrator may issue a licence of an appropriate class to a candidate who is a Saskatchewan resident and establishes to the satisfaction of the chief codes administrator that the candidate has met the competencies and requirements for licensing pursuant to these regulations.



**Issuance of a licence – non-Saskatchewan resident**

**24(1)** Notwithstanding section 20, the chief codes administrator may issue a licence of the appropriate class to a person who is a resident in another province or territory of Canada and who has not otherwise met the competencies and requirements for licensing pursuant to these regulations if the person produces evidence to the chief codes administrator that the person:

- (a) possesses a licence, certification or accreditation from another province or territory of Canada that is equivalent to a licence issued pursuant to these regulations and that is currently in good standing;
  - (b) demonstrates to the satisfaction of the chief codes administrator a sufficient knowledge of the Act and the regulations, including those provisions of the Codes that are amended in Part 1 of the Appendix;
  - (c) is not subject to any sanctions or restrictions in another province or territory of Canada in relation to that person's licence; and
  - (d) has paid the appropriate fee set out in Table 1 of Part 3 of the Appendix.
- (2) The chief codes administrator may issue a temporary licence pursuant to section 25 to a resident of another province or territory of Canada who lacks sufficient knowledge of the Act or the regulations with the condition that the person completes additional training acceptable to the chief codes administrator with respect to the Act or the regulations.

**Issuance of a licence – temporary or restricted**

**25(1)** Notwithstanding sections 23 and 24 but subject to subsections (2) to (4), the chief codes administrator may issue a Building Official Temporary licence or Building Official Restricted licence to a person who:

- (a) does not fully meet the competencies and requirements mentioned in section 20;
  - (b) agrees to practise in accordance with the conditions or restrictions specified on the Building Official Temporary licence or the Building Official Restricted licence; and
  - (c) has paid the appropriate fee set out in Table 1 of Part 3 of the Appendix.
- (2) The chief codes administrator may issue a Building Official Temporary licence or Building Official Restricted licence if the chief codes administrator is satisfied that the circumstances mentioned in subsection (1) are met and that it is appropriate to do so.
- (3) A Building Official Temporary licence may be issued for a period of not more than 1 year and may be renewed only once in accordance with these regulations.
- (4) A Building Official Restricted licence may be issued for a period of not more than 5 years and may not be renewed.

**Refusal to issue a licence**

**26(1)** The chief codes administrator may refuse to issue a licence to any candidate who:

- (a) has submitted an incomplete written application;
- (b) made any false or misleading statement in an application or in presenting evidence of qualifications;

- (c) has failed to pay the appropriate fee within the period set by the chief codes administrator;
  - (d) has failed to provide sufficient evidence of qualifications or of having passed the appropriate examination in the period set by the chief codes administrator; or
  - (e) the chief codes administrator believes, on reasonable grounds, is not qualified to be a building official.
- (2) If the chief codes administrator refuses to issue a licence pursuant to clause (1)(b) or (e), the chief codes administrator may also disqualify the candidate from holding or applying for a licence for a period of 1 year from the date of disqualification.
- (3) If the chief codes administrator refuses to issue a licence, the chief codes administrator must provide the candidate:
- (a) notice in writing as to the reasons for the refusal to issue a licence; and
  - (b) the opportunity to make written representations to the chief codes administrator within 30 calendar days after the date of the notice mentioned in clause (a).
- (4) After considering any written representations received pursuant to clause (3)(b), the chief codes administrator shall:
- (a) confirm the chief codes administrator's decision; or
  - (b) vary the chief codes administrator's decision.
- (5) The chief codes administrator shall give the candidate written notice of the decision, including reasons for the decision, within 10 business days after the written representation are received.
- (6) Subject to subsection (7), the chief codes administrator may refund all or a portion of any licence fee paid pursuant to clause 22(1)(d), 24(1)(d) or 25(1)(c) if the chief codes administrator has refused to issue a licence and if the chief codes administrator considers it appropriate to do so.
- (7) The chief codes administrator shall not refund a licence fee if:
- (a) a licence is refused pursuant to clause (1)(b); and
  - (b) in the opinion of the chief codes administrator, the actions that resulted in the licence refusal were intentional or deliberate.

**Licence expiry, extension and renewal**

**27(1)** A licence expires on the date set out on the licence, unless it is renewed or extended in accordance with this section.

(2) Subject to subsection (3), the chief codes administrator may extend the period for which a licence is valid if a licence holder applies in writing to the chief codes administrator for an extension and is able to demonstrate to the satisfaction of the chief codes administrator that:

- (a) the licence holder was unable to practise as a building official because the licence holder was on an employment leave pursuant to *The Saskatchewan Employment Act*;

- (b) exceptional circumstances beyond the licence holder's control prevented the completion of any training required by the chief codes administrator for the renewal of a licence; or
  - (c) an extension is warranted for any reason the chief codes administrator considers acceptable.
- (3) An extension of a building official's licence pursuant to subsection (2) may not exceed the shorter of the following periods:
  - (a) the length of time the building official is unable to practise as a building official;
  - (b) 24 months.
- (4) A licence holder may apply to renew a licence, other than a Building Official Temporary licence or Building Official Restricted licence, for a period of 1 or 5 years.
- (5) Any person who wishes to renew a licence must:
  - (a) apply in writing to the chief codes administrator on a form supplied by the chief codes administrator at least 15 days before the licence expires;
  - (b) provide evidence of qualification for renewal as required pursuant to subsection (7); and
  - (c) pay the appropriate fee set out in Table 1 of Part 3 of the Appendix based on the number of years or the period for which the licence holder is applying to have the licence renewed.
- (6) If any false or misleading statement is made in an application or in evidence of qualification mentioned in clause (5)(a) or (b), the chief codes administrator may reject the application and disqualify the licence holder from applying for a building official licence for a period of up to 1 year from the date of disqualification.
- (7) To qualify for renewal of a licence, the licence holder must hold a valid licence and provide evidence acceptable to the chief codes administrator that the licence holder has, during the period of the licence that is to be renewed:
  - (a) completed any training required by the chief codes administrator;
  - (b) completed related training courses acceptable to the chief codes administrator;
  - (c) demonstrated to the satisfaction of the chief codes administrator a sufficient knowledge of the Codes, including those provisions of the Code that are amended in Part 1 of the Appendix;
  - (d) attended information sessions acceptable to the chief codes administrator with respect to new editions of the Codes or changes to the Codes;
  - (e) been a member of a Codes development committee acceptable to the chief codes administrator; or
  - (f) participated in other related activities that are acceptable to the chief codes administrator.

(8) The chief codes administrator may require an applicant for renewal or extension of a licence to attend any education or training sessions acceptable to the chief codes administrator before a licence is renewed or extended.

**Suspending, revoking or changing class of licence**

**28(1)** Subject to subsections (3) and (4), the chief codes administrator may suspend or revoke a licence, or change the class of a licence held by a building official to a lower class of licence previously held in good standing by the licence holder, if the chief codes administrator is satisfied that the licence holder:

- (a) made any false or misleading statement in an application or in presenting evidence of qualifications;
  - (b) cheated on an examination or removed from the examination room any question or copy of a question given in an examination;
  - (c) undertook to complete or completed actions outside of the authorized scope of the licence holder's licence;
  - (d) has been convicted of an offence that the chief codes administrator reasonably believes prevents the building official from performing the duties of a building official;
  - (e) performed any other action in connection with activities performed under the licence that, in the opinion of the chief codes administrator, is negligent or malicious;
  - (f) has failed to pay an administrative penalty issued pursuant to section 11 of the Act within the period set by the chief codes administrator;
  - (g) has failed to comply with a discipline order issued pursuant to section 14 of the Act;
  - (h) has failed to pay a licence fee within the period set by the chief codes administrator;
  - (i) contravened any condition attached to the licence holder's licence;
  - (j) conducted plan reviews or an inspection of a building in which the licence holder has a financial interest without receiving prior written approval from the applicable local authority;
  - (k) lacks the capacity to provide building official services; or
  - (l) has engaged in any other activities or has done or failed to do any other thing that, in the opinion of the chief codes administrator, makes it in the public interest to suspend or revoke a licence or change the class of licence.
- (2) Notwithstanding subsection (1), the chief codes administrator may suspend or revoke a licence, or change the class of a licence held by a building official to a lower class of licence previously held in good standing by the licence holder in any other circumstances if, in the opinion of the chief codes administrator, it is in the public interest to do so.

(3) Subject to subsection (7), the chief codes administrator shall not suspend or revoke a licence, or change the class of licence, until:

(a) the licence holder has been notified in writing of the chief codes administrator's intention to suspend, revoke or change the class of the licence;

(b) the licence holder has been given the opportunity to make written representations to the chief codes administrator with respect to the suspension, revocation or change; and

(c) 30 calendar days have elapsed from the date of service of the notice issued pursuant to clause (a).

(4) After considering any written representations received pursuant to clause (3)(b), the chief codes administrator shall:

(a) confirm the chief codes administrator's decision; or

(b) vary the chief codes administrator's decision.

(5) The chief codes administrator shall give the licence holder written notice of the decision, including reasons for the decision, within 10 business days after the written representations are received.

(6) A notice issued pursuant to clause (3)(a) is deemed to have been served on the fifth day after it is mailed.

(7) Notwithstanding subsections (1) and (3), the chief codes administrator may immediately revoke any licence issued in error and notify the licence holder within 5 days after the revocation.

**Powers of a building official**

**29(1)** No building official shall use the powers of a building official mentioned in section 24 of the Act to enforce bylaws other than those passed in accordance with the Act.

(2) No building official shall undertake an inspection or issue an order with respect to matters prescribed in *The Plumbing Regulations* unless the building official is authorized to provide plumbing inspection services by the local authority responsible for plumbing inspections in that area.

**Local authority and building official**

**30(1)** With respect to a building that is, or will be, under the jurisdiction of a local authority or building official, as the case may be, no local authority or building official shall:

(a) assist in the laying out of any work;

(b) assist in any construction work; or

(c) act in the capacity of an engineering or architectural consultant.

(2) Notwithstanding subsection (1), a local authority or building official may answer questions that are relevant to the Codes to the extent that is reasonably necessary for the administration of these regulations.

(3) Subject to subsection (4), no building official appointed by a local authority shall conduct a plan review or perform a building inspection on behalf of that local authority with respect to any building in the local authority's jurisdiction in which the building official has a financial interest.

(4) A building official appointed by a local authority may conduct a plan review or perform a building inspection on behalf of that local authority with respect to a building in the local authority's jurisdiction in which the building official has a financial interest with prior written permission from the local authority.

## PART 6 Advisory Committees

### Chief codes administrator advisory committee

**31(1)** The chief codes administrator may establish advisory committees to:

- (a) assist in the development and revision of a program for the licensing of building officials by:
    - (i) providing guidelines for the evaluation of candidates' experience and training;
    - (ii) assisting in the assessment of a candidate's past experience and training;
    - (iii) assisting in the development and revision of examinations;
    - (iv) assisting in the assessment of a candidate's activities to support renewal of a licence;
    - (v) assisting in the assessment of educational institutions for the purposes of section 21;
  - (b) assist in the development of an advisory, guide, manual, publication or recommendation issued by the ministry;
  - (c) make recommendations respecting amendments to any regulations pursuant to the Act; and
  - (d) make recommendations respecting any matter relating to the administration of any regulations pursuant to the Act.
- (2) The advisory committees established pursuant to subsection (1) may include any persons considered necessary by the chief codes administrator.
- (3) A representative of the ministry must be the chairperson of any advisory committee formed pursuant to subsection (1).

## PART 7 Appeal Board

### Membership

**32(1)** The appeal board may include the following members:

- (a) one member who represents persons with disabilities;

- (b) one member who represents building officials;
  - (c) two members who each represent one of the following groups:
    - (i) engineers;
    - (ii) architects;
    - (iii) interior designers;
    - (iv) architect technologists;
    - (v) drafting technologists;
    - (vi) applied science technologists and technicians;
  - (d) two members who each represent one of the following groups:
    - (i) cities;
    - (ii) local authorities;
    - (iii) administrators;
    - (iv) municipal associations;
  - (e) one member who represents home builder associations, construction associations or construction safety associations;
  - (f) three qualified persons appointed by the minister.
- (2) For the purposes of subsection 27(3) of the Act, to be eligible for appointment to the appeal board, a person must, in the opinion of the Lieutenant Governor in Council, possess the following qualifications:
- (a) an ability to analyse issues, impartially consider arguments and render decisions regarding appeals and applications to the appeal board;
  - (b) good communication and interpersonal skills;
  - (c) a familiarity with the appeal board's jurisdiction and the role of the appeal board; and
  - (d) technical or substantive knowledge and experience that will assist the board in determining matters within its jurisdiction.
- (3) Subject to subsection (4), no member of the board who has an interest in any matter before the appeal board, whether directly or indirectly or as a financial interest, shall participate in an appeal pursuant to section 31 of the Act or an application to the appeal board pursuant to section 32 or 33 of the Act.
- (4) The chairperson of the appeal board may make a decision as to whether any member of the appeal board has a financial interest or other interest for the purposes of subsection (3), and the decision of the chairperson is binding and conclusive on the person.
- (5) If, in the opinion of the chairperson of the appeal board, a member of the appeal board acts in contravention of subsection (3):
- (a) that person's membership on the appeal board is immediately terminated and that person is not eligible for reappointment to the appeal board; and

- (b) a decision of the appeal board in which the member participated in contravention of subsection (3) is not automatically invalidated, but the appeal board shall review the decision and may, within 3 months after the date of the decision, declare the decision to be void.
- (6) If, in the opinion of the vice-chairperson of the appeal board, the chairperson of the appeal board acts in contravention of subsection (3):
  - (a) that chairperson's membership on the appeal board is immediately terminated and that person is not eligible for reappointment to the appeal board; and
  - (b) a decision of the appeal board in which the chairperson participated in contravention of subsection (3) is not automatically invalidated, but the appeal board shall review the decision and may, within 3 months after the date of the decision, declare the decision to be void.

**Appeal board deposits**

- 33(1)** The deposit amounts payable to the ministry are set out in Table 1 of Part 3 of the Appendix for:
- (a) an appeal of a building official order pursuant to clause 31(1)(b) of the Act;
  - (b) an interpretation of a provision of a Construction Code pursuant to clause 32(1)(b) of the Act; or
  - (c) an exemption from construction standards pursuant to clause 33(1)(b) of the Act.
- (2) Subject to subsection (4), if the deposit required pursuant to clause (1)(a) is not paid within the period required by subsection 31(1) of the Act, the appeal is deemed to be dismissed and any further right of appeal is extinguished.
- (3) Subject to subsection (4), the appeal board shall not hear an application pursuant to section 32 or 33 of the Act before the applicant provides the deposit required pursuant to clause (1)(b) or (1)(c), as the case may be.
- (4) Subject to subsections (5) and (6), the chief codes administrator may waive any deposit mentioned in this section as part of an application to the appeal board if an applicant is able to demonstrate to the chief codes administrator's satisfaction that the applicant is unable to pay a deposit as a result of exceptional or unusual events or circumstances affecting the applicant.
- (5) The chief codes administrator may require an applicant to provide, within the period required by the chief codes administrator, evidence that is reasonably required in the circumstances to demonstrate to the satisfaction of the chief codes administrator that the applicant is unable to pay a deposit.
- (6) If an applicant fails to provide evidence at the request of the chief codes administrator in accordance with subsection (5), the chief codes administrator may refuse to waive the deposit for the applicant.



