



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**MONDAY, MAY 15, 2023, 5:02 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dawn Kilmer

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Mitchell J. Holash, K.C., City Solicitor
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Jeff Da Silva, Acting Director of Public Works
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

2. PRAYER

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0164. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Kilmer

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

4. PRESENTATIONS & RECOGNITIONS

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

0165. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That the Minutes of the Council Regular Meeting held April 24, 2023, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

7. NOTICE OF PROCLAMATIONS

- 7.1 Community Pow Wow Day – May 26, 2023
- 7.2 Canadian Royal Purple Week – May 14 – 20, 2023
- 7.3 Naturopathic Medicine Week – May 14 – 20, 2023
- 7.4 Prince Albert Pride Week – May 28 – June 4, 2023

8. PUBLIC HEARINGS

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 Annual Notice to Consumers Report (RPT 23-156)

0166. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

That the 2022 Annual Notice to Consumers Report for the period of January 1, 2022 to December 31, 2022, as attached to RPT 23-156, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.2 Community Airports Partnership – Agreement – Automated Gate (RPT 23-163)

0167. **Moved by:** Councillor Cody
Seconded by: Councillor Head

1. That the Community Airports Partnership Agreement between The City and Ministry of Highways for funding fifty percent (50%) of the Installation of an Automated Gate to a maximum cost of \$10,000, be approved;
2. That the project cost for the Automated Opener Gate #2 for Ambulance be increased to \$27,500, which will be funded as follows:
 - a. \$10,000 from the Community Airports Partnership;
 - b. \$15,000 from the Airport Improvement Fund; and,
 - c. \$2,500 from the Airport Operations Fence Repair and Maintenance Operating Budget; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.3 Airport Terminal Detail Design Revised Budget Adjustment (RPT 23-181)

0168. **Moved by:** Councillor Cody
Seconded by: Councillor Edwards

1. That the cost for the Detailed Design of the new Airport Terminal with Prairie Architecture Incorporated be increased by \$854,718 for a total Design Fee of \$1,489,758, to date including Provincial Sales Tax to pay the outstanding invoices;
2. That the remaining thirty percent (30%) Detailed Design of the new Airport Terminal with Prairie Architecture Incorporated be placed on hold temporarily until the Airport Advisory Committee has an opportunity to review the design proposal;
3. That the cost increase be funded from the Passenger Facility Fee Reserve; and,
4. That the Mayor and City Clerk be authorized to execute the necessary documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.4 Social Services Bus Pass Program – Letter of Understanding (RPT 23-182)

0169. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Kilmer

1. That the Letter of Understanding between The City and the Ministry of Social Services with regards to the Discounted Bus Pass Program for 2023/2024, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Letter of Understanding on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.5 Police Substation Parking (RPT 23-185)

0170. **Moved by:** Councillor Edwards
Seconded by: Councillor Miller

That the five (5) paid parking meters, located behind the Prince Albert Police Service Substation on the Unit Block of 10th Street East, be removed and designated as Police Parking Only.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogradnick and Mayor Dionne

Against: Councillor Lennox-Zepp

CARRIED (7 to 1)

11.6 Concrete Supply and Installation (RPT 23-194)

0171. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

- 1. That The City enter into the third year of the negotiated Supply Contract for Concrete Supply and Installation with Wheatland Builders and Concrete Ltd., with the option of one (1) additional year;
- 2. That Administration be authorized to negotiate the 2023 Concrete Price Schedule with Wheatland Builders and Concrete Ltd.; and,
- 3. That the Mayor and City Clerk be authorized to execute the Contract and any other documentation on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.7 Asphalt Supply and Paving (RPT 23-195)

0172. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

- 1. That The City enter into the third year of the negotiated Supply Contract for Asphalt Supply and Paving with B & B Construction Group Inc., with the option of one (1) additional year;

2. That Administration be authorized to negotiate the 2023 Asphalt and Paving Price Schedule with B & B Construction Group Inc.; and,
3. That the Mayor and City Clerk be authorized to execute the Contract and any other documentation on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.8 2023 Dust Suppression (RPT 23-196)

0173. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That Bylaw No. 15 of 2023 be introduced and given three (3) readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

0174. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That Bylaw No. 15 of 2023 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

0175. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That Bylaw No. 15 of 2023 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

0176. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That leave be granted to read Bylaw No. 15 of 2023 a third time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

0177. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That Bylaw No. 15 of 2023 be read a third time and passed; and, that Bylaw No. 15 of 2023 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.9 Alfred Jenkins Field House Artificial Turf Replacement (RPT 23-183)

0178. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

1. That the Request for Proposal No. 27 of 2023 for the Alfred Jenkins Field House Artificial Turf be awarded to FieldTurf in the amount of \$470,694, including Provincial Sales Tax;
2. That any Landfill fees be waived that pertain to the project;
3. That the project be funded through the Alfred Jenkins Field House Improvement Reserve in support of the Artificial Turf Replacement;
4. That Maintenance Equipment for the Artificial Turf be purchased at a cost of \$17,807.82, including taxes, funded through the Alfred Jenkins Field House Improvement Reserve; and,
5. That Mayor and City Clerk be authorized to execute any necessary Contracts on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.10 Beautification Report 2023 (RPT 23-186)

