



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**MONDAY, APRIL 24, 2023, 5:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Mitchell J. Holash, K.C., City Solicitor
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Jeff Da Silva, Acting Director of Public Works
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

2. PRAYER

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0138. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

4. PRESENTATIONS & RECOGNITIONS

5. DECLARATION OF CONFLICT OF INTEREST

5.1 Councillor Edwards – Item No. 11.6 – Board Member of the Carlton Park Community Club.

6. ADOPTION OF MINUTES

0139. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That the Minutes of the Council Regular Meeting held March 27, 2023 and Special Meeting held March 29, 2023, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

7. NOTICE OF PROCLAMATIONS

7.1 2017-18 Humboldt Broncos Day – April 6, 2023

7.2 Green Shirt Day – April 7, 2023

7.3 Human Values Day – April 24, 2023

7.4 World Press Freedom Day – May 3, 2023

- 7.5 Moose Hide Campaign Day – May 11, 2023
- 7.6 Fibromyalgia Awareness Day – May 12, 2023
- 7.7 Pitch In Week – May 8 – 13, 2023
- 7.8 GBS/CIDP Awareness Month – May 2023
- 7.9 Melanoma and Skin Cancer Awareness Month – May 2023
- 7.10 Jewish Heritage Month – May 2023

8. PUBLIC HEARINGS

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 Development Permit Application – Drinking Establishment, Licensed Restaurant, Liquor Store – 3580 2nd Avenue West (RPT 23-158)

0140. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

That the Discretionary Use Development Permit Application for a Drinking Establishment, Licensed Restaurant, and Liquor Store to be located at 3580 – 2nd Avenue West, legally described as Parcel L, Plan No. 79PA25636, be approved, subject to the following conditions:

- 1. The Applicant submitting final plans for review and approval by Administration;
- 2. The Applicant entering into a Landscape Agreement with the City;
- 3. The Applicant applying for and receiving any necessary Building Permits and any/all necessary Municipal Fire and Building Safety Inspections; and,
- 4. The development complying with the requirements of the City’s Zoning Bylaw No. 1 of 2019, as amended.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.2 Ice Resurfacing Machines Tender 18/23 (RPT 23-126)

0141. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

1. That Tender No. 18 of 2023, for the purchase of three (3) new Ice Resurfacing Machines, be awarded to Engo Ice Arena Equipment Sales at a total cost of \$550,439.01, which includes all applicable taxes, with \$183,469.67 to be funded from the Fleet Equipment Reserve and \$363,584.94 from the Equipment Fit-up and Furniture budget for the Aquatics and Arenas Recreation Centre; and,
2. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.3 Water Main Re-Lining Tender (RPT 23-166)

0142. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Kilmer

1. That Tender No. 12 of 2023, for Water Main Re-lining, be awarded to Fer-Pal Construction Ltd. for an estimated bid price of \$384,515, which includes Provincial Sales Tax;
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documents on behalf of The City, once prepared; and,
3. That Tender No. 12 of 2023 be reviewed at the end of 2023, and possibly be extended for one (1) year at a time for a maximum of three (3) additional years.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.4 2023 – Capital Paving and Utility Infrastructure Replacement Program (RPT 23-168)

0143. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Ogrodnick

1. That this RPT 23-168 be received as information and filed; and,
2. That Administration provide annually, to the Executive Committee meeting following April 15, a report on the intended Work Plan for the Capital Paving and Utility Infrastructure Replacement Program for the construction season.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.5 City Bike Auction and Ukrainian Newcomers (RPT 23-150)

0144. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Miller

That up to fifty (50) recovered and unclaimed bicycles be donated to Ukrainian Canadian Congress Settlement Volunteer, Sonya Jahn, to be distributed to Ukrainian newcomer families in Prince Albert.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.6 Carlton Park Community Club Pave the Way Fundraiser Update (RPT 23-148)

0145. **Moved by:** Councillor Head
Seconded by: Councillor Ogrodnick

That the Carlton Park Community Club be authorized to continue to formalize five (5) year term Sponsorship Agreements with the following Sponsors as part of their Pave the Way Fundraiser:

1. Caribou Transport – 32x48 Sign for \$1,000;
2. Westview Steering and Brake – 32x48 Sign for \$1,000;
3. TC Electric – 32x48 Sign for \$1,000;

4. NAPA – 32x48 Sign for \$1,000; and,
5. Lake Country Co-op – 48x96 Sign for \$2,000.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

Absent – Declared Conflict of Interest: Councillor Edwards

CARRIED UNANIMOUSLY

11.7 Multi-Media Technical Services Agreement (RPT 23-149)

0146. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

1. That a Technical Services Agreement between The City and Big Drum Media for Multi-Media Services at City Facilities be approved for a two (2) year term from May 1, 2023 to April 30, 2025; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.8 Livebarn Agreement – City Arenas (RPT 23-152)

0147. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

1. That a Venue Agreement between The City and Livebarn Inc. for Livestreaming Services at City Arenas be approved for a four (4) year term commencing the date of execution; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.9 Prince Albert Pulp Sponsorship Agreements (RPT 23-153)