(7) The chief codes administrator may cancel a waiver of a deposit granted pursuant to subsection (4) if the chief codes administrator determines that:

(a) the evidence provided by the applicant in support of the applicant's application for a waiver of a deposit was incorrect with respect to a requirement affecting the applicant's eligibility for a waiver;

(b) the waiver was given in error; or

(c) there has been any other material change in circumstances that, in the opinion of the chief codes administrator, causes the applicant to no longer meet the requirements of subsection (4).

(8) As part of its decision, the appeal board may authorize a refund of the deposit paid pursuant to clause (1)(a), or portion of it, if the appeal board considers it appropriate to do so.

**Failure to appear**

**34(1)** If notice is given of a hearing pursuant to section 31, 32 or 33 of the Act and a party other than the applicant fails to attend that hearing, the appeal board may hear and decide the matter in the absence of that party.

(2) If notice is given of a hearing pursuant to section 31, 32 or 33 of the Act and an applicant fails to attend that hearing, the appeal board may dismiss the matter without conducting a hearing.

**Publication of appeal board decisions**

**35(1)** Subject to subsection (2), a summary of all appeal board decisions may be published in any manner the minister considers appropriate, including by publishing them on the ministry's website.

(2) Subject to subsection (3), any information that is, in the opinion of the chief codes administrator, third party identifying information must be severed before the summary of the appeal board's decision is published.

(3) A summary of an appeal board's decision may be withheld from publication if the chief codes administrator reasonably believes that third party identifying information cannot be severed from the decision.

## PART 8

### Service of Documents

**Service of documents**

**36(1)** For the purposes of clause 44(1)(f) of the Act, any notice, order or other document that is required to be served pursuant to the Act or these regulations may be served by email if:

(a) requested by the person;

(b) an email address has been provided by the person; and

(c) the person has consented in writing to receive the items by email.

(2) If a notice, order or other document is served by email pursuant to subsection (1), the sender is responsible for ensuring the original document is available for inspection at a later date, if requested by the recipient.

- (3) Notwithstanding subsection (1), the following documents may be served by email but must also be served by one other method authorized pursuant to clauses 44(1)(a) to (e) of the Act:
- (a) an administrative penalty;
  - (b) a discipline order;
  - (c) an order with respect to unsafe conditions pursuant to subsection 25(5) of the Act;
  - (d) the revocation of a permit pursuant to section 11 of these regulations.
- (4) If documents are served by email:
- (a) any documents attached to the email must be in a portable document format or commonly recognized file format accessible by the recipient; and
  - (b) the body of the email must include:
    - (i) the intended recipient's name;
    - (ii) the sender's name, address, telephone number and email address;
    - (iii) the date and time that the email is sent; and
    - (iv) the name and phone number of an individual to call in the event of any technical problem with the email or attachments.
- (5) For the purposes of subsection 44(3) of the Act, a notice, order or other document sent by email pursuant to this section is deemed to be received on the next business day after it was sent.
- (6) All emails sent or received by a local authority or a building official pursuant to this section are records, as defined by *The Local Authority Freedom of Information and Protection of Privacy Act*, and are subject to the requirements of that Act.

## PART 9 Accessibility Standards

### Definitions for Part

**37(1)** In this Part:

**“building area”** means the greatest horizontal area of a building above grade within the outside surface of exterior walls;

**“barrier-free”**, with respect to a building, a building area or a facility in a building, means that a person with a disability is able, without assistance, to approach, enter, pass to and from and make use of the building, building area or facility, as the case may be.

(2) Notwithstanding any other provision of this Part:

- (a) a building;
- (b) a building area; or
- (c) a facility in a building;

that, in the opinion of the appropriate local authority, is barrier-free is deemed to comply with the accessibility standards.

**Application of Part**

**38(1)** Subject to subsection (2), the owner of each building in Saskatchewan shall ensure that the building meets the accessibility standards.

(2) The accessibility standards do not apply to:

- (a) a building on which construction was commenced or completed before June 6, 1988, but the accessibility standards do apply to an alteration, renovation or change of occupancy of that building;
- (b) a building for which a permit was issued before June 6, 1988, but the accessibility standards do apply to an alteration, renovation or change of occupancy of that building;
- (c) a farm building;
- (d) any building or class of buildings that is exempted from the application of this Part by these regulations.

**Major occupancy change**

**39** The owner of the existing building shall ensure that the existing building is made barrier-free in conformance with the NBC if there is a change in the major occupancy of an existing building that:

- (a) has a building area in excess of 600 m<sup>2</sup>; and
- (b) is not barrier-free.

**Alterations and renovations**

**40** If an existing building or part of an existing building that is barrier-free is altered or renovated, the owner of the existing building or part of the existing building shall ensure that:

- (a) the existing building or part of the existing building remains barrier-free; and
- (b) the alterations or renovations are made barrier-free in compliance with the NBC.

**Additions**

**41(1)** Subject to subsection (2), if an addition is made to an existing building, the owner shall ensure that the following are barrier-free in conformance with the NBC:

- (a) the addition;
- (b) the existing building, if the addition has internal pedestrian connections with the existing building.

(2) Subsection (1) does not apply to an existing building:

- (a) that is not barrier-free; and
- (b) to which an addition is being made, if the addition is:
  - (i) a vertical addition to a building that has 600 m<sup>2</sup> or less of building area and the addition is one storey that has 600 m<sup>2</sup> or less of floor area;
  - (ii) a horizontal or vertical addition that is to be used as:
    - (A) an apartment building, boarding house, dormitory, convent, lodging house or monastery;

- (B) a shop, store or supermarket with a total retail floor space of less than 50 m<sup>2</sup>; or
  - (C) a subsidiary occupancy to an existing building that has a major occupancy described in paragraph (A) or (B); or
  - (iii) a horizontal addition where the resulting total building area would be 600 m<sup>2</sup> or less.
- (3) Unless a barrier-free path of travel is provided to an addition required by these regulations to be barrier-free from a barrier-free entrance to the existing building, the owner shall ensure that a barrier-free entrance that conforms to the NBC is provided to the addition.
- (4) If an existing building has a residential occupancy and an addition to the existing building is made to provide more residential suites:
- (a) the number of suites that are required to be barrier-free pursuant to the NBC is to be based on the sum of suites in the existing building and the addition; and
  - (b) the suites that are required to be barrier-free may be located in the existing building, the addition or both.
- (5) If an addition governed by this section is made to an existing building, the owner of the existing building shall ensure that facilities that are located in the building and that are necessary to enable full use of the addition are barrier-free.

**Certain facilities exempt**

**42** Notwithstanding any other provision of these regulations, a facility in a building is not required to comply with this Part if the facility:

- (a) existed before June 6, 1988; and
- (b) complied with:
  - (i) *The Accessibility Standards Regulations* and *The Building Standards Regulations*; or
  - (ii) *The Uniform Building and Accessibility Standards Regulations*, as those regulations existed on the day before these regulations come into force.

PART 10

**Repeal and Coming into Force**

**RRS c U-1.2 Reg 5 and U-1.2 Reg 6 repealed**

- 43(1)** *The Uniform Building and Accessibility Standards Regulations* are repealed.
- (2) *The Building and Accessibility Standards Administration Regulations* are repealed.

**Coming into force**

- 44(1)** Subject to subsection (2), these regulations come into force on the day on which section 1 of *The Construction Codes Act* comes into force.
- (2) If these regulations are filed with the Registrar of Regulations after the date on which section 1 of *The Construction Codes Act* comes into force, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

## Appendix

### Part 1

#### Amendments to the National Building Code of Canada 2015

1 The National Building Code of Canada 2015 is amended in the manner set forth in this Part.

2 Sentence 1.1.1.1.(3) of Division A is repealed.

3 Article 1.4.1.2. of Division A is amended:

(a) by adding the following definition after the definition of *Alteration*:

“*Alternative family care home* means a *dwelling unit* used as a single housekeeping unit where *care* is provided to the residents,

- that provides sleeping accommodation for not more than 10 occupants, and
- that is in a *building* where:
  - the occupancy of the building is either *residential occupancy* or *care occupancy*, and
  - there is not more than one other *dwelling unit* (See Note A-1.4.1.2.(1)”; and

(b) by adding the following definition after the definition of *Caisson*:

“*Capable of self-preservation* means that a person is capable of recognizing and responding to an emergency given his or her physical, cognitive and behavioural abilities, and is able to arise and walk, or transfer from a bed or chair to a means of mobility, and leave the *building* or move to a safe location on his or her own without the assistance of another person”.

4 Sentence A-1.4.1.2.(1) of the Notes to Part 1 of Division A is amended by adding the following information after the second paragraph of the definition of Care Occupancy:

“Care occupancies include occupancies within the following:

- the following buildings that are governed by *The Mental Health Services Act*:
  - an approved home
  - an approved facility providing care service without treatment
  - an in patient facility providing care service without treatment
- the following buildings that are governed by *The Personal Care Homes Act*:
  - a convalescent home
  - a hospice home
  - a personal care home
- buildings that are governed by *The Residential Services Act*:
- the following buildings that are governed by *The Youth Justice Administration Act, 2019*:
  - a custodial home
  - a place of open custody

- the following buildings that are governed by *The Youth Drug Detoxification and Stabilization Act*:
  - a detoxification home without treatment
  - a detoxification facility without treatment
- Any other home or other building similar to those mentioned above where *care* is provided”.

5 Article 1.3.1.1. of Division B is repealed and the following is substituted:

**“1.3.1.1. Effective Date**

- 1) Except as provided in Sentences (2) and (3) or otherwise in this Code, the documents referenced in this Code shall include all amendments, revisions, reaffirmations, reapprovals, addenda and supplements effective to 30 June 2014.
- 2) All references to CSA B149.1 ‘Natural Gas and Propane Installation Code’ will be a reference to the latest edition adopted pursuant to *The Gas Inspection Regulations*.
- 3) All references to CSA C22.1 ‘Canadian Electrical Code, Part 1’ will be a reference to the latest edition adopted pursuant to *The Electrical Inspection Regulations*”.

6 The following entry is added to Table 1.3.1.2. of Division B where it would appear alpha-numerically:

“ULC	Standard Method of Tests	3.4.6.16.(2)	
CAN/ULC-S132-16	for Emergency Exit and Emergency Fire Exit Hardware		”.

7 Article 3.1.2.5. of Division B is repealed and the following substituted:

**“3.1.2.5. Alternative Family Care Homes**

- 1) *Alternative family care homes* with 5 or fewer occupants-in-care and 10 or fewer total occupants are permitted to be classified as *residential occupancies* within the application of Part 9, but only if:
  - a) interconnected *smoke alarms* are installed in accordance with Article 9.10.19.3.,
  - b) carbon monoxide alarms are installed in accordance with Article 9.32.3.9., and
  - c) emergency lighting is provided in accordance with Article 9.9.12.3.
- 2) *Alternative family care homes* with 6 or more occupants-in-care and 10 or fewer total occupants are permitted to be classified as *residential occupancies* within the application of Part 3, but only if:
  - a) interconnected *smoke alarms* are installed in accordance with Article 3.2.4.20.,
  - b) carbon monoxide alarms are installed in accordance with Article 6.9.3.1.,

- c) emergency lighting is provided in accordance with Subsection 3.2.7, and
- d) either:
  - i) the occupants are *capable of self-preservation*, or
  - ii) the *building is sprinklered* throughout”.

**8** Sentence 3.2.5.12.(2) of Division B is repealed and the following substituted:

“**2**) Instead of the requirements of Sentence (1), NFPA 13R, ‘Installation of Sprinkler Systems in Low-Rise Residential Occupancies,’ is permitted to be used for the design, construction and installation of an automatic sprinkler system installed

- a) in a *building of residential occupancy* throughout that
  - i) is not more than 4 *storeys* in *building height* and conforms to Articles 3.2.2.47., 3.2.2.48., 3.2.2.50., 3.2.2.51., or 3.2.2.54., or
  - ii) is not more than 3 *storeys* in *building height* and conforms to Article 9.10.1.3., or
- b) in a *building of care occupancy* provided
  - i) it contains not more than 2 *suites of care occupancy*,
  - ii) it has not more than 10 occupants in each *suite*, and
  - iii) is not more than 3 *storeys* in *building height* and conforms to Articles 3.2.2.42. to 3.2.2.46.

(See Note A-3.2.5.12(2).)”.

**9** Sentence 3.2.5.12.(3) of Division B is repealed and the following substituted:

“**3**) Instead of the requirements of Sentence (1), NFPA 13D, ‘Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes,’ is permitted to be used for the design, construction and installation of an automatic sprinkler system installed

- a) in a *building of residential occupancy* throughout that contains not more than 2 *dwelling units*, or
- b) in a *building of care occupancy*, provided
  - i) it contains not more than 1 *suite of care occupancy*, it has not more than 10 occupants and a 30-minute water supply demand can be met, or
  - ii) it contains not more than 2 *suites of care occupancy*, it has not more than 5 occupants in each *suite* and a 30-minute water supply demand can be met.

(See Note A-3.2.5.12(2).)”.

**10** Clause 3.2.7.9.(1)(b) of Division B is amended by adding the words “and the *building* is within the scope of Subsection 3.2.6.” after “supplied to the *building*”.

**11** Sentence 3.3.2.7.(1) of Division B is amended by adding the words “locking or” before the word “latching” and by adding the words “lock or” before the word “latch”.

12 Sentence 3.4.6.16.(2) of Division B is amended by striking out the words “If a door is equipped with a latching mechanism, a device that will release the latch and allow the door to swing wide open” and replacing it with the words “If a door is equipped with a locking or latching mechanism, a device that complies with ULC-S132 ‘Standard Method of Tests for Emergency Exit and Emergency Fire Exit Hardware’ and that will release the lock or latch and allow the door to swing wide open”.

13 Sentence 3.4.6.16.(3) of Division B is amended by adding the words “lock or” before each occurrence of the word “latch”.

14 Sentence 3.5.4.1.(1) of Division B is amended by adding the words “that is more than three *storeys* in *building height*” after “If one or more elevators are provided in a *building*”.

15 The following Article is added after Article 3.8.2.11. of Division B:

**“3.8.2.12. Residential Occupancies**

1) Notwithstanding Clause 3.8.2.8.(2)(a), in a *building* of *residential occupancy*, except where *dwelling units* are intended to be individually controlled by separate *owners*, at least the greater of

- a) one, or
- b) 5%

of the *suites* required to be accessible by a *barrier-free* path of travel shall be *barrier-free* in conformance with Article 3.8.3.22. (See Article 9.5.2.3.)”.

16 Clause 3.8.2.8.(2)(a) of Division B is amended by adding the words “except as required in Article 3.8.2.12.” after “a suite of *residential occupancy* or a *suite* of *care occupancy*”.

17 The following Article is added after Article 3.8.3.21. of Division B:

**“3.8.3.22. Residential Occupancies**

1) Except as provided in this Article, *suites* within a *residential occupancy* that are required to be *barrier-free* shall conform to the applicable requirements of this Article.