0179. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Kilmer

1. That the Beautification Initiatives, as outlined in RPT 23-131, be approved for the 2023 season;
2. That the Installation and Maintenance Agreement between The City and Prince Albert Downtown Business Improvement District Board be approved; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.11 Grand Slam Ball Park Rebuild Update (RPT 23-187)

0180. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

1. That the amended Grand Slam Ball Park Rebuild Sponsorship Package, as attached to RPT 23-170, be approved; and,
2. That Prince Albert Minor Baseball Association be authorized to continue to formalize Sponsorship Agreements with the following four (4) Sponsors as part of their Grand Slam Ball Park Rebuild Campaign:
 - a. Canadian Factory Direct Sunrooms - \$16,000 In Kind;
 - b. Prince Albert Daily Herald - \$5,000 over 3 years;
 - c. Madsen Fence - \$3,000 In Kind; and,
 - d. Anderson Pump House - \$1,500 In Kind.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.12 Sponsorship Agreement for AJFH and Lakeland Ford Park (RPT 23-197)

0181. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

1. That the Alfred Jenkins Field House Sponsorship Agreement between The City and Anderson Motors LTD in the amount of \$3,000 per year for three (3) years from June 1, 2023 to May 31, 2026, be approved;
2. That the Lakeland Ford Park Sponsorship Agreement between The City and K.S. Food Services in the amount of \$1,500 per year for three (3) years from June 1, 2023 to April 30, 2026, be approved; and,
3. That the Mayor and City Clerk be authorized to execute the Agreements on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.13 Assessment Consultant Services (RPT 23-188)

0182. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

1. That the services of TJ Ewert Professional Services, to assist in the implementation of the Income Approach for Commercial Assessments for the 2025 Revaluation, be approved;
2. That \$40,000 be funded from the savings in Financial Services' Salaries for 2023; and,
3. That the Mayor and City Clerk be authorized to execute any necessary documents, in consultation with the City Solicitor, on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.14 Bylaw No. 14 of 2023 – Zoning Bylaw Amendment for Maximum Building Height (RPT 23-184)

0183. **Moved by:** Councillor Head
Seconded by: Councillor Miller

1. That Bylaw No. 14 of 2023 be introduced and given first reading; and,
2. That Administration provide notification to hold a Public Hearing.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

0184. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That Bylaw No. 14 of 2023 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.15 Land Sale – Offer to Purchase 129 – 23rd Street West (RPT 23-190)

0185. **Moved by:** Councillor Head
Seconded by: Councillor Kilmer

1. That the Offer to Purchase from Karlee Franc for 129 – 23rd Street West in the amount of \$30,000, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Sale and Development Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.16 Bylaw Officer Appointment (RPT 23-191)

0186. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

That Marlin Ahenakew and Trina Wareham be appointed as Bylaw Enforcement Officers for the City of Prince Albert pursuant to Section 337 of The Cities Act.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.17 City Manager Contract (RPT 23-203)

0187. **Moved by:** Councillor Cody
Seconded by: Councillor Edwards

1. That Sherry Person be appointed as City Manager for The City of Prince Albert for a five (5) year term, effective June 1, 2023; and,
2. That the Mayor and City Clerk be authorized to execute the Employment Contract on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

- 14.1 Councillor Ogradnick – Prince Albert Downtown Business Improvement District – Business Incentive Proposal

Council received a letter from Prince Albert Downtown Business Improvement District on July 18, 2022 about a needed Business Incentive Proposal for the downtown and it was referred to the Planning and Development Services Department for review. What is happening to the Business Incentive Proposal for the downtown and when will Council see a response on the proposal.

The Director of Planning and Development Services, in responding to the inquiry, indicated that the Department has been in consultation with the Prince Albert Downtown Business Improvement District relating to Incentive Proposals and a response is expected in the next couple months.

15. INQUIRY RESPONSES

16. NOTICE OF MOTION

- 16.1 Councillor Edwards – Flashing Pedestrian Lights – 15th Avenue East and Marquis Road

That Administration prepare a report on installing flashing pedestrian lights at the intersection of 15th Avenue East and Marquis Road and be considered in the 2024 Budget.

17. MOTIONS

- 17.1 Motion – Mayor Dionne – Net-Zero Emissions (MOT 23-3)

Councillor Miller assumed the Chair.

0188. **Moved by:** Mayor Dionne
Seconded by: Councillor Cody

That the following Motion be postponed for consideration to the next City Council meeting:

That the City work towards Net-Zero Emissions by 2030 through actions, such as tree planting and/or employing technologies that can capture carbon before it is released into the air.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

Mayor Dionne resumed the Chair.

18. PUBLIC FORUM

19. ADJOURNMENT – 6:07 P.M.

0189. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller,
Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 12TH DAY OF JUNE, A.D. 2023.