



## **CITY OF PRINCE ALBERT**

### **CITY COUNCIL REGULAR MEETING**

# **MINUTES**

**MONDAY, MARCH 25, 2024, 5:00 P.M.  
COUNCIL CHAMBER, CITY HALL**

**PRESENT:**

Mayor Greg Dionne  
Councillor Charlene Miller  
Councillor Terra Lennox-Zepp  
Councillor Tony Head  
Councillor Don Cody  
Councillor Dennis Ogradnick  
Councillor Blake Edwards  
Councillor Dawn Kilmer  
Councillor Darren Solomon

Terri Mercier, City Clerk  
Sherry Person, City Manager  
Kris Olsen, Fire Chief  
Mitchell J. Holash, K.C., City Solicitor  
Jeff Da Silva, Director of Public Works  
Kiley Bear, Director of Corporate Services  
Ramona Fauchoux, Director of Financial Services  
Tim Yeaman, Acting Director of Community Services  
Craig Guidinger, Director of Planning and Development Services

## **1. CALL TO ORDER**

Mayor Dionne called the meeting to order.

## 2. LAND ACKNOWLEDGEMENT & PRAYER

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

## 3. APPROVAL OF AGENDA

0059. **Moved by:** Councillor Head  
**Seconded by:** Councillor Lennox-Zepp

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

## 4. PRESENTATIONS & RECOGNITIONS

## 5. DECLARATION OF CONFLICT OF INTEREST

5.1 Councillor Edwards – Item No. 11.9 regarding Lease Agreement – Children’s Choice Development Cooperative – Board Member of Carlton Park Community Club.

## 6. ADOPTION OF MINUTES

0060. **Moved by:** Councillor Miller  
**Seconded by:** Councillor Solomon

That the Minutes of the Council Regular Meeting held March 4, 2024, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

## 7. NOTICE OF PROCLAMATIONS

**8. PUBLIC HEARINGS**

8.1 Bylaw No. 7 of 2024 – 2<sup>nd</sup> & 3<sup>rd</sup> Reading (RPT 24-77)

Mayor Dionne declared the Hearing open.

Craig Guidinger, Director of Planning and Development Services presented the matter of the Zoning Bylaw Amendment on behalf of Administration.

Mayor Dionne declared the Hearing closed.

0061. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Kilmer

That Bylaw No. 7 of 2024 be given second and third readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

0062. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Kilmer

That Bylaw No. 7 of 2024 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

0063. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Kilmer

That Bylaw No. 7 of 2024 be read a third time and passed; and, that Bylaw No. 7 of 2024 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

**9. DELEGATIONS**

**10. COMMUNICATIONS**

## 11. REPORTS OF ADMINISTRATION & COMMITTEES

### 11.1 Prince Albert Rural Water Utility Supply Agreement (RPT 24-59)

0064. **Moved by:** Councillor Edwards

**Seconded by:** Councillor Ogrodnick

1. That Water Supply Agreement between The City and Prince Albert Rural Water Utility, which includes a markup rate of \$1.10 per cubic meter above the yearly calculated City water costs, be approved for a five (5) year term; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

### 11.2 Light Duty Pickups – Tender 11/24 (RPT 24-71)

0065. **Moved by:** Councillor Head

**Seconded by:** Councillor Kilmer

1. That Tender No. 11 of 2024, for the purchase of a four (4) new Light Duty Pickups, be awarded to Mann Northway Autosource at a cost of \$217,278.80, including Provincial Sales Tax, to be funded from the Fleet Equipment Reserve; and,
2. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

### 11.3 Truck with Aerial Device (Forestry Unit) (RPT 24-73)

0066. **Moved by:** Councillor Head

**Seconded by:** Councillor Edwards

1. That the Tender for the purchase of a Truck with Aerial Device, be awarded to Altec Industries Limited at a cost of \$268,361.26, including Provincial Sales Tax, to be funded from the Fleet Equipment Reserve; and,

2. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

#### 11.4 Fairway Golf Course Mower Evaluation (RPT 24-74)

0067. **Moved by:** Councillor Solomon  
**Seconded by:** Councillor Edwards

1. That the purchase of a new Fairway Mower, be awarded to Oak Creek Golf & Turf at a cost of \$109,369.07, including Provincial Sales Tax, to be funded from the Golf Course Equipment Reserve; and,
2. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

#### 11.5 2024 Traffic Line Painting Tender (RPT 24-85)

0068. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Ogradnick

1. That Tender No. 16 of 2023 for Traffic Line Painting that was awarded to Line West Ltd., be extended for one (1) year at the estimated bid cost of \$113,780, including Provincial Sales Tax;
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documents on behalf of The City, if required;
3. That Administration review in January 2025, a possible extension to the Tender for one (1) additional year.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

11.6 Prince Albert Event Centre – Detailed Design Drawings and Approval to Proceed to Prequalification of General Contractors (RPT 24-86)

0069. **Moved by:** Councillor Kilmer  
**Seconded by:** Councillor Cody

1. That the ninety-nine percent (99%) Detailed Design Presentation of the new Prince Albert Events Centre, as attached to RPT 24-79, be approved; and,
2. That the Project Team proceed with prequalifications of General Contractors for the new Prince Albert Events Centre.

Councillor Lennox-Zepp rose on a Point of Information asking what is the plan for funding construction of this project.

Councillor Ogradnick, in responding to the question, stated that the plan is to be ready when funding becomes available.

In Favour: Councillors: Cody, Edwards, Kilmer, Ogradnick, Solomon and Mayor Dionne

Against: Councillors: Head, Lennox-Zepp and Miller

**CARRIED (6 to 3)**

11.7 2024 Community Grant Program (RPT 24-68)

0070. **Moved by:** Councillor Ogradnick  
**Seconded by:** Councillor Lennox-Zepp

1. That the 2024 Community Grant Program Recipients, as attached to RPT 24-68, be approved;
2. That the authority to proceed with projects be granted to the successful applicants upon receipt of final approval from Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation; and,
3. That the Mayor and City Clerk be authorized to execute the 2024 Grant Agreements on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

11.8 Lease Agreement – River Bank Development Corporation (RPT 24-82)

0071. **Moved by:** Councillor Miller  
**Seconded by:** Councillor Kilmer

1. That the Lease Agreement between The City and Riverbank Development Corporation for office space at the Bernice Sayese Centre, located at 1350 – 15<sup>th</sup> Avenue West, legally described as Parcel C, Plan No. 94PA08144, be approved for a five (5) year term from April 1, 2024 to March 31, 2029;
2. That the base rent be divided into monthly payments of \$1,110.21 plus applicable taxes during the first year of the term and thereafter the annual rent shall be determined through the Annual Rates and Fees Process; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

11.9 Lease Agreement – Children’s Choice Development Cooperative (RPT 24-83)

0072. **Moved by:** Councillor Solomon  
**Seconded by:** Councillor Head

1. That the Lease Agreement between The City and Children’s Choice Child Development Co-operative for the daycare building located at the Carlton Park Community Club, located at 3100 Dunn Drive, legally described as Parcel MR6, Plan No. 80PA17588, Extension 1, be approved for a five (5) year term from April 1, 2024 to March 31, 2029;
2. That the base rent be divided into monthly payments of \$625 plus applicable taxes during the first year of the term and thereafter the annual rent shall be determined through the Annual Rates and Fees Process; and,

3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

Absent – Declared Conflict of Interest: Councillor Edwards

**CARRIED UNANIMOUSLY**

11.10 Heritage Property Alteration – Octagonal Building – 820 Exhibition Drive (RPT 24-78)

0073. **Moved by:** Councillor Ogrodnick  
**Seconded by:** Councillor Head

That the request to alter the Municipal Heritage Property located at 820 Exhibition Drive, known as the Octagonal Building, legally described as Portion of Parcel A, H.B.C.R., Plan No. 82PA14083, be approved subject to review and approval of the finalized alteration plans, to be provided by the Prince Albert Exhibition Association.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**

11.11 Out of Scope Vacation Leave and Management Days Off Policy (RPT 24-88)

0074. **Moved by:** Councillor Kilmer  
**Seconded by:** Councillor Edwards

1. That the Out of Scope Vacation Leave and Management Days Off Policy, as attached RPT 24-88, be approved;
2. That the Out of Scope Employee Vacation Policy dated January 1, 2006 be rescinded; and,
3. That the Banking Earned Days Off Policy dated April 6, 2009 be rescinded.