2) In washrooms there shall be

- a) a floor space of at least 1 500 mm by 1 500 mm with no encroachment other than the water closet,
- b) a door that
  - i) swings outward, unless sufficient room is provided within the washroom to permit the door to be closed without interfering with a wheelchair,
  - ii) slides, or
  - iii) is a solid folding door,
- c) a water closet that conforms to Clauses 3.8.3.11.(1)(d) and (e) and Sentence 3.8.3.13.(1),



- d) a lavatory that conforms to Article 3.8.3.15.,
  - e) where a bathtub is provided, a bathtub equipped with
    - i) faucet handles of the lever type without spring loading,
    - ii) a pressure equalizing valve or an automatic thermostatic mixing valve controlled by a lever or other device operable with a closed fist from the seated position,
    - iii) a recessed soap holder that is within reach of a person in a seated position,
    - iv) an integral slip-resistant bottom,
    - v) grab bars that have
      - A) a horizontal section not less than 900 mm in length mounted on the back wall not less than 150 mm nor more than 300 mm above the rim of the bathtub, and
      - B) a vertical section continued from the horizontal section to rise not less than 600 mm from the horizontal section and located not less than 275 mm nor more than 325 mm from the end of the bathtub at which the controls are located, and
    - vi) where a shower is provided, a shower equipped
      - A) without shower doors, and
      - B) with a hand-held shower head with not less than 1 500 mm of flexible hose, located adjacent to the faucets and controls so that it can be reached from the seated position and equipped with a support so that it can operate as a fixed shower head.
- 3) In kitchens there shall be
- a) a clearance of not less than 1 500 mm between counters and all opposing base cabinets, countertops, appliances or walls, and
  - b) a clear turning circle of not less than 1 500 mm in diameter below countertop height.
- 4) In sleeping rooms there shall be a clear turning circle of not less than 1 500 mm in diameter on one side of the bed.
- 5) Balconies shall be *barrier-free* and shall conform to the size requirements of Sentence 3.3.1.7.(4).
- 6) Kitchen sinks, laundry sinks and other types of sinks shall have
- a) faucet handles of the lever type without spring loading,
  - b) no sharp edges or rough corners, and
  - c) all exposed pipes 1 200 mm or less above the floor insulated or otherwise protected where they may constitute a burn hazard”.

18 Article 6.9.3.1. of Division B is repealed and the following substituted:

**“6.9.3.1. Carbon Monoxide Alarms**

- 1) This Article applies to every *building* that contains a *residential occupancy*, a *care occupancy* with individual *suites*, a *care occupancy* containing sleeping rooms not within a *suite*, a *treatment occupancy* or a *detention occupancy*, and that also contains
  - a) a fuel-burning *appliance*, or
  - b) a *storage garage*.
- 2) Carbon monoxide (CO) alarms required by this Article shall
  - a) conform to CAN/CSA-6.19, ‘Residential Carbon Monoxide Alarming Devices,’
  - b) be equipped with an integral alarm that satisfies the audibility requirements of CAN/CSA-6.19, ‘Residential Carbon Monoxide Alarming Devices,’
  - c) have no disconnect switch between the overcurrent device and the CO alarm, where the CO alarm is powered by the electrical system serving the *suite* (see Note A-6.9.3.1.(2)(c)), and
  - d) be mechanically fixed at a height above the floor as recommended by the manufacturer.
- 3) Where a fuel-burning *appliance* is installed in a *suite of residential occupancy*, a *suite of care occupancy*, a *treatment occupancy* or in a *detention occupancy*, a CO alarm shall be installed
  - a) inside each bedroom, or
  - b) outside each bedroom, within 5 m of each bedroom door, measured following corridors and doorways.
- 4) Where a fuel-burning *appliance* is installed in a *service room* that is not in a *suite of residential occupancy*, a *suite of care occupancy*, a *treatment occupancy* or in a *detention occupancy*, a CO alarm shall be installed
  - a) either inside each bedroom, or if outside, within 5 m of each bedroom door, measured following corridors and doorways, in every *suite of residential occupancy* or *suite of care occupancy* that shares a wall or floor/ceiling assembly with the *service room*, and
  - b) in the *service room*.
- 5) For each *suite of residential occupancy*, *suite of care occupancy*, *treatment occupancy* or *detention occupancy* that shares a wall or floor/ceiling assembly with a *storage garage* or that is adjacent to an attic or crawl space to which the *storage garage* is also adjacent, a CO alarm shall be installed
  - a) inside each bedroom, or
  - b) outside each bedroom, within 5 m of each bedroom door, measured following corridors and doorways”.

19 The following Article is added after Article 8.1.1.3. of Division B:

**“8.1.1.4. Occupational Health and Safety**

1) In the case of conflict between the provisions of this part and *The Occupational Health and Safety Regulations, 2020*, the provisions of *The Occupational Health and Safety Regulations, 2020* govern”.

20 Sentence 9.9.6.8.(1) of Division B is amended by adding the words “lock or” before the word “latch”.

21 Article 9.10.2.2. of Division B is repealed and the following substituted:

**“9.10.2.2. Alternative Family Care Homes**

1) *Alternative family care homes* are permitted to be classified as *residential occupancies* (Group C) provided that the home conforms to Article 3.1.2.5.”.

22 Sentence 9.10.15.1.(1) of Division B is repealed and the following substituted:

**“1) This Subsection applies to**

a) *buildings* that contain only *dwelling units* and have not more than one *dwelling unit* above another *dwelling unit*; and

b) houses with a secondary suite including their common spaces.

(See Note A-9.10.15.1(1).)”.

23 Sentence A 9.10.15.1.(1) of the Notes to Part 9 of Division B is repealed and replaced with the following:

**“A 9.10.15.1.(1) Application of Subsection 9.10.15.**

The buildings to which Subsection 9.10.15. applies include:

- traditional individual detached houses with or without a secondary suite,
- semi detached houses (doubles) where each house may contain a secondary suite,
- row houses, where any house may contain a secondary suite (see Sentence 9.10.11.2.(1)), and
- stacked dwelling units where one of them is a secondary suite.

Subsection 9.10.15. does not apply to stacked row houses or multiple unit residential buildings containing more than 4 total units including duplex units or secondary suites.”.

24 Article 9.32.3.9. of Division B is repealed and the following substituted:

**“9.32.3.9. Carbon Monoxide Alarms (See Note A-9.32.3.9.)**

1) This Article applies to every *building* that contains a *residential occupancy*, a *care occupancy* with individual *suites*, a *care occupancy* containing sleeping rooms not within a *suite* or an *alternative family care home*, and that also contains

- a) a fuel-burning *appliance*, or
- b) a *storage garage*.

- 2) Carbon monoxide (CO) alarms required by this Article shall
  - a) conform to CAN/CSA-6.19 'Residential Carbon Monoxide Alarming Devices,'
  - b) be equipped with an integral alarm that satisfies the audibility requirements of CAN/CSA-6.19 'Residential Carbon Monoxide Alarming Devices,'
  - c) have no disconnect switch between the overcurrent device and the CO alarm, where the CO alarm is powered by the *dwelling unit's* electrical system, and
  - d) be mechanically fixed at a height recommended by the manufacturer.
- 3) Where a room contains a solid-fuel-burning *appliance*, a CO alarm conforming to CAN/CSA 6.19 'Residential Carbon Monoxide Alarming Devices' shall be mechanically fixed
  - a) at the manufacturer's recommended height where these instructions specifically mention solid-fuel-burning *appliances*, or
  - b) in the absence of specific instructions related to solid-fuel-burning *appliances*, on or near the ceiling.
- 4) Where a fuel-burning *appliance* is installed in a *suite of residential occupancy*, in a *suite of care occupancy* or in an *alternative family care home*, a CO alarm shall be installed
  - a) inside each bedroom, or
  - b) outside each bedroom, within 5 m of each bedroom door, measured following corridors and doorways.
- 5) Where a fuel-burning *appliance* is installed in a *service room* that is not in a *suite of residential occupancy*, a *suite of care occupancy* or an *alternative family care home*, a CO alarm shall be installed
  - a) either inside each bedroom, or if outside, within 5 m of each bedroom door, measured following corridors and doorways, in every *suite* of *residential occupancy* or *suite of care occupancy* that shares a wall or floor/ceiling assembly with the *service room*, and
  - b) in the *service room*.
- 6) For each *suite* of residential occupancy, a *suite of care occupancy* or an *alternative family care home* that shares a wall or floor/ceiling assembly with a *storage garage* or that is adjacent to an attic or crawl space to which the *storage garage* is also adjacent, a CO alarm shall be installed
  - a) inside each bedroom, or
  - b) outside each bedroom, within 5 m of each bedroom door, measured following corridors and doorways.
- 7) Where CO alarms are installed in a house with a *secondary suite*, including their common spaces, the CO alarms shall be wired so that the activation of any one CO alarm causes all CO alarms within the house with a *secondary suite*, including their common spaces, to sound".

**Part 2****Model Building Bylaw (title for reference purposes only)****LOCAL AUTHORITY**


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 (Name and ID Number)
**BYLAW NO.**, \_\_\_\_\_**A BYLAW RESPECTING BUILDINGS**

Pursuant to section 18 of the Act, this building bylaw is deemed to have been adopted by the local authority as the building bylaw pursuant to section 17 of the Act on the day after the date set by the regulations by which the building bylaw was required to be adopted by the local authority as follows: or

The Council of the \_\_\_\_\_ of \_\_\_\_\_  
in the Province of Saskatchewan enacts as follows:

**SHORT TITLE**

**1** This bylaw may be cited as the Building Bylaw.

**PURPOSE OF THE BUILDING BYLAW**

**2** The purpose of this bylaw is to provide for the administration and enforcement of the Act, the regulations, the National Building Code of Canada, the National Energy Code of Canada for Buildings, ministerial interpretations and Saskatchewan Construction Standards Appeal Board orders and building official orders within the local authority.

**INTERPRETATION/LEGISLATION**

**3** Definitions contained in *The Construction Codes Act*, *The Building Code Regulations* and *The Energy Code Regulations* shall apply in this building bylaw.

“**Act**” means *The Construction Codes Act*.

“**building official**” means a person who holds a building official licence.

“**competent person**” means a person who is recognized by the local authority as having:

- (a) a degree, certificate or professional designation; or
- (b) the knowledge, experience and training necessary to design or review the design and training.

“**local authority**” means the municipality to which this Model Building Bylaw applies.

“**NBC**” means the edition and provisions of the National Building Code of Canada, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and the regulations.

“**NECB**” means the edition and provisions of the National Energy Code of Canada for Buildings, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and the regulations.

**“occupancy certificate”** means a certificate issued with respect to the approved use or occupancy of a building.

**“owner”** means:

- (a) any person who has any right, title, estate or interest in land, improvements or premises other than that of a mere occupant, tenant or mortgagee;
- (b) any person, firm or corporation that controls the property under consideration; or
- (c) if the building is owned separately from the land on which the building is located, the owner of the building.

**“owner’s representative”** means any person, company, employee or contractor who has authority to act on behalf of an owner.

**“permit”** means written authorization issued by the local authority or its building official in the form of a building permit.

**“plan review”** means the examination of building drawings and related documents by a building official to ascertain whether those drawings and documents meet the requirements of the Act and the regulations.

**“regulations”** means *The Building Code Regulations* and *The Energy Code Regulations*.

**“SAMA fee”** means a fee charged to the local authority by the Saskatchewan Assessment Management Agency with respect to the work.

**“value of construction”** means the total costs to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour and overhead, and profit of the contractor and subcontractors.

**“work”** means any construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building.

#### **SCOPE OF THE BYLAW**

- 4 This building bylaw applies to all work undertaken or to be undertaken within the geographical jurisdiction of the local authority.

#### **GENERAL**

- 5(1) It is the duty of every owner or the owner’s representative of a building in Saskatchewan to ensure that the building and work is in accordance with the Act, the regulations, any associated codes, interpretations and orders and any bylaws adopted by the local authority with which the building is associated.
- (2) It shall be the responsibility of the owner or the owner’s representative to arrange for all permits, inspections and certificates required by any other applicable bylaws, Acts and regulations.
- (3) A building or part of a building for which a permit has been granted shall not be occupied before the issuance of an occupancy certificate by the local authority or the building official pursuant to clause 16(11)(h) of the Act.

- (4) The provisions of this building bylaw apply to buildings greater than 10 m<sup>2</sup> (107.6 ft<sup>2</sup>) in building area except as otherwise exempted by the Act or the regulations.

**PERMIT – ISSUANCE**

- 6(1) Every application for a permit for work shall be on the form provided by the local authority, and shall be accompanied by a minimum of two sets of plans and specifications of the proposed building and work.
- (2) Every permit application shall be reviewed and approved by the building official including plan review and approval.
- (3) If the work described in an application for a permit, to the best of the knowledge of the local authority or the building official, complies with the requirements of this building bylaw, the Act, or the regulations, the local authority or the building official shall, on receipt of the required fee, issue a permit on the form provided by the local authority. In addition, one set of the approved plans and specifications will be returned to the owner or the owner's representative with the permit.
- (4) A permit issued pursuant to this building bylaw must include:
- (a) the name of the person, or company to whom the permit is issued;
  - (b) the period for which the permit is valid;
  - (c) a statement of all fees, deposits or bonds charged for the permit;
  - (d) the scope of work authorized by the permit;
  - (e) the municipal address or legal description of the property on which the work described in the permit is located;
  - (f) the buildings or portion of buildings to which the permit applies;
  - (g) the date of completion of the stages of construction for which a permit holder must inform the local authority;
  - (h) any conditions that the permit holder is required to comply with; and
  - (i) any information required by this building bylaw.
- (5) No person, or company to whom a permit is issued pursuant to the Act shall fail to comply with the terms and conditions of the permit.
- (6) Work must not commence before a permit is issued.
- (7) The permit fee shall be calculated according to the sum of the following:
- (a) a permit administration fee listed in a fee bylaw for the processing, handling and issuance of a permit;
  - (b) the fees for plan review, field inspection of construction and enforcement in accordance with a fee bylaw or the agreement between the provider of building official services and the local authority;
  - (c) the fees charged by the Saskatchewan Assessment Management Agency; and
  - (d) a deposit, if required, in an amount determined by the local authority.
- (8) If a deposit is collected it shall, on request by the owner or owner's representative, be refundable on satisfactory completion of the work or on approval of use or occupancy of the building by the local authority or the building official.

- (9) All permit fees and deposits will be collected before the permit is issued and subject to any applicable taxes.
- (10) The local authority or the building official may establish the value of construction for the work described in an application for a permit, for the purpose of calculating a permit fee, based on established current construction costs, the owner's or the owner's representative statement of costs or constructor's contract values, or similar methods selected by the local authority or the building official.
- (11) It is the responsibility of the owner or the owner's representative to ensure that all notifications required by section 7 of the Act and this building bylaw are given to the local authority and that all inspections are scheduled and completed. Failure to do so may result in additional fees for follow-up inspections.
- (12) The owner or the owner's representative will be invoiced by the local authority for additional inspection fees and payment of the inspection fees will be due on receipt of an invoice. Unpaid inspection fees will be considered a debt due to the local authority and may be recovered from the owner of the land or premises in or on which the work was carried out as per the Act.
- (13) The local authority may, at its discretion, rebate a portion of a permit fee or deposit where work is reduced in scope or discontinued, or where other exceptional circumstances occur.

