



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**MONDAY, MARCH 4, 2024, 5:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards (Attended via video conferencing at 5:16
p.m., excused at 5:50 p.m.)
Councillor Dawn Kilmer
Councillor Darren Solomon

Terri Mercier, City Clerk
Sherry Person, City Manager
Shea Lucas, Secretary
Mitchell J. Holash, K.C., City Solicitor
Jeff Da Silva, Director of Public Works
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

2. LAND ACKNOWLEDGEMENT & PRAYER

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0038. **Moved by:** Councillor Head
Seconded by: Councillor Solomon

That the Agenda for this meeting be approved, with the following amendments, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. That the revised Approved Paving Projects Map replace the existing map to Item No. 11.3 with respect to RPT 24-63 – Urban Highway Connector Program Agreement;
2. That Item No. 11.9 with respect to RPT 24-60 – Request for Tax Relief Application – Canadian Revival Centre Corporation (CRCC) be removed.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

Absent: Councillor Edwards

CARRIED UNANIMOUSLY

4. PRESENTATIONS & RECOGNITIONS

5. DECLARATION OF CONFLICT OF INTEREST

5.1 Councillor Lennox-Zepp – Item No. 10.1 regarding OIPC Investigation Report 320-2023 – Spouse is the Canadian Union of Public Employees National Representative.

5.2 Councillor Edwards – Item No. 11.5 regarding Year 2023 Destination Marketing Levy Grants Paid to Host Committees – Assistant Coach of U18 Royals who hosted Ball Tournament where Destination Marketing Funding was granted to Prince Albert Minor Baseball Association.

6. ADOPTION OF MINUTES

0039. **Moved by:** Councillor Miller
Seconded by: Councillor Ogrodnick

That the Minutes of the Council Regular Meeting held February 12, 2024, be taken as read and adopted.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

Absent: Councillor Edwards

CARRIED UNANIMOUSLY

7. NOTICE OF PROCLAMATIONS

7.1 Amyloidosis Awareness Month – March 2024

8. PUBLIC HEARINGS

9. DELEGATIONS

10. COMMUNICATIONS

10.1 OIPC Investigation Report 320-2023 – City of Prince Albert (CORR 24-12)

0040. **Moved by:** Councillor Solomon
Seconded by: Councillor Kilmer

That CORR 24-12 be received as information and filed.

In Favour: Councillors: Cody, Head, Kilmer, Miller, Ogrodnick, Solomon and Mayor Dionne

Absent: Councillor Edwards

Absent – Declared Conflict of Interest: Councillor Lennox-Zepp

CARRIED UNANIMOUSLY

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 Development Permit Application – Child Care Centre – 2815 1st Avenue West (RPT 24-58)

11.1.1 New Child Care Centre on 1st Avenue West (CORR 24-13)

0041. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

1. That the Discretionary Use Development Permit Application for a Child Care Centre for up to 30 children located at 2815 – 1st Avenue West, legally described as Lot 23, Block 5, Plan No. 75PA18359, Extension 60 and Lot 24, Block 5, Plan No. 75PA18359, Extension 61, be approved;
2. That off-site parking for the provision of five (5) required parking spaces be approved subject to the submission of an executed off-site parking agreement; and,
3. That CORR 24-13 be referred to the Public Works Department for response.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

Absent: Councillor Edwards

CARRIED UNANIMOUSLY

11.2 Community Airports Partnership – Agreement – Airfield Cameras (RPT 24-43)

0042. **Moved by:** Councillor Head
Seconded by: Councillor Cody

1. That the Community Airports Partnership Agreement between The City and His Majesty the King in Right of the Government of Saskatchewan, as represented by the Minister responsible for the Ministry of Highways, for funding fifty percent (50%) of the installation of four (4) Airfield Cameras to a maximum of \$33,000, be approved;
2. That the project cost for the installation of four (4) Airfield Cameras be funded as follows:
 - a. \$33,000 from the Community Airports Partnership;
 - b. \$33,000 from the Airport Improvement Fund; and,