0148. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

1. That the Alfred Jenkins Field House Sponsorship Agreement between The City and Prince Albert Pulp Inc. in the amount of \$3,000 per year for three (3) years from May 1, 2023 to April 30, 2026, be approved;
2. That the Lakeland Ford Park Sponsorship Agreement between The City and Prince Albert Pulp Inc. in the amount of \$3,000 per year for three (3) years from May 1, 2023 to April 30, 2026, be approved; and,
3. That the Mayor and City Clerk be authorized to execute the Agreements on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.10 Cooke Municipal Golf Course Improvements (RPT 23-157)

0149. **Moved by:** Councillor Edwards
Seconded by: Councillor Ogrodnick

That the 2023 Golf Course Pathway Improvement Plan, as attached to RPT 23-136, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.11 Prince Albert Golf and Curling Centre – Donation Receipt Approval for “Rock the House” Donation Campaign (RPT 23-147)

0150. **Moved by:** Councillor Head
Seconded by: Councillor Edwards

1. That Administration be authorized to issue Tax Deductible Donation Receipts to contributors of the Prince Albert Golf and Curling Centre’s “Rock the House” Donation Campaign;
2. That the amount of the donation receipt be reduced by any portion that may be deemed a benefit to the contributor as determined by Administration; and,

3. That the Mayor and City Clerk be authorized to execute any contracts or documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.12 Property Maintenance Bylaw Amendment – Bylaw No. 13 of 2023 (RPT 23-143)

0151. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That Bylaw No. 13 of 2023 be introduced and given three (3) readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

0152. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That Bylaw No. 13 of 2023 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

0153. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That Bylaw No. 13 of 2023 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

0154. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That leave be granted to read Bylaw No. 13 of 2023 a third time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

0155. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That Bylaw No. 13 of 2023 be read a third time and passed; and, that Bylaw No. 13 of 2023 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.13 Residential Concept Plan – 2101 5th Avenue West (RPT 23-151)

0156. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

1. That Administration be authorized to hold a public meeting prior to June 30, 2023, to present a Residential Concept Plan for 2101 – 5th Avenue West; and,
2. That the feedback from the public meeting be presented for consideration at an upcoming Executive Committee meeting.

MOTION WITHDRAWN

Mayor Dionne ruled the Motion of the Councillor **OUT OF ORDER**, as the removal of Item No. 1 in the original motion, and the Director's advisement that the Contractor wishes to withdraw the current Concept Plan, defeats the intent of a public meeting at this time.

0157. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

That this matter be referred back to the Planning and Development Services Department for review and report which includes an increase to green space at 2101 – 5th Avenue West.

In Favour: Councillors: Lennox-Zepp and Miller

Against: Councillors: Cody, Edwards, Head, Kilmer, Ogrodnick and Mayor Dionne

MOTION DEFEATED (2 to 5)

Mayor Dionne ruled the Motion of the Councillor **OUT OF ORDER** as it relates to changing the intent of the Expression of Interest which was previously approved by City Council, instead of the current matter which is specifically regarding the Residential Concept Plan submitted by Miller Contracting Ltd.

Councillor Lennox-Zepp rose on a Point of Information requesting whether City Council voted on the Expression of Interest for this property in a public meeting.

The City Manager, in responding to the Point of Information, advised that a Report regarding the Expression of Interest was considered at the April 19, 2021 Executive Committee meeting.

0158. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Kilmer

That the Residential Concept Plan submitted by Miller Contracting Ltd. for 2101 – 5th Avenue West, be referred back to the Planning and Development Services Department for further review and report.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.14 First Time Home Buyer Program – Tracey Warden (RPT 23-160)

0159. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That the First Time Home Buyer Program Application submitted by Tracey Warden be approved for funding up to \$5,000 from the Housing Reserve.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.15 Signature Development Phase 4 Subdivision (RPT 23-161)

0160. **Moved by:** Councillor Cody
Seconded by: Councillor Edwards

1. That the proposed Subdivision of the subject lands legally described as Block C, Plan No. 102375446, be approved subject to:
 - a. The review and approval of the final Plan of Survey by Administration; and;
2. That the Mayor and City Clerk be authorized to execute the Plan of Survey and any other applicable documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

11.16 Appointment to Board of Police Commissioners (RPT 23-167)

0161. **Moved by:** Councillor Edwards
Seconded by: Councillor Miller

That Marlo Pritchard be appointed as a Member at Large on the Board of Police Commissioners effective immediately following execution of the Board's Oath of Confidentiality for the term ending December 31, 2023.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

15. INQUIRY RESPONSES

16. NOTICE OF MOTION

16.1 Mayor Dionne – Net-Zero Emissions

That the City work towards Net-Zero Emissions by 2030 through actions, such as tree planting and/or employing technologies that can capture carbon before it is released into the air.

17. MOTIONS

17.1 Motion – Councillor Ogrodnick – List of Grants in 2022 (MOT 23-2)

0162. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Kilmer

That Administration provide a report outlining all Grants in 2022 to The City for projects including money received from Provincial and Federal Governments, Businesses, Corporations and individuals.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY

18. PUBLIC FORUM

19. ADJOURNMENT – 6:52 P.M.

0163. **Moved by:** Councillor Kilmer
Seconded by: Councillor Lennox-Zepp

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller,
Ogrodnick and Mayor Dionne

CARRIED UNANIMOUSLY


MAYOR GREG DIONNE


CITY CLERK

MINUTES ADOPTED THIS 15TH DAY OF MAY, A.D. 2023.