#### **PERMITS – REFUSAL TO ISSUE**

- 7(1) The local authority may refuse to issue a permit if:
- (a) the proposed work described on the permit application would contravene:
    - (i) the Act;
    - (ii) the regulations;
    - (iii) an order of the appeal board;
    - (iv) a written interpretation of the minister pursuant to section 8 of the Act; or
    - (v) the local authority's building bylaw;
  - (b) the person who designed or reviewed the design of a proposed building that is within the scope of Part 9 of the NBC is not a competent person;
  - (c) the person who designed or completed a design review of a proposed building that is within the scope of the NECB is not an architect or engineer;
  - (d) the application for a permit is incomplete;
  - (e) any fees, deposits or bonds required pursuant to the local authority's building bylaw for the issuance of a permit have not been paid; or
  - (f) the proposed work described on the permit application would contravene any other Act, regulations or bylaw that applies to the proposed work.
- (2) Where the local authority refuses to issue a permit pursuant to subsection (1), the local authority shall:
- (a) provide written notice to the applicant as to the reasons for the local authority's refusal to issue a permit; and



(b) refund any fee or deposit paid as part of the permit application for work pursuant to the Act, less any fees paid for:

- (i) plan review; and
- (ii) permit application or administration.

#### **PERMITS – REVOCATION**

**8(1)** The local authority may revoke a permit issued pursuant to the Act:

- (a) if the holder of the permit requests in writing that it be revoked;
  - (b) if the permit was issued on mistaken, false or incorrect information;
  - (c) if the permit was issued in error;
  - (d) subject to subsection (2), if, after 6 months after the permit's issuance, the work for which the permit was issued has not, in the opinion of the local authority's building official, been seriously commenced and no written agreement for the delay has been given by the local authority; or
  - (e) subject to subsection (2), if the work for which the permit was issued is, in the opinion of the local authority's building official, substantially suspended or discontinued for a period of more than 6 months after the permit's issuance and no written agreement for the delay has been given by the local authority.
- (2) If the local authority revokes a permit pursuant to subsection (1) it shall provide written notice to the permit holder as to the reasons for the revocation.

#### **PERMITS – EXPIRY**

**9(1)** The expiry of a permit does not relieve the owner or the owner's representative from the obligation to complete the work approved in the permit.

- (2) All permits issued pursuant to this building bylaw shall expire on the date stated in the permit, or if no date is stated:
- (a) twenty-four months from date of issue;
  - (b) six months from date of issue if work is not commenced within that period;
  - (c) on the date specified by the local authority if work has not seriously commenced and is suspended for a period of six months; or
  - (d) on the date specified by the local authority if work has been suspended with written permission by the local authority or building official and the agreed upon period has been exceeded.
- (3) An owner or the owner's representative that does not complete all the work listed on a permit before the permit expires shall apply to the local authority that issued the permit do one of the following:
- (a) revoke the permit;
  - (b) extend the term of the permit;
  - (c) vary the condition of the permit.
- (4) The local authority may revoke, extend or vary the conditions of a permit on written application of the permit holder and subject to any condition or fees listed in the bylaw.

**ENFORCEMENT**

**10** The local authority or the building official may take any measures as permitted by section 24, 25 or 26 of the Act and sections 13 and 14 of *The Building Code Regulations* for the purpose of ensuring compliance with this building bylaw.

**NOTIFICATION**

**11(1)** The owner or the owner's representative of a building to be constructed shall ensure that the local authority is notified of:

- (a) when excavation is to be commenced;
  - (b) when the foundation is to be placed;
  - (c) when a superstructure is to be placed on the foundation;
  - (d) any other event at the time required by the permit under which work has been undertaken; and
  - (e) any other specified event at the specified time.
- (2) Before commencing work at a building site, the owner or the owner's representative shall give notice to the local authority of:
- (a) the date on which the owner or the owner's representative intends to commence the work; and
  - (b) subject to subsection (8), the name, address and telephone number of:
    - (i) the constructor or other person in charge of the work;
    - (ii) the designer of the work;
    - (iii) the person or firm that is to review the work to determine whether or not the construction conforms to the design; and
    - (iv) any inspection or testing agency that is engaged to monitor the work.
- (3) During the course of construction, the owner or the owner's representative shall give notice to the local authority of:
- (a) subject to subsection (8), any change in, or termination of, the employment of a person or firm mentioned in clause (2)(b);
  - (b) the owner's or owner's representative intent to do any work that has been ordered by a building official or local authority to be inspected during construction;
  - (c) the owner's or owner's representative intent to enclose work that has been ordered by a building official or local authority to be inspected before enclosure;
  - (d) subject to subsection (8), any proposed deviation from the plans approved and permitted by the local authority;
  - (e) subject to subsection (8), any construction undertaken that deviates from the plans approved and permitted by the local authority; and
  - (f) the completion of work.

- (4) Subject to subsection (8), the owner or the owner's representative of a building under construction shall give notice to the local authority of:
- (a) any change in ownership or change in address of the owner or the owner's representative that occurs before the issuance of an occupancy certificate as soon as the change occurs; and
  - (b) the owner's or owner's representative intention to occupy a portion of the building if the building is to be occupied in stages.
- (5) The owner of a building or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is situated shall submit a written report to the local authority of the occurrence of the following that causes or has the potential to cause serious injury or loss of life:
- (a) structural failure of the building or part of the building;
  - (b) failure of any equipment, device or appliance that is regulated by the Act or the regulations.
- (6) A report submitted pursuant to subsection (5) must:
- (a) contain:
    - (i) the name and address of the owner;
    - (ii) the address or location of the building involved in the failure;
    - (iii) the name and address of the constructor of the building; and
    - (iv) the nature of the failure; and
  - (b) be submitted to the local authority within 15 days after the occurrence of the failure mentioned in clause (5)(a) or (b).
- (7) On receipt of the report pursuant to subsection (5), the local authority may require an owner to do the following:
- (a) provide any other information that the building official or local authority may consider necessary;
  - (b) complete any additional work that is necessary to ensure compliance.
- (8) Notice given pursuant to clause (2)(b), (3)(a), (3)(d), (3)(e) or subsection (4) is to be in writing.

#### **SPECIAL CONDITIONS**

**12(1)** An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Parts 3, 5, 6 and 7 of the NBC shall have an architect or engineer complete the design or design review of:

- (a) the building; and
  - (b) all building systems.
- (2) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure that is within the scope of Part 4 of the NBC shall have an architect or engineer complete:
- (a) the design or design review of the structure;

- (b) an inspection of construction of the structure to ensure compliance with the design; and
  - (c) the reviews required by the NBC.
- (3) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure within the scope of the NECB shall have an architect or engineer complete:
  - (a) the design or design review of the structure;
  - (b) the inspection of construction of the structure to ensure compliance with the design; and
  - (c) the reviews required by the NECB.
- (4) In addition to the requirements of subsection (1), (2) or (3), the local authority or building official shall require that an engineer or architect provide:
  - (a) a Commitment for Field Review letter as part of the permit application for work; and
  - (b) an Assurance of Field Review and Compliance letter, on completion of the work, providing assurance that the work conforms to the engineer's or architect's design.
- (5) An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Part 9 of the NBC shall ensure that a competent person has designed or reviewed the design of the building.
- (6) An owner or the owner's representative shall ensure that copies of any inspection or review reports made pursuant to this section are made available to a building official or the local authority on the request of the building official or local authority, as the case may be.
- (7) No owner of a building or an owner's representative shall cause or allow the ground elevations of a building to be changed so as to place in contravention of the NBC:
  - (a) the building or part of the building; or
  - (b) an adjacent building.
- (8) If the property boundaries of a building lot are changed so as to place a building or part of a building in contravention of the NBC, the owner or the owner's representative shall immediately alter the building or part of the building to bring it into compliance with the NBC.

#### **PENALTY**

- 13(1)** Any person who contravenes any of the provisions of this building bylaw may be subject to the penalties provided in Part 8 of the Act.
- (2) Conviction of a person or corporation for breach of any provision of this building bylaw shall not relieve the person or corporation from compliance with the Act and regulations.

#### **REPEAL OF BYLAW(S)**

- 14** On enactment of this building bylaw, all previous building bylaws, including building bylaw amendments, are repealed.

**Part 3****TABLE 1****Examination and Licence Fees for Building Officials**

<i>Item</i>	<i>Fee/Deposit</i>
1. Building Official Class 1, 2 or 3 examination	\$200
2. Building Official Class 1, 2 or 3 re-marking of examination	50
3. Building Official Class 1 licence	50 for one year, 200 for five years
4. Building Official Class 2 licence	50 for one year, 200 for five years
5. Building Official Class 3 licence	50 for one year, 200 for five years
6. Building Official Temporary licence	50 per year
7. Building Official Restricted licence	50 per year
8. Duplicate licence	25
9. Appeal of a building official's order	200
Application for an exemption from accessibility standards	200
Application for an interpretation of a provision of a Construction Code	500

**SASKATCHEWAN REGULATIONS 125/2021***The Construction Codes Act*

Sections 5 and 45

Order in Council 596/2021, dated December 1, 2021

(Filed December 2, 2021)

## PART 1

**Preliminary Matters****Title**

1 These regulations may be cited as *The Energy Code Regulations*.

**Definitions and interpretation**

2(1) In these regulations:

“**Act**” means *The Construction Codes Act*;

“**addition**” means any new construction expanding an existing building, either horizontally or vertically, that is a conditioned space and increases the building’s floor surface area by more than 10 square metres;

“**existing building**” means a building:

- (a) on which work was commenced or completed before June 6, 1988; or
- (b) on which work was not commenced but for which a valid building permit was issued before June 6, 1988 pursuant to a bylaw of the appropriate local authority;

“**NECB**” means the edition and provisions of the National Energy Code of Canada for Buildings, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and these regulations;

“**owner’s representative**” means any person, corporation, employee or contractor who has authority to act on behalf of an owner;

“**permit**” means a permit issued pursuant to *The Construction Codes Act*;

“**work**” means any design, construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building.

(2) Words, phrases, symbols or abbreviations used in the NECB that are not defined in the Act, regulations pursuant to the Act or the NECB have the meanings that are commonly assigned to them in the context in which they are used in the NECB, taking into account the specialized use of terms within the various trades and professions to which the words and phrases apply.

(3) For the purposes of these regulations, the Provincial Capital Commission is a local authority.

PART 2  
**Adoption and Application of Energy Codes**

**Code**

- 3**(1) The National Energy Code of Canada for Buildings 2017 is declared to be in force, including revisions and errata issued by the Canadian Commission on Building and Fire Codes of the National Research Council of Canada from time to time.
- (2) Notwithstanding subsection (1) but subject to subsection (4), the edition of the NECB that was in force on the day that the permit was issued applies to any work:
- (a) for which a permit is issued before the day on which an edition of the NECB is declared to be in force or any revisions, errata or amendments come into force; and
  - (b) that is not completed on the day on which that edition is declared to be in force.
- (3) No person shall fail to comply with the edition of the NECB that is in force at the time the permit for the work to be undertaken was issued.
- (4) Notwithstanding any other provision of this section, the NECB does not apply to the alteration, repair, renovation or relocation of a building to which construction standards apply and for which construction began before January 1, 2019.
- (5) With respect to the edition of the NECB that is adopted pursuant to this section, the minister shall cause information respecting the edition of the NECB that is in force, the period for which the NECB is in force and where that edition may be accessed:
- (a) to be posted on the website of the ministry; and
  - (b) to be made public in any other manner that the minister considers appropriate.

**Compliance with *The Building Code Regulations***

- 4** Any person to whom or corporation to which the Act and these regulations apply shall also comply with the requirements of *The Building Code Regulations* with respect to work on a proposed or existing building to which the NECB applies.

**Permits**

- 5** Part 3 of *The Building Code Regulations* applies, with any necessary modification, to a permit issued pursuant to the Act with respect to work to which the NECB applies.

PART 3  
**Owner's Responsibilities**

**Review by architect or engineer**

- 6** An owner who undertakes to construct or have constructed a building within the scope of the NECB shall have an architect or engineer complete:
- (a) the design or design review of the structure;
  - (b) an inspection of construction of the structure to ensure compliance with the design; and
  - (c) the reviews required by the NECB.

**Compliance with NECB**

7 No owner or owner's representative shall allow or cause a building that is subject to the NECB to cease to comply with the edition of the NECB that applies to that building as a result of subsequent work on or to that building.

PART 4  
**Coming into Force**

**Coming into force**

8(1) Subject to subsection (2), these regulations come into force on the day on which section 1 of *The Construction Codes Act* comes into force.

(2) If these regulations are filed with the Registrar of Regulations after the date on which section 1 of *The Construction Codes Act* comes into force, these regulations come into force on the day on which they are filed with the Registrar of Regulations.



**SASKATCHEWAN REGULATIONS 126/2021***The Construction Codes Act*

Sections 5 and 45

Order in Council 597/2021, dated December 1, 2021

(Filed December 2, 2021)

## PART 1

**Preliminary Matters****Title**

1 These regulations may be cited as *The Plumbing Code Regulations*.

**Definitions and interpretation**

2(1) In these regulations:

“**Act**” means *The Construction Codes Act*;

“**chief plumbing administrator**” means an individual appointed by a local authority pursuant to section 7 to oversee plumbing inspections within that local authority;

“**chief plumbing inspector**” means the person appointed pursuant to section 6;

“**communal sewage works**” means any works used in the collection, storage, transmission, treatment or disposal of sewage for more than 1 property;

“**communal waterworks**” means a system of piping and appurtenances used in the supply, collection, treatment, storage or distribution of water for more than 1 property;

“**competent person**” means a person who is recognized by the appropriate local authority as having:

(a) a degree, certificate or professional designation that is relevant to water services or building sewers; or

(b) the knowledge, experience and training necessary to properly install or design:

(i) a water service; or

(ii) a building sewer;

“**CSA**” means the CSA Group;

“**CSA Standards**” means the standards published by the CSA Group;

“**inspection**” means the inspection of work respecting plumbing systems to ascertain compliance with the Act and regulations;

“**local authority**” means a local authority mentioned in section 4;

“**manufactured structure**” means a structure, all or a significant proportion of which is built at an off-site location, that is intended for permanent or year-round living or other use;

“**mobile home**” means a manufactured structure, consisting of single or multiple modules, that is or may be equipped with running gear and that is intended for relocation;

“**NPC**” means the edition and provisions of the National Plumbing Code of Canada, including appendices, revisions and errata, subject to the amendments set out in Appendix A, declared to be in force pursuant to the Act and these regulations;

“**owner’s representative**” means any person, corporation, employee or contractor who has authority to act on behalf of an owner;

“**permit**” means a permit issued pursuant to section 23;

“**plan review**” means the examination of building drawings and related documents to ascertain whether they meet the requirements of the Act and these regulations;

“**plumbing system**” means the whole or any part of a drainage system, a venting system or a water system, but does not include a private sewage works;

“**private sewage works**” means private sewage works as defined in *The Private Sewage Works Regulations*;

“**reclaimed water**” means sewage or another source of water that is typically discharged after a single use but that is recovered for the purposes of water reuse;

“**trailer**” means a structure:

- (a) designed to provide a temporary living accommodation for travel, vacation or recreational use;
- (b) that is driven, towed or transported; and
- (c) having an overall length not exceeding 12.5 metres and an overall width not exceeding 2.6 metres, the width being measured as the sum of the distances from the vehicle centre line to the outmost projections on each side;

“**water reuse**” means the practice of treating and utilizing reclaimed water for the purposes of toilet and urinal flushing within:

- (a) a single family dwelling unit that is occupied by the owner of the unit;
- (b) any public building; or
- (c) if approved by the local authority, any other building;

“**work**” means:

- (a) any design, installation, construction, addition, renovation, alteration, repair, removal or operation of a plumbing system; or
- (b) the connection of a plumbing system to communal sewage works or communal waterworks.