- c. \$3,000 from Airport Operation Airside Maintenance Budget; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.3 2nd Avenue West Paving – Urban Highway Connector Program Agreement (RPT 24-63)

0043. **Moved by:** Councillor Solomon
Seconded by: Councillor Kilmer

1. That the Agreements between The City and His Majesty the King in Right of the Government of Saskatchewan, as represented by the Minister responsible for the Ministry of Highways, be approved to fund the Project on these essential terms:
 - a. The Project limits shall be 2nd Avenue West from Marquis Road to 26th Street and 2nd Avenue West from 26th Street to 17th Street; and,
 - b. The Ministry's financial contribution will be seventy percent (70%) of the Project cost up to \$660,226;
2. That the project to be included in the 2024 or 2025 Roadways Paving Program pending Ministry approval of the year to complete the work; and,
3. That the Mayor and City Clerk be authorized to execute the Agreements and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.4 Destination Marketing Fund Grant Capital Enhancements Application & New Event Application – 2024 & 2025 WBSC Men's World Cup of Softball (RPT 24-62)

0044. **Moved by:** Councillor Ogradnick
Seconded by: Councillor Solomon

1. That \$100,000 be approved for funding under the Destination Marketing Fund Grant – Capital Enhancements to the 2024 & 2025 Men's Softball World Cup Committee of the 2024 & 2025 World Baseball Softball Confederation Men's World Cup of Softball;
2. That \$250,000 be approved for funding under the Destination Marketing Fund Grant – New Event to the 2024 & 2025 Men's Softball World Cup Committee of the 2024 & 2025 World Baseball Softball Confederation Men's World Cup of Softball, with the following disbursement:
 - a. \$125,000 for the 2024 WBSC Men's World Cup of Softball Qualifier be distributed in 2024; and,
 - b. \$125,000 for the 2025 WBSC Men's World Cup of Softball be deferred to 2025;
3. That the total allocated amounts as shown above be funded from the Destination Marketing Levy Reserve; and,
4. That the Mayor and City Clerk be authorized to execute the Funding Agreements on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.5 Year 2023 Destination Marketing Levy Grants Paid to Host Committees (RPT 24-53)

0045. **Moved by:** Councillor Kilmer
Seconded by: Councillor Ogradnick

That RPT 24-44 be received as information and filed.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

Absent – Declared Conflict of Interest: Councillor Edwards

CARRIED UNANIMOUSLY

11.6 Destination Marketing Levy Grant Funding Portion of Tourism Coordinator Salary (RPT 24-54)

0046. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That fifty percent (50%) of the Tourism Coordinator position’s funding, including benefits and annual increments, be allocated from the Destination Marketing Levy Reserve.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.7 Bylaw No. 7 of 2024 – Rezoning a Portion of the 700th Block of Marquis Road East from FUD – Future Urban Development to C4 – Highway Commercial (RPT 24-56)

0047. **Moved by:** Councillor Cody
Seconded by: Councillor Head

- 1. That Bylaw No. 7 of 2024 be introduced and given first reading; and,
- 2. That Administration provide notification to hold a Public Hearing.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

0048. **Moved by:** Councillor Cody
Seconded by: Councillor Head

That Bylaw No. 7 of 2024 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.8 Digital Sign Application – 1401 2nd Avenue West (RPT 24-57)

0049. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That the Sign Permit Application for a Digital Sign to be located at 1401 – 2nd Avenue West, legally described as Lots 2-5, Block 8, Plan No. C199, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Solomon and Mayor Dionne

CARRIED UNANIMOUSLY

11.10 2024 Municipal and In-City School Boards Election (RPT 24-50)

0050. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

That the City require all nominated Municipal Election Candidates to disclose the source of their campaign contributions and amounts as available under Section 34 of *The Cities Act*.