In Favour: Councillors: Cody, Edwards, Kilmer, Miller, Ogrodnick, Solomon and Mayor Dionne

Against: Councillors: Head and Lennox-Zepp

**CARRIED (7 to 2)**



11.12 Capital Financing Request for Proposal No. 3 of 2024 (RPT 24-70)

0075. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Kilmer

- 1. That the Capital Financing Request for Proposal No. 3 of 2024 be awarded to the Municipal Financing Corporation of Saskatchewan to be payable over a period of five (5) years for the creation of debt not payable within the current year in the amount of \$18,000,000 to assist with the fluctuation of the City’s cash flow between the project cost payments and the receipt of funding/revenue over the next five (5) years for the Aquatic and Arenas Recreation Centre;
- 2. That the fixed interest rate for the loan will not exceed five point thirty-five percent (5.35%);
- 3. That the Mayor and City Clerk be authorized to execute any Agreements, Contracts and documents on behalf of The City, if necessary; and,
- 4. That Bylaw No. 1 of 2024 be introduced and given two (2) readings.

In Favour: Councillors: Cody, Edwards, Kilmer, Ogrodnick, Solomon and Mayor Dionne

Against: Councillors: Head, Lennox-Zepp and Miller

**CARRIED (6 to 3)**

0076. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Kilmer

That Bylaw No. 1 of 2024 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Kilmer, Ogrodnick, Solomon and Mayor Dionne

Against: Councillors: Head, Lennox-Zepp and Miller

**CARRIED (6 to 3)**

0077. **Moved by:** Councillor Cody  
**Seconded by:** Councillor Kilmer

That Bylaw No. 1 of 2024 be read a second time.

In Favour: Councillors: Cody, Edwards, Kilmer, Ogrodnick, Solomon and Mayor Dionne

Against: Councillors: Head, Lennox-Zepp and Miller

**CARRIED (6 to 3)**

## **12. UNFINISHED BUSINESS**

## **13. MAYOR & COUNCILLORS FORUM**

## **14. INQUIRIES**

### **14.1 Councillor Edwards – Update on Financial Impacts and the Overall Well-Being of The City**

What is the status of my Motion from January 22, 2024, requesting a meeting with the Federal and Provincial Government to discuss homelessness, crime and addictions in our City.

## **15. INQUIRY RESPONSES**

## **16. NOTICE OF MOTION**

### **16.1 Councillor Head – Access Transit Funding**

That the City ensure that the evening and weekend services for residents with disabilities is maintained without disruption by providing \$103,000 in funding to Access Transit.

## 17. MOTIONS

17.1 Motion – Councillor Head – Access Transit Funding

0078. **Moved by:** Councillor Head  
**Seconded by:** Councillor Lennox-Zepp

That pursuant to the provisions of the City's Procedure Bylaw No. 23 of 2021, that the Notice Provisions be waived to permit consideration of Councillor Head's Motion regarding Access Transit Funding.

Councillor Kilmer called Point of Order stating that Councillor Head is providing substantive information regarding his Notice of Motion and debate should not be permitted for the Motion requesting leave.

The Mayor ruled **IN FAVOR** of the Point of Order and requested that Councillor Head proceed with closing the debate without further questions.

In Favour: Councillors: Head, Lennox-Zepp and Miller

Against: Councillors: Cody, Edwards, Kilmer, Ogrodnick, Solomon and Mayor Dionne

**MOTION DEFEATED (6 to 3)**

## 18. PUBLIC FORUM

## 19. ADJOURNMENT – 6:22 P.M.

0079. **Moved by:** Councillor Kilmer  
**Seconded by:** Councillor Ogrodnick

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

**CARRIED UNANIMOUSLY**



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 22<sup>ND</sup> DAY OF APRIL, A.D. 2024.