(2) Unless otherwise provided for in the Act or these regulations, words, symbols and abbreviations used in these regulations that are defined in the NPC have the same meaning in these regulations as in the NPC.

(3) In these regulations, a reference to a local authority with respect to a plumbing system is a reference to the local authority that has jurisdiction over the area in which the plumbing system is to be designed, installed, constructed, extended, renovated, altered, repaired, removed, operated or connected to communal sewage works or communal waterworks.

**Application of regulations**

3(1) Subject to subsection (2), these regulations apply to the design, installation, construction, addition, renovation, alteration, repair, removal or operation of plumbing systems and the connection of plumbing systems to communal waterworks and communal sewage works.

(2) These regulations do not apply to private sewage works.

**Local authorities**

4 For the purposes of clause 45(d) of the Act, the following are prescribed as local authorities and each has the duty to administer and enforce the Act, these regulations and any adopted codes, standards, minister's interpretations, appeal board interpretations and orders made pursuant to these regulations for buildings within its geographical or jurisdictional area:

- (a) the City of Lloydminster;
- (b) the City of Regina;
- (c) the City of Saskatoon;
- (d) the Global Transportation Hub;
- (e) the Technical Safety Authority of Saskatchewan.

**PART 2**

**National Plumbing Code**

**National Plumbing Code of Canada**

5(1) The National Plumbing Code of Canada 2015, issued by the Canadian Commission on Building and Fire Codes of the National Research Council of Canada, as amended from time to time, including any appendices, revisions and errata is adopted and declared to be in force, subject to the amendments set out in Appendix A.

(2) Notwithstanding subsection (1), the edition of the NPC that was in force on the day on which the permit was issued applies to any work:

- (a) for which a permit is issued before the day on which an edition of the NPC is declared to be in force or any appendix, revision or errata comes into force; and
- (b) that is not completed on the day on which that edition is declared to be in force.

(3) No person shall fail to comply with the edition of the NPC that is in force at the time the permit for the work to be undertaken was issued.

(4) With respect to the edition of the NPC that is adopted pursuant to this section, the minister shall cause information respecting the edition of the NPC that is in force, the period for which the NPC is in force and where that edition may be accessed:

- (a) to be posted on the website of the ministry; and
- (b) to be made public in any other manner that the minister considers appropriate.

### PART 3 Plumbing Inspectors

#### Chief plumbing inspector

**6(1)** The chief plumbing inspector is the individual appointed for the purposes of section 26 of *The Technical Safety Authority of Saskatchewan Act*.

(2) The chief plumbing inspector may advise and provide recommendations and assistance to local authorities or any other persons respecting the following:

- (a) the promotion of compliance with the NPC;
- (b) the establishment of a plumbing inspector services agreement or an interjurisdictional area to plan, organize, and deliver plumbing inspector services;
- (c) the standards for plumbing inspector services;
- (d) any other matter that the minister may direct.

(3) The chief plumbing inspector has the powers of a plumbing inspector pursuant to section 9.

#### Chief plumbing administrator

**7(1)** A local authority may appoint a chief plumbing administrator to oversee plumbing inspections within the local authority.

(2) A chief plumbing administrator has the powers of a plumbing inspector pursuant to section 9.

#### Plumbing inspectors

**8(1)** On the request of a local authority, the chief plumbing inspector may appoint any competent person to act as a plumbing inspector within the local authority.

(2) A chief plumbing administrator may appoint any competent person to act as plumbing inspector within the jurisdiction of the local authority that appointed the chief plumbing administrator.

#### Powers of plumbing inspectors

**9(1)** A plumbing inspector appointed pursuant to section 8 has the powers of a building official pursuant to section 24 of the Act with respect to ensuring compliance with these regulations.

(2) A plumbing inspector who is satisfied that these regulations, a plumbing bylaw or the terms and conditions of a plumbing permit are being contravened may issue an order in writing in accordance with section 25 of the Act.

(3) No plumbing inspector shall use the powers provided in subsection (1) or (2) to enforce any bylaw other than a plumbing bylaw passed in accordance with the Act.

(4) Subject to subsection (5), no plumbing inspector shall inspect any work on behalf of a local authority with respect to any building in the local authority's jurisdiction that the plumbing inspector has performed or in which the plumbing inspector has any direct or indirect interest.

(5) A plumbing inspector may inspect any work on behalf of a local authority with respect to any building in the local authority's jurisdiction that the plumbing inspector has performed or in which the plumbing inspector has any direct or indirect interest with prior written permission from the local authority.

**Form and content of plumbing inspector orders**

**10** An order pursuant to subsection 9(2) must:

- (a) be written in a legible manner;
- (b) identify the date on which the order is issued;
- (c) include:
  - (i) the name of the person to whom the order is issued;
  - (ii) the municipal address or legal description of the property on which the thing, process or activity that is the subject-matter of the order is located;
  - (iii) the name of the plumbing inspector who is issuing the order; and
  - (iv) the local authority under whose appointment the plumbing inspector is acting;
- (d) state that it is an order pursuant to the Act;
- (e) identify the provision of the Act pursuant to which the order is issued;
- (f) identify the provision of the Act, regulation, code or bylaw, or term or condition of a permit, that has been contravened;
- (g) identify:
  - (i) the actions that are ordered to occur;
  - (ii) the actions that are ordered to cease occurring; or
  - (iii) any combination of actions that are ordered to occur or cease occurring;
- (h) identify the date by which any action or cessation of action required pursuant to clause (g) must be completed;
- (i) identify the date by which any tests or samples that may be required pursuant to the order must be submitted to the plumbing inspector named in subclause (c)(iii) or to the local authority mentioned in subclause (c)(iv);
- (j) include information and instructions with respect to the procedure to file an appeal of the order with the chief codes administrator;

(k) state that non-compliance with the order is an offence pursuant to the Act; and

(l) state that orders can be registered by the local authority in the Land Titles Registry 61 days after the date on which the order is received by the owner.

**Plumbing inspector orders – Land Titles Registry**

11(1) For the purposes of subsection 20(6) of the Act, a local authority shall cause an interest to be discharged within 30 days after the conditions mentioned in clause 20(6)(a) or (b), as the case may be, of the Act have been met.

(2) If the appeal board varies a plumbing inspector's order after an interest is registered in the Land Titles Registry, the local authority shall ensure the interest in the Land Titles Registry is updated to reflect the appeal board's decision within 30 days after the appeal board's decision.

(3) If the appeal board revokes a plumbing inspector's order after an interest is registered in the Land Titles Registry, the local authority shall ensure the interest in the Land Titles Registry is discharged within 30 days after appeal board's decision.

**PART 4  
Responsibilities**

**Compliance with NPC**

12 No person who designs, installs, constructs, extends, renovates, alters, repairs, removes, or operates a plumbing system or connects a plumbing system to communal waterworks or communal sewage works shall fail to comply with these regulations or the NPC.

**Responsibility of owner**

13(1) On the issuance of a permit with respect to the owner's building, the owner must:

- (a) comply with the terms and conditions of the permit; and
- (b) undertake to have the work performed in accordance with the Act, these regulations and the NPC.

(2) If a permit has been issued on the basis of an application accompanied by plans and specifications required pursuant to these regulations, the owner must cause the work to be carried out in a manner consistent with the information contained in those plans and specifications, unless the local authority gives its prior written approval for a deviation.

(3) Notwithstanding the issuance of a permit, the approval of plans or specifications, the approval of a test or inspection, or any other act of the local authority, the owner and any owner's representative shall ensure that all work undertaken pursuant to these regulations complies with the requirements of the Act, these regulations and the NPC.

**False Information**

14 No person shall knowingly submit false or misleading information to:

- (a) a plumbing inspector;
- (b) a local authority;
- (c) the chief plumbing inspector;

- (d) a chief plumbing administrator;
- (e) the minister; or
- (f) any person employed by the minister or a local authority to administer and enforce these regulations.

**No relief of obligation to comply with the NPC**

**15** An owner of a building or an owner's contractor or employee is not relieved from the obligation to carry out any work that is within the scope of section 6 of the Act and section 3 of these regulations in accordance with the NPC by reason only of:

- (a) the granting of a permit;
- (b) the review of drawings and specifications;
- (c) the making of inspections; or
- (d) the absence or omission of any of the things mentioned in clauses (a) to (c).

**Unsafe Conditions**

**16(1)** No owner or owner's representative shall cause, authorize or maintain any unsafe condition in any work on a plumbing system.

(2) The owner of a building or that owner's representative shall immediately take all necessary steps to put a plumbing system in a safe condition if the plumbing system:

- (a) is in an unsafe condition; or
- (b) for any reason or at any time develops or acquires an unsafe condition.

(3) If occupancy of a building or part of a building occurs before the completion of any work being carried out in, on or about the building or part of the building, the owner shall ensure that no occupant is exposed to an unsafe condition resulting from the work being carried out.

**Availability of plans**

**17** The owner or the owner's representative shall ensure that the approved plans, specifications, permit, and related documents and drawings for a plumbing system undergoing work are available at the work site during the hours in which work is underway for inspection by:

- (a) a plumbing inspector; and
- (b) the person or firm that is to review the work pursuant to the NPC.

**Connection to sewage works**

**18** The owner of any building in which plumbing fixtures are installed shall ensure that the fixtures are connected to communal sewage works or private sewage works in accordance with these regulations.

## PART 5 Permits

**Permit required re construction, renovation, etc.**

**19(1)** Subject to subsections (2) and (3), no person shall establish, install, construct, extend, renovate, alter, repair, or remove a plumbing system, or connect a plumbing system to communal sewage works or communal waterworks, except pursuant to the authority of a permit.

- (2) Subsection (1) does not apply to:
- (a) the repair or replacement of a valve, faucet or fixture;
  - (b) the repair of a leak;
  - (c) forcing out a stoppage if no change in the piping is required; or
  - (d) if no extension of the plumbing system is required, the installation of a water treatment device, underground sprinklers or a domestic dishwashing machine or laundry machine.
- (3) Subject to subsection (4), subsection (1) does not apply to a plumbing system within a structure if the structure conforms to the following applicable standard at the time of construction:
- (a) the CSA standard Z240 MH Series-09, Manufactured Homes, as amended from time to time;
  - (b) the CSA standard Z240 RV Series-08, Recreational Vehicles, as amended from time to time;
  - (c) the CSA standard CAN/CSA Z241 Series-03, Park Model Trailers, as amended from time to time; or
  - (d) the CSA standard A277-08, Procedure for Factory Certification of Buildings, as amended from time to time.
- (4) Notwithstanding subsection (3), if the plumbing system in a structure mentioned in subsection (3) that is permanently connected to communal waterworks or communal sewage system is extended, renovated, altered, or repaired, subsection (1) applies.

**Permit required – connection to water pipelines**

**20** Except pursuant to the authority of a permit, no person shall connect a plumbing system to:

- (a) a water pipeline as defined in *The Waterworks and Sewage Works Regulations* for which a permit is required pursuant to section 24 of *The Environmental Management and Protection Act, 2010*; or
- (b) a limited-scope water pipeline as defined in *The Health Hazard Regulations*.

**Eligibility for permit**

**21(1)** A person is eligible to apply for a permit if the person:

- (a) holds a Journeyperson Certificate of Qualification in the plumber trade issued pursuant to section 29 of *The Apprenticeship and Trade Certification Commission Regulations, 2020*;
- (b) holds a journeyperson's certificate in the plumber trade issued by another province or territory of Canada; or
- (c) employs one or more of the persons mentioned in clause (a) or (b).



(2) In the case of plumbing that is to be done in a single family dwelling unit, the owner of the unit is eligible to apply for a permit if:

- (a) the plumbing system is not to be connected to communal waterworks or communal sewage works; and
- (b) the dwelling unit is intended to be used exclusively for living quarters and will be occupied by the owner.

(3) In the case of plumbing to connect a plumbing system to a water pipeline mentioned in clause 20(a) or (b), a competent person is eligible to apply for a permit.

**Application for permit**

**22(1)** An applicant for a permit must:

- (a) apply to the local authority in a form acceptable to the local authority;
- (b) subject to subsections (2) to (4), provide the local authority with:
  - (i) a specification or abstract of the proposed work;
  - (ii) if more than 5 fixtures are to be installed, a plan that shows the location and size of each building drain and of each trap or inspection piece that is on the building drain; and
  - (iii) if the plumbing includes a water reuse system that utilizes sewage:
    - (A) a detailed description of the water reuse system;
    - (B) evidence establishing to the satisfaction of the local authority that the water reuse system conforms to CSA B128.1 Design and installation of non-potable water systems; and
    - (C) a statement indicating that the owner of any communal waterworks or communal sewage works that serves the location in which the plumbing is to be installed consents to the installation of the water reuse system;
- (c) provide any other information or material that the local authority may reasonably require; and
- (d) submit to the local authority any fees required by the local authority.

(2) Subclauses (1)(b)(i) and (ii) do not apply to a permit with respect to a building that contains at least 1 but not more than 2 dwelling units.

(3) A local authority may exempt a person from the application of subclauses (1)(b)(i) and (ii) if the local authority is of the opinion that it is in the public interest to do so.

(4) An exemption granted pursuant to subsection (3) must be in writing or in the manner set out in the local authority's plumbing bylaw.

**Permits – issuance**

**23(1)** If an application has been made for a permit, the local authority may:

- (a) issue the permit, subject to any reasonable terms or conditions; or
- (b) refuse to issue the permit.

- (2) Without restricting the generality of clause (1)(b), the local authority may refuse to issue a permit to a person who:
- (a) has not paid any required fee;
  - (b) at the time of applying for the permit, has defective work outstanding;
  - (c) has submitted an incomplete application, or an application that contains false or misleading information;
  - (d) in the opinion of the relevant local authority, has demonstrated an inability to perform the work in a manner that is safe and acceptable;
  - (e) has failed to comply with the Act, these regulations or any terms or conditions of a permit; or
  - (f) has failed to make repairs or corrections that are directed by the local authority pursuant to these regulations.
- (3) No local authority shall unreasonably refuse to issue a permit.
- (4) A local authority that refuses to issue a permit pursuant to subsection (1) shall provide written notice to the applicant as to the reasons for the local authority's refusal to issue a permit and refund any fee or deposit paid as part of the permit application.