In Favour: Councillors: Lennox-Zepp and Miller

Against: Councillors: Cody, Edwards, Head, Kilmer, Ogrodnick, Solomon and Mayor Dionne

MOTION DEFEATED (7 to 2)

0051. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

1. That the Corporate Legislative Manager act as the Returning Officer in the absence of the City Clerk, if required;
2. That the remuneration rates for Election workers, which include compensation for training and meals, be established, as follows:

Position	Base Wage	Meal Allowance (Lunch & Supper)	Training (\$40/session – 2 to 3 hr)	Overall Cost (based on 12 hrs)
Supervisory Deputy Returning Officer	\$20.50	\$41	\$80	\$367.00
Deputy Returning Officer	\$17.50	\$41	\$40	\$291.00
Poll Clerk	\$15.50	\$41	\$40	\$267.00

3. That mileage claims, relating to Supervisory, Mobile and Special Poll workers, during the conduct of their election duties, be reimbursed in accordance with the City's approved travel rates;
4. That Administration proceed with providing free Transit on Election Day, November 13, 2024;
5. That the Request for Proposal for Election Voting Equipment and Results Software Program be awarded to Election Systems & Software Canada ULC, in the estimated amount of \$37,420, plus applicable taxes; and,
 - a. That the Mayor and City Clerk be authorized to execute the necessary Agreement, on behalf of The City, once prepared; and,
6. That Bylaw No. 8 of 2024 be introduced and given three (3) readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogradnick, Solomon and Mayor Dionne

Against: Councillor Lennox-Zepp

CARRIED (8 to 1)

0052. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 8 of 2024 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogradnick, Solomon and Mayor Dionne

Against: Councillor Lennox-Zepp

CARRIED (8 to 1)

0053. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 8 of 2024 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogradnick, Solomon and Mayor Dionne

Against: Councillor Lennox-Zepp

CARRIED (8 to 1)

0054. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That leave be granted to read Bylaw No. 8 of 2024 a third time.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick,
Solomon and Mayor Dionne

Absent: Councillor Edwards

CARRIED UNANIMOUSLY

0055. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 8 of 2024 be read a third time and passed; and, that Bylaw No. 8
of 2024 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Head, Kilmer, Miller, Ogrodnick, Solomon and
Mayor Dionne

Against: Councillor Lennox-Zepp

Absent: Councillor Edwards

CARRIED (7 to 1)

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

15. INQUIRY RESPONSES

15.1 February 12, 2024 City Council Inquiry Responses (INQ 24-3)

0056. **Moved by:** Councillor Kilmer
Seconded by: Councillor Cody

That INQ 24-3 be received as information and filed.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick,
Solomon and Mayor Dionne

Absent: Councillor Edwards

CARRIED UNANIMOUSLY

16. NOTICE OF MOTION

17. MOTIONS

17.1 Motion – Councillor Head – Costs of Clearing Sidewalk on Rotary Trail (MOT 24-1)

0057. **Moved by:** Councillor Head
Seconded by: Councillor Lennox-Zepp

That Administration prepare a report on the costs to clear the section of sidewalk where the Rotary Trail ends in the 500 Block of 4th Street East and begins again on the 700 Block of 2nd Street East.

In Favour: Councillors: Head, Lennox-Zepp and Ogradnick

Against: Councillors: Cody, Kilmer, Miller, Solomon and Mayor Dionne

Absent: Councillor Edwards

MOTION DEFEATED (5 to 3)

18. PUBLIC FORUM

19. ADJOURNMENT – 6:11 P.M.

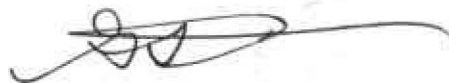
0058. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

That this Council do now adjourn.


In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Solomon and Mayor Dionne

Absent: Councillor Edwards

CARRIED UNANIMOUSLY



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 25TH DAY OF MARCH, A.D. 2024.