**Permits – expiry**

- 24(1)** Subject to subsection (2), a permit ceases to be valid if the work for which the permit is issued is not commenced within 180 days after the date of issue or is not completed 2 years after the date of issue.
- (2) If a local authority establishes the duration of a permit in a bylaw, the bylaw shall prevail.
- (3) Subject to subsection (4), if all work listed on a plumbing permit is not completed before the plumbing permit expires, the owner shall apply to the local authority that issued the plumbing permit to do one of the following:
- (a) revoke the plumbing permit;
  - (b) extend the term of the permit;
  - (c) vary the conditions of the plumbing permit.
- (4) A local authority may revoke, extend or vary a plumbing permit on written application of the owner and subject to any conditions or fees listed in the local authority's plumbing bylaw.
- (5) No owner or owner's representative shall allow a building or part of a building to be in an unsafe condition by reason of the expiration of a plumbing permit.
- (6) The expiration of a plumbing permit does not prevent a plumbing inspector or local authority from taking any action necessary for the purposes of ensuring compliance with the provisions of the Act, regulations or the terms and conditions of a plumbing permit.

(7) A plumbing inspector may issue an order pursuant to section 25 of the Act for any plumbing permit that expires if:

- (a) the work listed on the plumbing permit application remains incomplete and the owner has failed to apply to the local authority to revoke, extend or vary the plumbing permit; or
- (b) an unsafe condition exists because the work listed on the plumbing permit is not completed.

(8) A plumbing inspector may direct a local authority to cause an interest to be registered in the Land Titles Registry against the title to the land based on an order written pursuant to subsection (7) with respect to an expired plumbing permit.

**Permits – revocation**

**25(1)** A local authority may revoke a permit issued pursuant to section 23 of these regulations:

- (a) if the owner requests in writing that it be revoked;
- (b) if the permit was issued on mistaken, false or incorrect information;
- (c) if the permit was issued in error;
- (d) subject to subsection (2), if, after 180 days after the permit's issuance, the work for which the permit was issued has not, in the opinion of the local authority's plumbing inspector, been seriously commenced and the local authority has not agreed, in writing, to allow the delay;
- (e) subject to subsection (2), if the work for which the permit was issued is, in the opinion of the local authority's building official, substantially suspended or discontinued for a period of more than 180 days and the local authority has not agreed, in writing, to allow the delay; or
- (f) for any other reason listed in the local authority's plumbing bylaw.

(2) For the purposes of clauses (1)(d) and (1)(e), if a local authority passes a bylaw that sets out minimum times within which work must commence or for which work can be suspended or discontinued, the bylaw prevails.

(3) A local authority that revokes a permit pursuant to subsection (1) shall provide written notice to the owner within 5 business days after the date of the revocation as to the reasons for the revocation.

**Permit fees**

**26** A local authority may set its own permit fees by bylaw.

**PART 6  
Inspections**

**Inspection of plumbing system**

**27(1)** A plumbing system for which a permit is required pursuant to these regulations:

- (a) may be inspected or tested by the local authority at any time; and
- (b) shall not be put into use until any requirements set out in any order of the plumbing inspector have been met.

- (2) An owner or owner's representative who has executed work for which a permit has been issued shall notify the local authority when the work is ready for inspection or testing.
- (3) The owner or owner's representative shall provide any equipment, material, power and labour that is required for the inspector to conduct the inspection or testing.
- (4) Without restricting the generality of clause (1)(b), the local authority may refuse to inspect a plumbing system for a person who:
- (a) has not paid any fee required pursuant to these regulations;
  - (b) at the time of notifying the local authority that the work is ready for inspection, has failed to make repairs or corrections directed by the local authority; or
  - (c) has demonstrated an inability to perform the work in a safe and acceptable manner.
- (5) The owner or a competent person representing the owner shall be present at the time of the inspection or testing.
- (6) No part of the plumbing system is to be covered until the local authority grants permission.
- (7) If any part of the plumbing system is covered before permission is granted, the owner or owner's representative shall uncover it if the local authority so directs.
- (8) If any part of the plumbing system is not approved by the local authority:
- (a) the owner or owner's representative shall make any necessary alterations, connections or replacements; and
  - (b) the work is subject to any further inspection or testing that the local authority considers necessary.

**Existing plumbing systems**

**28(1)** The local authority may:

- (a) inspect an existing plumbing system; and
  - (b) if, in the opinion of the local authority, the plumbing system is faulty or defective, require the owner of the plumbing system to do all or any of the following:
    - (i) subject it to a test satisfactory to the local authority;
    - (ii) make alterations or replacements to the system to correct the fault or defect.
- (2) If a test required pursuant to subsection (1) indicates that an existing plumbing system is faulty or defective, the owner shall make any repair, alteration or replacement that the local authority considers necessary.

**Certificates of approval**

**29(1)** Subject to subsection (2), on the request of the owner or the owner's representative, a local authority may issue a certificate of approval to the owner if a plumbing system has been found satisfactory on its final required inspection.

(2) Subsection (1) does not apply to a plumbing system incorporated in a manufactured structure, mobile home or trailer that has been certified to a recognized standard by a certification body accredited by the Standards Council of Canada.

(3) In the case of the plumbing system of a manufactured structure, mobile home or trailer that has not been certified by a certification body accredited by the Standards Council of Canada, the local authority may issue a certificate of approval to the owner if an inspection has been conducted by the local authority and the plumbing system has been found satisfactory on its inspection.

(4) A certificate of approval mentioned in subsection (3) may be issued by the local authority in Form A of Appendix B and affixed to the drain or stack or other visible location in the interior of the structure so as to be readily visible during final inspection.

(5) Notwithstanding subsection (2), any plumbing system mentioned in subsection (2) that is extended, renovated or altered after installation is subject to section 18, and subsection (1) applies.

#### PART 7

### Appeals of Plumbing Inspector Orders and Requests for Interpretation

#### Appeal

**30** A person who is subject to an order pursuant to section 9 may appeal to the appeal board pursuant to section 31 of the Act.

#### Pre-ruling

**31** A person may appeal to the appeal board for an interpretation of a provision of the NPC pursuant to subsection 32(1) of the Act.

#### Appeal decisions – plumbing

**32(1)** The appeal board may delegate any appeal of an order pursuant to section 31 of the Act, or request for an interpretation order pursuant to section 32 of the Act, that concerns matters regulated by these regulations to either:

(a) the relevant chief plumbing administrator of Regina, Saskatoon, Lloydminster or the Global Transportation Hub for a building located within the geographical area of that local authority; or

(b) the chief plumbing inspector for a building located in any other geographic area.

(2) A decision of either a chief plumbing administrator or the chief plumbing inspector mentioned in clause (1)(a) or (b) may be appealed in accordance with section 34 of the Act.

#### Appeal board deposit

**33(1)** The deposit amounts payable to the ministry are set out in Appendix C for:

(a) an appeal of a plumbing inspector order pursuant to clause 31(1)(b) of the Act; or

(b) an interpretation of a provision of a construction code pursuant to clause 32(1)(b) of the Act.

(2) Subject to subsection (4), if the deposit mentioned in subsection (1)(a) is not paid within the period required pursuant to subsection 31(1) of the Act, the appeal will be dismissed and any further right of appeal extinguished.

(3) Subject to subsection (4), the appeal board shall not hear an application made pursuant to section 32 of the Act before the applicant pays the deposit mentioned in clause (1)(b).

(4) Subject to subsections (5) and (6), the chief codes administrator may waive any deposit mentioned in subsection (1) as part of an application to the appeal board if an applicant is able to demonstrate to the chief codes administrator's satisfaction that the applicant is unable to pay a deposit as a result of exceptional or unusual events or circumstances affecting the applicant.

(5) The chief codes administrator may require an applicant to provide evidence that is reasonably required in the circumstances to demonstrate to the satisfaction of the chief codes administrator that the applicant is unable to pay a deposit.

(6) If an applicant fails to provide evidence at the request of the chief codes administrator in accordance with subsection (5), the chief codes administrator may refuse to waive the deposit for the applicant.

(7) The chief codes administrator may cancel a waiver of a deposit if the chief codes administrator determines that:

- (a) the information or evidence provided by the applicant in support of the applicant's application for a waiver of a deposit was incorrect with respect to a requirement affecting the applicant's eligibility for a waiver;
- (b) the waiver was given in error; or
- (c) there has been any other material change in circumstances that, in the opinion of the chief codes administrator, causes the applicant to no longer meet the requirements of subsection (4).

**Failure to appear**

**34(1)** If notice is given of a hearing pursuant to section 31 or 32 of the Act and a party other than the applicant fails to attend that hearing, the appeal board may hear and decide the matter in the absence of that party.

(2) If notice is given of hearing pursuant to section 31 or 32 of the Act and an applicant fails to attend the hearing, the appeal board may dismiss the matter without conducting a hearing.

**Publication of appeal board decisions**

**35(1)** Subject to subsection (2), a summary of all appeal board decisions may be published in any manner the minister considers appropriate, including by publishing it on the ministry's website.

(2) Subject to subsection (3), any information that is, in the opinion of the chief codes administrator, third party identifying information must be severed before the summary of the appeal board's decision is published.

(3) A summary of an appeal board's decision may be withheld if the chief codes administrator reasonably believes that third party identifying information cannot be severed from the decision.

PART 8  
**Bylaws and miscellaneous matters**

**Bylaws**

**36** For the purposes of clauses 17(6)(b) and (c) of the Act, the minister shall not approve a plumbing bylaw or part of a bylaw if the minister is of the opinion that the bylaw or part of the bylaw:

- (a) deals with matters outside of the scope of the Act or these regulations; or
- (b) does not conform with the purpose and intent of the Act or these regulations.

**Permitted deviations**

**37** A local authority may authorize deviations from the requirements established by these regulations if the plumbing system of a building, trailer, manufactured structure or mobile home that is in existence at the time these regulations come into force:

- (a) is altered, repaired or renovated;
- (b) if the deviation is necessary in the opinion of the local authority; and
- (c) if the deviation poses no danger to public health or safety.

**Compulsory provision of hot water**

**38(1)** In this section:

“**building**” means a building that is situated on property abutting a municipal water main or municipal sewer main and whose plumbing system is connected to the municipal water main or municipal sewer main;

“**public washroom**” means a washroom that is intended for public use and to which the public has access.

(2) Unless otherwise authorized by the local authority, the owner of a building shall provide a hot water supply to a public washroom in the building.

PART 9  
**Transitional and Coming into Force**

**Transitional**

**39** If, immediately before the coming into force of these regulations, a permit is valid pursuant to *The Plumbing Regulations*, those regulations continue to apply to the work done pursuant to that permit.

**Coming into force**

**40(1)** Subject to subsection (2), these regulations come into force on the day on which section 1 of *The Construction Codes Act* comes into force.

(2) If these regulations are filed with the Registrar of Regulations after the date on which section 1 of *The Construction Codes Act* comes into force, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

**Appendix A**

[Section 5]

**Saskatchewan Amendments to the National Plumbing Code, 2015**

1 The National Plumbing Code of Canada 2015 is amended in the manner set forth in this Appendix.

2 Article 1.2.2.1. of Division A is amended by adding the following Sentence after Sentence (1):

“2) Notwithstanding that any provision of this Code requires certain specified materials to be used, any other material may be approved by the local authority if the material:

- a) is shown to be satisfactory for the purpose intended by certification from a testing laboratory that is recognized by the local authority; and
- b) is at least the equivalent of that required in these regulations in quality, strength, effectiveness, resistance, durability and safety”.

3 Article 1.4.1.2. of Division A is amended:

(a) by adding the following definition after the definition of *Alloyed zinc*:

“*Ancillary building* means a building that depends on another building in order to function”;

(b) by repealing the definition of *Drainage system* and substituting the following:

“*Drainage system* means an assembly of pipes, fittings, *fixtures*, *traps* and appurtenances that is used to convey *sewage*, *clear-water waste* or *storm water* to the property line, or to a *private sewage works*, but does not include a *subsoil drainage pipe*”;

(c) by repealing the definition of *Private sewage disposal system* and substituting the following:

“*Private sewage works* as defined in *The Private Sewage Works Regulations*”;

(d) by repealing the definition of *Private water supply system* and substituting the following:

“*Private waterworks* means a privately owned works that is located on one property and is intended to be used for the supply, collection, treatment, storage and distribution of water that:

- a) is not a public water supply within the meaning of *The Health Hazard Regulations*;
- b) is not designated as a waterworks for the purposes of clause 2(pp) of *The Environmental Management and Protection Act, 2010* and *The Waterworks and Sewage Works Regulations*; and
- c) does not include water for industrial use”;



(e) by repealing the definition of *Water distribution system* and substituting the following:

“*Water distribution system* means an assembly of pipes, fittings, valves and appurtenances that convey water from the *water service pipe* or *private waterworks* to water supply outlets, fixtures, appliances and devices”; and

(f) by repealing the definition of *Water system* and substituting the following:

“*Water system* means an assembly of pipes, fittings, control valves and appurtenances that convey water from communal waterworks, starting at the property line or a private water supply source, to the water supply outlets of fixtures or devices”.

4 Table 1.3.1.2. in Division B is amended by adding the following entry:

“	CSA	CSA B128.3-12	Performance of non-potable water reuse systems	2.7	”.
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5 Articles 2.1.2.1. to 2.1.2.4. of Division B are repealed and the following substituted:

**“2.1.2.1. Sanitary Drainage Systems**

1) Every sanitary drainage system shall be connected to a public *sanitary sewer*, a *public combined sewer* or a *private sewage works*.

2) A *combined building drain* shall not be installed. (See Appendix A.)

**“2.1.2.2. Storm Drainage Systems**

1) Every storm drainage system shall be connected to a public *storm sewer*, a *public combined sewer* or a designated *storm water* disposal location.

**“2.1.2.3. Water Distribution Systems**

1) Every water distribution system shall be connected to a public *water system* or a *private waterworks*.

**“2.1.2.4. Separate Services**

1) Subject to Sentences (2) to (4), piping in any *building* connected to a public water system, a public sanitary sewer or a public *combined sewer* shall be connected separately from piping of any other *building*.

2) Piping in a *building* may be connected to an *ancillary building* on the same property as the building mentioned in Sentence (1).

3) Piping in a building may be connected to the piping of another building on a separate property if an easement is obtained and the local authority has approved of the proposed piping system.

4) Plumbing systems in premises registered pursuant to *The Condominium Property Act, 1993* may be extended to the property line by a single sewer pipe and a single water service pipe”.

- 6 Sentence 2.4.4.1.(1) of Division B is amended:
- (a) by striking out “public” and substituting “communal”; and
  - (b) by striking out “*private sewage disposal system*” and substituting “*private sewage works*”.
- 7 Sentence 2.4.9.4.(1) of Division B is repealed and the following substituted:
- “1) Building Drains and Building Sewers connected to the public sewer system (see Sentence 2.4.7.1.(6)) shall not be less than 4 inches in size”.
- 8 The following Article is added after Article 2.5.5.5.:
- “2.5.5.6. Vent for Island Fixture**
- 1) Island venting is permitted”.
- 9 Sentences 2.6.2.4.(1), (2), (3) and (4) of Division B are repealed and the following substituted:
- “1) A backflow preventer shall not be required in residential full flowthrough fire sprinkler/standpipe systems in which the pipes and fittings are constructed of potable water system materials.
- “2) Backflow caused by back-siphonage or back pressure from fire sprinkler systems where water treatment is not added shall be prevented by the installation of not less than an Approved Double Check Valve Assembly, and such a device shall not adversely affect the designed performance of the system.
- “3) Backflow caused by back-siphonage or back pressure from standpipe systems if water treatment is not added shall be prevented by the installation of not less than an Approved Double Check Valve Assembly, and such a device shall not adversely affect the designed performance of the system”.
- 10 Sentence 2.6.2.5.(1) of Division B is repealed and the following substituted:
- “1) Subject to Sentence (2), no water system that includes a connection to a private water source shall be interconnected with *communal waterworks*.
- “2) A water system that includes a connection to a private water source may be interconnected with *communal waterworks* if:
- (a) the owner of the *communal waterworks* provides written approval to the local authority; and
  - (b) the water system and the connection to the *communal waterworks* is not located in a city, town, village or resort village or subdivision consisting of 3 or more lots”.

11 Sentence 2.7.1.1.(1) of Division B is repealed and the following substituted:

“1) Subject to Sentence (2), a *non-potable water system* shall not be connected to a potable water system.

“2) Unless otherwise approved by the local authority, a *non-potable water system* shall not be connected to a *private waterworks* unless the non-potable water passes through functioning equipment capable of rendering the water *potable* and that equipment is located so that all water entering the system passes through the equipment”.

12 Article 2.7.3.2. of Division B is repealed and the following substituted:

**“2.7.3.2. Outlets**

1) Unless approved by the local authority, an outlet from a *non-potable water supply* shall not be located where it can discharge into:

(a) a sink or lavatory,

(b) a *fixture* into which an outlet from a potable water system is discharged, or

(c) a *fixture* that is used for the preparation, handling or dispensing of food, drink or products that are intended for human consumption.

2) Sentence (1) does not apply to waterworks authorized to supply water for hygienic use within the meaning of sections 22 or 23 of *The Water Regulations, 2002*.

13 The following Sentence is added after Sentence 2.7.4.1.(2):

“3) Where a non-potable water system that utilizes sewage is installed, it shall conform to CSA B128.3-12, ‘Performance of non-potable water reuse systems’ and produce an effluent with a water quality suitable for the use to which it is put”.

14 Section 2.2 of Division C is repealed.

**Appendix B**

FORM A

[Section 29]

**Certificate of Approval**

The roughed-in plumbing in this manufactured structure, mobile home or trailer has been inspected and approved.

\_\_\_\_\_  
Local Authority

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspected By

**Appendix C**

[Section 33]

**Fees**

<b>Provision</b>	<b>Description</b>	<b>Fee</b>
s. 30	Deposit for an appeal of a plumbing inspector's order	\$200
s. 31	Deposit for a request for interpretation of the NPC	\$500



# CITY OF PRINCE ALBERT BYLAW NO. 1 OF 2022

*A Bylaw of The City of Prince Albert to amend the  
The Building Bylaw, being Bylaw No.1 of 2018*

**WHEREAS** it is desirable to amend the City of Prince Albert Building Bylaw No.1 of 2018;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PRINCE ALBERT IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 11 of 2003, as amended, be further amended as follows:

a) The Preamble

i) By deleting the preamble in its entirety; and,

ii) Replace with the following preamble:

*WHEREAS The Construction Codes Act provides the City may pass bylaws in respect to certain matters and shall administer and enforce the provisions of the Act and its Regulations, which include The National Building Code of Canada.*

2. That Schedule “A” of Bylaw No. 11 of 2003 be amended in the manner hereinafter set forth:

i) By deleting Schedule “A” in its entirety

3. That Bylaw No. 1 of 2018 be amended in the manner hereinafter set forth:

a) Section 2(1)(a):

I. By deleting Section 2(1)(a) in its entirety; and,

II. Replace with the following Section 2(1)(a):

*(a) “Act” means The Construction Codes Act*

b) Section 3(3):

I. By deleting Section 3(3) in its entirety; and,

II. Replace with the following Section 3(3):

*(3) This Bylaw shall be interpreted and applied in conjunction with The National Building Code of Canada, The National Energy Code of Canada, The Construction Codes Act, The Building Code Regulations, The Energy Code Regulations and the 1995 Administrative Requirements*

c) Section 4(4):

III. By deleting Section 4() in its entirety.

d) Section 9(1):

IV. By deleting Section 9(1) in its entirety; and,

V. Replace with the following Section 9(1):

(1) Every applicant for a demolition permit shall pay a fee pursuant to The Building Fee Bylaw, Bylaw No. 02 of 2022

e) Section 16(1):

VI. By deleting Section 16(1) in its entirety; and,

VII. Replace with the following Section 16(1):

(1) Every Applicant for a Building Permit, Demolition Permit or any other service provided by the Building division, shall pay a fee pursuant to The Building Fee Bylaw, Bylaw No. 02 of 2022.

f) Section 16(2):

VIII. By deleting Section 16(2) in its entirety

g) Section 18(1):

IX. By deleting the text "section 21 of the Act" from Section 18(1) ; and,

X. Replace with the following text:

Section 16 of *the Construction Codes Act*

4. This Bylaw shall come into force and effect subject to the final approval pursuant to *The Construction Codes Act*.

INTRODUCED AND READ A FIRST TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D., 2022.

READ A SECOND TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D., 2022.

READ A THIRD TIME AND PASSED \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D., 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

# City of Prince Albert Bylaw No. 2 of 2022

**A Bylaw of The City of Prince Albert to establish fees related to the issuance of permits and the enforcement of the National Building Code of Canada and its amending Acts within the City of Prince Albert.**

**WHEREAS** *The Construction Codes Act* provides that the City may pass bylaws in respect to establishing fees related to the administration and enforcement of *The National Building Code of Canada* and its related Acts.

**NOW THEREFORE THE COUNCIL OF THE CITY OF PRINCE ALBERT IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:**

## **Title**

1. This bylaw may be cited as the “*Building Fee Bylaw*”.

## **Definitions**

2. (1) In this Bylaw:
  - (a) “Act” means *The Construction Codes Act*;
  - (b) “Building Permit” means a permit issued by the Building Inspector to proceed with construction or reconfiguration of a specific structure at a particular site in accordance with the approved drawings and specifications, or use or occupancy of a building.
  - (c) “Building Inspector” means that person appointed as Building Inspector for the City of Prince Albert and anyone authorized to act on his behalf from time to time by resolution of Council and anyone acting in accordance with his instructions;
  - (d) “City” means the City of Prince Albert;
  - (e) “Demolition Permit” means a permit issued by the Building Inspector to proceed with demolition or removal of any or all of a structure.



(f) "regular working hours" means between 8:00 a.m. and 4:45 p.m. on working days;

(2) Unless the context otherwise requires and subject to Subsection (1), terms and expressions used in this Bylaw shall have the same meaning as in the Act and the Regulations.

### **Permit Required**

4. (1) No one shall commence, continue or cause to be commenced or continued any work to which the Act, Regulations or this Bylaw applies unless the owner of the real property on which the work is to be carried out has obtained a permit as the case may require, and such permit has not expired pursuant to Section 17.

(3) Anyone who commences work without first obtaining a permit will have a \$250.00 fee added to the cost of their permit, in addition to the regular permit fees.

### **Small Buildings**

15. No permit is required for any residential accessory building which is 10 square metres or less. Notwithstanding the foregoing, the construction of same shall conform to all other requirements of the Act, Regulations, and City Bylaws.

### **Fees**

16. (1) Every applicant for a Building Permit, Demolition Permit, or for other services provided by the Building Inspector, shall pay a fee pursuant to this bylaw.

### **PERMIT FEES AND SERVICE CHARGES**

1. The minimum permit fee shall be \$75.00, unless stated otherwise in this bylaw.
2. The permit fee for a deck shall be \$100.00.
3. The permit fee for a secondary suite or a full basement development shall be \$200.00.
4. The fee for approval of drawings or inspections provided for the purpose of verifying third party licensing requirements shall be \$100.00.
5. If an inspection requires more than a single callback, this is considered an additional inspection and a \$75.00 fee will be invoiced to the property owner.
6. The minimum fee for a building permit required as the result of an Order issued by the City shall be \$250.00 (standard rates apply).

7. The permit fee for a shipping container in use as a building shall be \$200.00.
8. Permit fees for residential 1 and 2 unit dwellings and accessory buildings shall be based on the following criteria:
  - (a) Slab on grade and grade beam foundations shall be costed at a rate of \$0.15 per square foot;
  - (b) Concrete and pressure treated foundations shall be costed at a rate of \$0.25 per square foot;
  - (c) Main floor shall be costed at a rate of \$0.70 per square foot;
  - (d) Upper levels shall be costed at a rate of \$0.50 per square foot; and
  - (e) Accessory buildings attached or detached shall be costed at a rate of \$0.25 per square foot.

Fees are cumulative and include all aspects.

9. Demolition permit fees shall be a minimum of \$100.00 and assessed at a rate of \$1.00 per thousand for each \$1,000.00 exceeding \$50,000.00 in tender value.
10. The fee for all other permits shall be \$6.50 per \$1,000.00 of construction value.
11. Inspections performed after regular work hours shall be considered an extended service and shall be invoiced at a rate of \$75.00 per hour or portion thereof.
12. A permit cancelled by written request within 90 days of issuance shall have all fees refunded less a \$75.00 administrative fee.
13. Requests for early or phased occupancy require work beyond the standard provided under permit and are subject to the following fees regardless of approval:
  - (a) If specified at the plan submission stage under the provisions of Can/ULC S1001-11, a \$300.00 application fee will be applied;
  - (b) If requested after the plan submission stage and Can/ULC S1001-11 applies, the application fee shall be \$1,000.00.
  - (c) If the scope of work falls under Part 9 of the *National Building Code*, a request for early or phased occupancy shall be subject to a \$500.00 application fee.

Neither the payment of fees nor the provision of documentation shall in any way be considered as approval in regards to early or phased occupancy. All submissions are subject to approval or rejection by the City of Prince Albert Building Division.

**Coming into Force**

22. This Bylaw shall come into force and effect on the \_\_\_\_ day of \_\_\_\_\_, A.D. 2022.

**INTRODUCED AND READ A FIRST TIME THIS DAY OF \_\_\_\_\_, A.D., 2022.**

**READ A SECOND TIME THIS DAY OF \_\_\_\_\_, A.D., 2022.**

**READ A THIRD TIME AND PASSED THIS DAY OF \_\_\_\_\_, A.D. 2022.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CITY CLERK**

# City of Prince Albert Bylaw No. 1 of 2018

A Bylaw of The City of Prince Albert to regulate the erection, classification, alteration, repair, occupancy, demolition or removal of buildings within the City of Prince Albert.

**WHEREAS** *The Uniform Building and Accessibility Standards Act* provides that the City may pass bylaws in respect to certain matters and shall administer and enforce the provisions of that Act and its Regulations, which include *The National Building Code of Canada*.

**NOW THEREFORE THE COUNCIL OF THE CITY OF PRINCE ALBERT IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:**

## Title

1. This bylaw may be cited as the "*Building Bylaw*".

## Definitions

2. (1) In this Bylaw:
  - (a) "Act" means *The Uniform Building and Accessibility Standards Act*;
  - (b) "Administrative Requirements" means *The Administrative Requirements for Use with the National Building Code, 1985*, as same may be amended and adopted for use from time to time in the Province of Saskatchewan;
  - (c) "Building Permit" means a permit issued by the Building Inspector to proceed with construction or reconfiguration of a specific structure at a particular site in accordance with the approved drawings and specifications, or use or occupancy of a building.
  - (d) "Building Inspector" means that person appointed as Building Inspector for the City of Prince Albert and anyone authorized to act on his behalf from time to time by resolution of Council and anyone acting in accordance with his instructions;

- (e) "City" means the City of Prince Albert;
- (f) "City Engineer" means the City Engineer for the City of Prince Albert and anyone acting or authorized to act on the City Engineer's behalf;
- (g) "Council" means the Prince Albert City Council;
- (h) "Custom Work Order" means the requirement of deposits and the estimation of the value thereof to be paid prior to the commencement of the work and the invoicing for work performed by City forces that is calculated by the City Engineer and constitutes the standard charge for all such work performed deemed by the City Engineer to reflect the actual cost to the City of labour, equipment and materials used together with an administration fee; and further, includes such alterations by the City Engineer to such standard fees and charges from time to time to reflect changes in the actual costs;
- (i) "Demolition Permit" means a permit issued by the Building Inspector to proceed with demolition or removal of any or all of a structure.
- (j) "Director of Financial Services" means the Director of Financial Services for the City of Prince Albert and anyone acting or authorized to act on the Director of Financial Services behalf;
- (k) "Grade Certificate" means a certificate prepared by the City's Public Works Department, which certificate shall set out with respect to the property on which the subject building or proposed building is situated the elevation of the sanitary sewer, street and lane or easement abutting the said property so that the owner of the said property is able to ensure that the building or proposed building will be set at such a height above curb (or road) level that adequate surface drainage from lot to street will be obtained, and also that adequate sewer drainage from the basement to the street sewer will result;
- (l) "municipality" means the City of Prince Albert;
- (m) "*National Building Code*" means the *National Building Code of Canada* only as same may be adopted and amended by the Act and the Regulations for application within the Province of Saskatchewan from time to time;
- (n) "permit" means any permit issued by the Building Inspector in relation to a building, and includes but is not limited to the design, construction, erection, placement, renovation, demolition, removal, use or occupancy of the building.

- (o) "Real Property Report" means a report prepared by a member of the Saskatchewan Land Surveyors' Association in accordance with *The Saskatchewan Land Surveyors' Act* and Bylaws of the Saskatchewan Surveyors' Land Association as the same may be amended from time to time or such Act or Bylaw as may be substituted therefor from time to time;
  - (p) "regular working hours" means between 8:00 a.m. and 4:45 p.m. on working days;
  - (q) "Regulations" means Regulations passed pursuant to the Act;
  - (r) "Site Plan" means a report or plan prepared by a member of the Saskatchewan Land Surveyors' Association in accordance with the *National Building Code*;
  - (s) "Zoning Bylaw" means the City of Prince Albert Zoning Bylaw as may be amended from time to time or such Bylaw or Bylaws as may be substituted therefor from time to time;
- (2) Unless the context otherwise requires and subject to Subsection (1), terms and expressions used in this Bylaw shall have the same meaning as in the Act and the Regulations.
- (3) Unless the context otherwise requires and subject to Subsections (1) and (2), terms and expressions used in this Bylaw shall have the same meaning as in the Zoning Bylaw of the City of Prince Albert.

### **Application of Law**

3. (1) The *National Building Code* applies and is in force in the City of Prince Albert.
- (2) In addition to the requirements for garages attached to dwelling units within the *National Building Code*, attached garages are required to have a 45 minute fire separation, all joints must be sealed to ensure continuity of the barrier, between the garage and the dwelling unit including the attic space of the dwelling unit as defined under the *National Building Code*.
- (3) This Bylaw shall be interpreted and applied in conjunction with the *National Building Code*, *The Administrative Requirements*, *The Uniform Building and Accessibility Standards Act* and *The Uniform Building and Accessibility Standards Regulations*.
- (4) The Building Inspector is hereby appointed and shall carry out the duties of inspector and as "the person appointed" by the City within the meaning of the Act.

(5) Notwithstanding Subsection (3), references and requirements in the Administrative Requirements respecting matters regulated by the Act and Regulations shall not apply.

(6) Notwithstanding Subsection (3), references and requirements in the Administrative Requirements respecting "Occupancy Permits" shall not apply except as and when specifically required by the Building Inspector as a condition in a building permit or as otherwise provided in a bylaw of the City.

(7) Any secondary suite for which a building permit has not been issued, discovered in a one or two unit dwelling constructed prior to January 1, 1989, will be subject to the provisions defined within the Property Maintenance Bylaw, as same may be amended by Council from time to time. Any secondary suite discovered in a one or two unit dwelling constructed after January 1, 1989 will be subject to the provisions of the current edition of the *National Building Code of Canada* in force at the time of discovery.

#### Permit Required

4. (1) Subject to Section 15, no one shall commence, continue or cause to be commenced or continued any work to which the Act, Regulations or this Bylaw applies unless the owner of the real property on which the work is to be carried out has obtained a permit as the case may require, and such permit has not expired pursuant to Section 17.

(2) No one shall commence, continue or cause to be commenced or continued any work referred to in Subsection (1) in respect of which a license, permit or other authorizing instrument under another bylaw or provincial or federal act, regulation or code is required until such license permit or instrument is obtained.

(3) Anyone who commences work without first obtaining a permit will have a \$250.00 fee added to the cost of their permit, in addition to the regular permit fees.

(4) Anyone who transfers title of a property that has a building for which a permit has been issued, and has not received all required inspections, shall provide the Building Division with the contact information for the proposed buyers prior to transfer.

(a) If the Building Division has received proper notification, the new owners will be required to amend the existing permit (without cost) and provide signature as the new owner.

(b) If the Building Division has not received notification prior to transfer, the current permit is rendered invalid and the new owner will be required to obtain a new permit at a cost relevant to the remainder of the work to be completed plus the fee referred to in Section 4(3).

## Restriction

5. Notwithstanding Subsection 6(1), no permit shall be issued in respect of any building, the plans for which show construction of any kind (other than cornices or belt courses) on, over or under the surface of any public place or public utility, service pipe, line, wire or conduit whatsoever, without prior approval of Council. If a permit is issued in breach of this requirement, at no cost to the City, the owner shall forthwith upon notice from the Building Inspector or authority having jurisdiction, comply with any applicable federal or provincial acts, regulations or codes or bylaws of the City.

## Permit to Issue

6. (1) Where an application has been made in a form as approved by the Building Inspector, submitted to the Building Inspector, completed to his satisfaction, the appropriate permit fees paid and the proposed work set out in the application conforms with this Bylaw, the *National Building Code*, the Act and Regulations, a permit shall be issued for which the application was made, subject to any conditions as the Building Inspector may, in his opinion, deem appropriate, including, and not to limit the generality of the foregoing, that the owner engage an architect or professional engineer as required in the Act and Regulations and that inspections be called for in addition to those specified in the Act and Regulations.

(2) Every permit issued shall be subject to the right of the Building Inspector to impose such conditions as he may, in his opinion, deem appropriate, by reason of discovery of circumstances during the course of the proposed work described in the application for the permit or otherwise.

(3) Notwithstanding that a permit is issued in breach of Subsection (1), the owner shall ensure that the proposed work set out in the application shall conform with this Bylaw, the *National Building Code*, the Act and Regulations.

(4) Every permit application that includes a treated wood assembly in use, below grade, must be submitted in the form of a stamped drawing as certified by a professional architect or structural engineer registered in the province of Saskatchewan.

## Permit Application

7. Every application for a permit shall:

(1) be completed to the satisfaction of the Building Inspector;

(2) be signed by the applicant, the applicant being either:

(a) the registered owner of the property wherein construction is occurring; or



- (b) a tradesman/contractor who has a current valid business license in the City of Prince Albert; or
- (c) a person who holds a valid contractual commitment with the City to purchase the property upon which construction is to occur.

### **Building Permits**

8. (1) Any Building Permit application must be accompanied by one hard copy and one digital set or two hard copies of specifications and scaled drawings of the building with respect to which the work is to be carried out, including but not limited to:
- (a) the dimensions of the building;
  - (b) the proposed use of each room or floor area;
  - (c) the dimensions of the land on which the building is situated and the siting of the building;
  - (d) the grades of the street and utility mains or pipes within same abutting the land referred to in Subsection (c); and
  - (e) if required by the Building Inspector, a Real Property Report; and
- (2) contain any other information required by the Act, Regulations, Administrative Guidelines this Bylaw or as may be further required by the Building Inspector, whether by conditions imposed in the permit or otherwise, including, and not to limit the generality of the foregoing, certification of an architect or professional engineer as required in the Act and Regulations.

### **Demolition Permits**

9. (1) Every applicant for a Demolition Permit shall pay a fee pursuant to the charges set forward in Schedule "A".
- (2) If the site is not restored to a safe and tidy condition within 30 days of completion or abandonment of demolition or, in any event, within 30 days of the date of expiry of the permit, the City may perform such work as is necessary to ensure the site is not dangerous to public safety. In such a case, the applicant shall be liable for the costs of site restoration and be liable to pay to the City any shortfall upon demand.
- (3) The City Engineer, at his discretion, may direct that the existing sewer and/or water connection be terminated at the mains or may require the replacement of the said sewer and/or water connection or may allow the reuse of the existing sewer and water connection. In the event of any necessary connection or re-connection to the mains, the owner shall comply with the requirements of the City Engineer. As a condition of the issuance of a permit

under this Bylaw, the City Engineer may require that a Custom Work Order be executed and a deposit made, equal to the estimated cost of any necessary connection or re-connection to the mains.

(4) No Demolition Permit shall be issued with respect to any building on which taxes are in arrears or outstanding without approval of the Director of Financial Services.

### **Real Property Report**

10. (1) For any new building, the owner will be required to provide a Real Property Report to the Building Inspector.

(2) In the case of an accessory building or additions to buildings for which a Real Property Report has not been required by the Building Inspector, the owner shall submit a current Site Plan respecting the land as referred to in Subsection 8(1)(c) to the Building Inspector, which Site Plan shall indicate, in addition to those items required by the *National Building Code*, that the siting of the building or addition will be in accordance with the information on the Building Permit as referred to in Subsection 8(1)(c) before any work beyond the completion of foundation work is undertaken.

(3) The Building Inspector may request a Real Property Report at any time to verify the building's setbacks.

### **Grade Certificate & Drainage of Storm Water**

11. Every applicant for a Building Permit to construct a new building or reconstruct the foundation of an old building shall obtain a Grade Certificate from the Public Works Department.

12. No Building Permit shall be issued until the plans in respect to drainage of storm water from a building site have been approved by the City Engineer.

### **Refusal or Revocation of Permits**

13. (1) If the Building Inspector is of the opinion that an application for a permit does not demonstrate that the plans for the proposed work conforms with the requirements of Section 6(1), the Building Inspector may refuse to issue a permit, or he may issue such permit subject to such conditions as, in his opinion, he deems appropriate.

(2) Notwithstanding Section 6(1), in his discretion, the Building Inspector may, but shall not be required to, refuse to issue any permit when the proposed work set out in the application does not conform with any other federal or provincial acts, regulations, codes or guidelines or any municipal bylaw. In the event that the Building Inspector requires such conformance, the owner shall ensure that the proposed work set out in the application and the executed work shall so conform.

(3) The Building Inspector may refuse to issue, revoke or recommend to Council the revocation of a permit where there is an apparent violation of a provision of any federal or provincial act, regulation or code applicable to the work or proposed work or any provision of this Bylaw, the Zoning Bylaw, a condition of a Development Permit, or any other applicable bylaw of the City which provisions are in any way related to the permit.

(4) A Building Inspector may within the confines of an Order dictate the right to refuse issuance of a new permit to the owner of a building, or his agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is to be situated, upon expiry of the timelines listed within the Order until such time as the conditions of the Order are resolved.

### **Work not to Vary**

14. No work proposed in an application for a permit may vary from the information on which the issued permit is based without written approval of the Building Inspector.

### **Small Buildings**

15. No permit is required for any residential accessory building which is 10 square metres or less. Notwithstanding the foregoing, the construction of same shall conform to all other requirements of the Act, Regulations, and City Bylaws.

### **Fees**

16. (1) Every applicant for a Building Permit, Demolition Permit, or for other services provided by the Building Inspector, shall pay a fee pursuant to the charges set forward in Schedule "A".

(2) Schedule "A" to this Bylaw, as same may be amended from time to time, is incorporated into and forms a part of this Bylaw.

### **Expiry of Permits**

17. (1) A Building Permit issued under this Bylaw expires:

- (a) 6 months from the date of issue if work has not yet commenced; or
- (b) Upon work being suspended for 6 consecutive months; or
- (c) 24 months from the date of issue.

(2) A Demolition Permit issued under this Bylaw expires 6 months from the date of issue.

## **Rectification of Hazards**

18. If upon inspection the Building Inspector is satisfied that any building is in an unsafe condition such as may constitute an imminent danger to the safety of occupants or the public or any property and the owner cannot be conveniently located, in addition to all other authority:

(1) the Building Inspector may cause such work to be carried out as he considers necessary to eliminate such danger and the owner shall be liable in respect of expenses incurred in carrying out such work and same may be collected in the manner referred to in section 21 of the Act whether or not an appeal is filed or a stay is ordered pursuant to the Act; and

(2) neither the City, the Building Inspector nor anyone acting on his behalf shall be liable to compensate the owner, occupant or any other person by reason of anything done without notice to any owner or person in occupation or having control of the building and whether or not an appeal is undertaken pursuant to the Act.

## **Representation**

19. (1) The granting of any permit which is authorized by this Bylaw shall not be construed as a representation of the compliance of any work with any bylaw, federal or provincial act, regulations or code.

(2) The owner shall ensure that submission of an application for a permit and issuance of such permit shall not be understood as or deemed to constitute a representation by any person, the City, the Building Inspector or any City employee that the proposed work or the executed work, in fact, complies with the acts, codes, guidelines or bylaws referred to in Section 6(1) or Section 13(2) whether such representation be at issue in any legal proceeding or otherwise. The issuance of a permit shall not relieve the owner of compliance with Subsection 6(1).

(3) The owner shall indemnify and save harmless the City, the Building Inspector or any municipal official or employee from all losses, costs, claims, damages whatsoever brought by or on behalf of the owner or any other person that may arise as a result of, from, or in any way touching upon the issuance of the permit related to the work, and not to limit the generality of the foregoing, in relation to:

(a) the fact that a building, or the placement, erection, construction, alteration, repair, renovation, reconstruction, demolition or removal thereof authorized by permit, does not comply with the requirements of this Bylaw or any other City bylaw, federal or provincial act, regulation or code or derogates from a right of any other person;

- (b) faulty subsoil conditions, whether such conditions were unknown to the City or not;
- (c) the fact that the owner or any other party on behalf of the owner has continued with work so as to conceal previous work, making that work impossible to inspect by the municipality or any municipal official or inspector appointed by the municipality; or
- (d) the owner's failure to call for an inspection of work as required in Act and Regulations; or
- (e) the owner's failure to have displayed on site the permit site identification, and all applicable site inspection cards.

(4) The City, Building Inspector and employees, servants and agents of the City shall not be held liable in respect of any matters referred to in Subsection (3) under this clause.

**Offences**

20. Any person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction to the penalties as prescribed in the Act.

**Repeal**

21. Bylaw No. 11 of 2003 is hereby repealed.

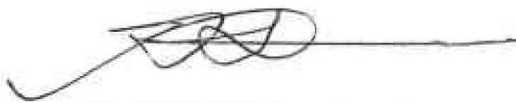
**Coming into Force**

22. This Bylaw shall come into force and effect subject to the final approval pursuant to *The Uniform Building and Accessibility Standards Act*.

INTRODUCED AND READ A FIRST TIME THIS 22<sup>nd</sup> DAY OF January , A.D., 2018.

READ A SECOND TIME THIS 22<sup>nd</sup> DAY OF January , A.D., 2018.

READ A THIRD TIME AND PASSED THIS 22<sup>nd</sup> DAY OF January , A.D. 2018

  
 \_\_\_\_\_  
 MAYOR

  
 \_\_\_\_\_  
 CITY CLERK

APPROVED  
 In accordance with Clause 23.1(3)(a) of  
 The Uniform Building and Accessibility Standards Act  
  
 Executive Director  
 Building Standards and Licensing  
 Ministry of Government Relations  
 165 22/2018  
 Date

## SCHEDULE "A"

### PERMIT FEES AND SERVICE CHARGES

1. The minimum permit fee shall be \$75.00, unless stated otherwise in this bylaw.
2. The permit fee for a deck shall be \$100.00.
3. The permit fee for a secondary suite or a full basement development shall be \$200.00.
4. The fee for approval of drawings or inspections provided for the purpose of verifying third party licensing requirements shall be \$100.00.
5. If an inspection requires more than a single callback, this is considered an additional inspection and a \$75.00 fee will be invoiced to the property owner.
6. The minimum fee for a building permit required as the result of an Order issued by the City shall be \$250.00 (standard rates apply).
7. The permit fee for a shipping container in use as a building shall be \$200.00.
8. Permit fees for residential 1 and 2 unit dwellings and accessory buildings shall be based on the following criteria:
  - (a) Slab on grade and grade beam foundations shall be costed at a rate of \$0.15 per square foot;
  - (b) Concrete and pressure treated foundations shall be costed at a rate of \$0.25 per square foot;
  - (c) Main floor shall be costed at a rate of \$0.70 per square foot;
  - (d) Upper levels shall be costed at a rate of \$0.50 per square foot; and
  - (e) Accessory buildings attached or detached shall be costed at a rate of \$0.25 per square foot.

Fees are cumulative and include all aspects.

9. Demolition permit fees shall be a minimum of \$100.00 and assessed at a rate of \$1.00 per thousand for each \$1,000.00 exceeding \$50,000.00 in tender value.
10. The fee for all other permits shall be \$6.50 per \$1,000.00 of construction value.
11. Inspections performed after regular work hours shall be considered an extended service and shall be invoiced at a rate of \$75.00 per hour or portion thereof.
12. A permit cancelled by written request within 90 days of issuance shall have all fees refunded less a \$75.00 administrative fee.

13. Requests for early or phased occupancy require work beyond the standard provided under permit and are subject to the following fees regardless of approval:
  - (a) If specified at the plan submission stage under the provisions of Can/ULC S1001-11, a \$300.00 application fee will be applied;
  - (b) If requested after the plan submission stage and Can/ULC S1001-11 applies, the application fee shall be \$1,000.00.
  - (c) If the scope of work falls under Part 9 of the *National Building Code*, a request for early or phased occupancy shall be subject to a \$500.00 application fee.

Neither the payment of fees nor the provision of documentation shall in any way be considered as approval in regards to early or phased occupancy. All submissions are subject to approval or rejection by the City of Prince Albert Building Division.